

***BOROUGH OF CARLISLE  
PLANNING COMMISSION***

Meeting