

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**February 8, 2018
7:00 PM**

MOMENT OF SILENCE.....Councilor Guido
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Guido

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

A. All Other Citizens and Visitors

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

1. *Biennial Meeting 1/02/2018*
2. *CDBG Public Hearing 1/02/2018*
3. *Council Meeting 1/11/2018*

**B. Approval of Bills and Investment Transactions:
Expenditures as of January 31 , 2018**

<i>General Fund</i>	<i>\$ 1,135,219</i>
<i>Water Fund</i>	<i>\$ 405,753</i>
<i>Sewer Fund</i>	<i>\$ 440,365</i>
<i>Solid Waste Fund</i>	<i>\$ 7,194</i>
<i>Parking Fund</i>	<i>\$ 19,233</i>
<i>Capital Projects Fund</i>	<i>\$ (14,174)</i>
<i>Asset Forfeitures</i>	<i>\$ 3,155</i>

C. Attendance Approvals:

1. *Fire Chief Jeffrey Snyder to attend PA South Central Task Force 2018 Health and Safety Workshop on February 13, 2018 in Manheim, Pennsylvania.*
2. *Parks Maintenance Supervisor Michael Strayer to attend a credited pesticide course through the PA Department of Agriculture on February 20, 2018 in Mechanicsburg, Pennsylvania.*
3. *Parks and Recreation Director Andrea Crouse to attend the 2018 Spring Pool Recertification Workshop on April 10, 2018 in Mechanicsburg, Pennsylvania.*

D. HARB

The HARB recommends approval for the following items:

- 1. A request by Eric and Kathleen Storms for a Certificate of Appropriateness at 133 South Hanover St. to install two (2) sections of wooden fence; one (1) from the main building to the rear accessory structure, and the other along the southern property line.*
- 2. A request by Eric Piper for a Certificate of Appropriateness at 101 West Louther St. to remove standing seam metal roof covering from main roofs and porch roof, replacing with standing seam metal roofing. In addition, proposed repairs include replacement of rotted wood at the porch ceiling and replacement of approximately 25 feet of rain gutter on main roof, one side.*
- 3. A request by Waveland Properties for a Certificate of Appropriateness at 136 West High St. to install four inch (4") high brass letters over main entrance to read: "ART GALLERY" for signage for a new business.*
- 4. A request by Larry Kennedy for a Certificate of Appropriateness at 41 S. East Street to replace five (5) windows on the front wall of the house.*

E. Public Safety Committee:

- 1. Borough Council may approve a Special Events Application from the YWCA of Carlisle to conduct a 5K "Race Against Racism" on April 28, 2018 beginning 9:00 a.m. – 11:00 a.m. The route would be G Street to Franklin Street to W. Penn Street to Bellaire Drive, returning via the same route to H Street. The YWCA shall be responsible for 100% of the variable costs, 10% of the fixed costs of traffic control. (A valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured has been received.)*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

None

REPORTS FROM ELECTED OFFICIALS**A. Mayor's Reports:**

1. Borough Council may adopt an ordinance approving an inter-municipal agreement for litigation against the Pennsylvania Utility Commission regarding utility meter placement in the Historic District. The Borough of Carlisle's litigation contribution shall be capped at \$10,000 (ten thousand dollars). *(Roll Call Vote)*

REPORTS FROM COMMITTEES**B. Community Planning & Smart Growth:**

1. Borough Council may approve a Resolution, Statement of Assurances, and associated documents authorizing an application to the Pennsylvania Department of Community and Economic Development (DCED) HOME Investment Partnerships Program funds in the amount of \$500,000 (five hundred thousand dollars) for acquisition and rehabilitation of properties for resale to first-time homebuyers who are credit worthy and income eligible. Borough Council may also authorize an application to the Pennsylvania Department of Community and Economic Development (DCED) HOME Investment Partnerships Program funds in the amount of \$53,000 (fifty-three thousand dollars) for HOME CHDO Operating assistance. A total of \$553,000 shall be requested. Action is subject to the Borough Solicitor's satisfactory review and approval of the aforementioned documents.

Furthermore, Borough Council may designate Tri-County Housing Development Corporation, Ltd. as the Borough of Carlisle's Community Housing Development Organization (CHDO) for the aforesaid application.

2. Borough Council may direct the Borough Solicitor to draft and advertise a proposed zoning ordinance amendment with respect to changes to Chapter 255 of the Borough Code and schedule a public hearing for April 12, 2018 at 6:45 p.m.

C. ERCP:

1. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance amending Chapter 83 of the Borough of Carlisle Code entitled "Human Relations" to provide for two alternate members who shall be appointed by the Carlisle Borough Council. The terms of these members shall be staggered such that the initial term expiration of "Alternate Member 1" shall be February 29, 2020 and "Alternate Member 2" shall be February 28, 2022. Thereafter, alternate members shall be appointed or reappointed to four-year terms. Alternate members shall not have a voting role unless a vacancy or quorum arises.

D. Parks and Recreation:

1. Borough Council may approve Nagle Athletic Surfaces to repair and apply an asphalt overlay on the two south-side tennis courts at Mooreland Athletic Field in the amount of \$41,183 (forty-one thousand one hundred eighty-three dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS).

E. Public Safety Committee:

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on E. North Street and remove one private on-street handicapped parking space on N. Pitt Street. *(Roll Call Vote)*
2. Borough Council may approve the use of Carlisle Special Fire Police and Special Fire Police from other municipalities to work at non-fire related Borough events, functions or parades.

F. Public Works Committee:

1. Borough Council may adopt an ordinance providing for the execution of sewer easement and right-of-entry agreements with the owners of property on which the Borough has sanitary sewer facilities requiring repairs as part of the 2018/2019 LeTort Interceptor Rehabilitation Project. *(Roll Call Vote)*
2. Borough Council may adopt a resolution authorizing the submission of a PA Small Water and Sewer Project Grant application in the amount of \$267,700 (two hundred sixty-seven thousand seven hundred dollars) to the Commonwealth Financing Authority (CFA) and payment of the \$100 (one hundred dollars) application fee for a Water Valve Replacement Project.
3. Borough Council may approve the purchase of vehicles and other equipment through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS) program as outlined in Exhibit A (attached).

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF**ADJOURNMENT**

UPCOMING EVENTS/MEETINGS**February 2018** - (All meeting are held at Borough Hall unless noted otherwise.)

08	Borough Council Meeting	7:00 p.m.
13	Pension Advisory Commission	5:30 p.m.
19	Borough Offices Closed for Presidents Day	
25	Planning Commission	5:30 p.m.
28	Council Workshop Meeting	6:00 p.m.

March 2018 - (All meeting are held at Borough Hall unless noted otherwise.)

01	Board of Appeals	5:00 p.m.
01	Zoning Hearing Board	6:30 p.m.
01	Parks and Recreation Board (Stuart Community Center)	7:00 p.m.
05	HARB	5:30 p.m.
08	Borough Council Meeting	7:00 p.m.
22	Planning Commission	5:30 p.m.