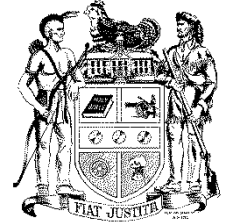


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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
January 11, 2018**

Mayor Scott called the Council Meeting to order at 7:00 p.m. Councilor Fulham-Winston led the Moment of Silence and Pledge of Allegiance.

Councilmembers present: Councilors Crampsie, Flower-Webb, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Police Chief Landis, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Finance Director Juday, Parks & Recreation Director Crouse, Fire Chief Snyder, Public Information Coordinator Taylor, Dickinson Law School Student Ambassador Lewis, Solicitor Brenneman along with Borough Secretary Stone.

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

CONSENT AGENDA

Councilor Flower-Webb made a motion, seconded by Deputy Mayor Shultz, to approve the Consent Agenda. Council unanimously voted (7-0) to approve the Consent Agenda, which consisted of the following items:

A. Minutes:

1. *Budget Hearing 12/14/2017*
2. *Council Meeting 12/14/2017*

**B. Approval of Bills and Investment Transactions:
Expenditures as of December 31, 2017:**

<i>General Fund</i>	\$ 965,159
<i>Water Fund</i>	\$ 362,329
<i>Sewer Fund</i>	\$ 344,139
<i>Solid Waste Fund</i>	\$ 116,121
<i>Parking Fund</i>	\$ 45,488
<i>Capital Projects Fund</i>	\$ 114,233
<i>Asset Forfeitures</i>	\$ 21,994

C. HARB:

Council approved the following HARB items:

1. *A request by ARC of Cumberland and Perry Counties for a Certificate of Appropriateness at 217 South Hanover Street to remove soffit and fascia in order to replace roof drainage gutter and then to re-install soffit and fascia or replace soffit and fascia materials in-kind if damaged.*

D. Public Safety Committee:

- 1. Borough Council approved the Martin Luther King Commemoration March on January 14, 2018 from East High Street from the First Evangelical Lutheran Church (Bedford Street) to the Old Courthouse on South Hanover Street from 2:30 p.m. -3:00 p.m. with the March beginning at 2:45 p.m. The applicant shall be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough to conduct this event. Approval is contingent upon receipt of a valid Certificate of Liability Insurance form naming the Borough an additional insured.*
- 2. Borough Council approved a Special Events Application and street closure request from the Employment Skills Center to conduct a Downtown Mile Race/Walk as a fundraiser. The event is scheduled for Thursday, May 17, 2018 from 5:00 p.m.-8:30 p.m. from the Ritner Highway (Orange Street) to Hanover Street, a one (1) mile course. The applicant shall be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough to conduct this event. Approval is contingent upon obtaining PennDOT approval would also be required; a valid Certificate of Liability Insurance form naming the Borough an additional insured; and, Employment Skills providing advance notification to those residences impacted by said closure.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Reports:

1. Mayor Scott introduced the Mayors for Solar Energy Initiative, which asks local governments to make solar energy a key element of their communities' energy plan.

Council voted 7-0 to reaffirm the Borough's support to solar energy and commit to supporting efforts to advance solar energy. (Shultz/Fulham-Winston)

2. Borough Council voted 7-0 to authorize the Borough Solicitor to draft and advertise an ordinance approving an inter-municipal agreement for litigation against the Pennsylvania Utility Commission regarding utility meter placement in the Historic District. The Borough of Carlisle's litigation contribution shall be capped at \$10,000 (ten thousand dollars). (Shultz/Flower-Webb)

Deputy Mayor Shultz explained that along with the City of Lancaster, Columbia Borough and Reading Borough, Carlisle Borough will commit to a litigation contribution. The money will be allocated for the sharing of legal costs in the litigation with PUC regarding the gas meter placement regulations in the Historic District.

REPORTS FROM COMMITTEES

B. Community Planning & Smart Growth:

1. Borough Council voted 7-0 to approve modifications to its Community Development Block Grant (CDBG) budget(s) to create a new activity entitled, "Public Facility: Stuart Center

Playground Equipment” and fund said activity at \$5,761.00 (five thousand seven hundred sixty-one dollars) through use of unanticipated program income. (Crampsie/Flower-Webb)

2. Borough Council voted 7-0 to approve the granting of waivers for (a) the filing of a Preliminary Land Development plan for Carlisle United Methodist Church (226-17; 19); (b) sidewalks for new streets / access drives (226-34; 223-43); (c) designing an access drive or local road with a minimum length of vertical curve [sight distance] of 200 ft. (226-24.F). Furthermore, Borough Council voted 7-0 approve a Final Land Development Plan submitted by Dawood Engineering, on behalf of Carlisle United Methodist Church, located on the east of S. Spring Garden St., across from Baltimore St., and zoned R2 - Medium Density Residential. (Crampsie/Flower-Webb)

Councilor Fulham-Winston inquired if the new driveway to the church will include a sidewalk.

Mr. Tom Godfrey, Dawood Engineering 220 Good Hope Rd, Enola, Pennsylvania responded that there will not be a sidewalk on the north side of the driveway, but sidewalks will be included on the south side. Mr. Godfrey then referenced the portion of land in the project that is located in the Borough and asked Council to consider waiving the requirement for their payment of recreation fees for the land.

Planning/Zoning/Codes Manager Skelly replied that the subdivision zoning ordinance requires that a recreation fee be assessed for institutional use. He asked that the request be brought before the Planning Commission to obtain their opinion of waiving the recreation fee.

Mayor Scott asked that the recreation fee waiver request be taken to the Planning Commission and then brought back to Council for consideration. Mr. Godfrey agreed to the request.

3. Borough Council voted 7-0 to approve granting of a waiver for the filing of a Preliminary Subdivision Plan for DABD Ltd. Partnership. Furthermore, Borough Council voted 7-0 to approve a Final Subdivision Plan submitted by FSA Inc., on behalf of DABD Ltd. Partnership, located at the NE corner of “G” Street and N. West Street. (Crampsie/Flower-Webb)
4. Borough Council voted 7-0 to approve a complete waiver of requiring the submission, review, and approval of a formal Land Development Plan as per Section 226-14, 226-17, and 226-21 of the Subdivision & Land Development Ordinance (SALDO) for 850 N. Hanover St. – Former Sunnyside Restaurant. (Crampsie/Flower-Webb)

C. **Public Safety Committee:**

1. Borough Council voted 7-0 to authorize the execution of a contract for the purchase/installation of in-car video cameras, digital storage and associated hardware from Axon for \$25,980 (twenty-five thousand nine hundred eighty dollars) contingent upon the Borough Solicitor’s satisfactory review and approval of said contract. (Scott/Guido)
2. Borough Council voted 7-0 to authorize the purchase of an access control system through Cam-Tek for the Carlisle Police Department Headquarters in the amount of \$15,990 (fifteen thousand nine hundred ninety dollars). (Scott/Guido)

D. Public Works Committee:

1. Borough Council voted 7-0 to authorize the Borough Solicitor to draft and advertise an ordinance providing for the execution of sewer easement and right-of-entry agreements with the owners of property on which the Borough has sanitary sewer facilities requiring repairs as part of the 2018/2019 LeTort Interceptor Rehabilitation Project. (Fulham-Winston/Landis)
2. Borough Council voted 7-0 to authorize the reduction in the amount of financial security posted by G&G 24A PA General Partnership for their Meetinghouse Heights Development in the amount of \$157,377 (one hundred fifty-seven thousand three hundred seventy-seven dollars). (Fulham-Winston/Landis)
3. Borough Council voted 7-0 to approve an agreement amendment increasing the total fee to the Engineering Services Contract with Michael Baker International, Inc. by an amount not to exceed \$273,500 (two hundred seventy-three thousand five hundred dollars) for additional design services needed for the Carlisle Connectivity Project subject to approval of the agreement by the Borough Solicitor. (Fulham-Winston/Landis)

NEW BUSINESS

No new business was conducted.

REPORTS FROM COUNCIL MEMBERS & STAFF

Dickinson Law School Student Ambassador Lewis stated that the College has a “public interest law fund” that provides scholarships to law students who are not paid while working as an intern. She noted this past summer while interning, she was a recipient of this scholarship and appreciated the assistance. Ms. Lewis noted the school receives donations from local businesses to help fund the scholarship.

Councilor Landis participated in the Employment Skills Center Buck-A-Book kick off.

Councilor Fulham-Winston noted the Carlisle Arts Learning Center will host an open house on January 12, 2018.

Councilor Guido shared letters that were sent to Police Officers Mayer and Mulhollan, thanking them for their donations of gifts and time to those in need during the holiday season in the Carlisle community. She acknowledged them for their good works.

Councilor Crampsie noted the Martin Luther King March will take place on the upcoming weekend and to remember the important work that was done by Dr. King.

ADJOURNMENT

There being no further business or public comment, the meeting adjourned at 7:22 p.m.

Timothy A. Scott,
Mayor

Joyce E. Stone
Borough Secretary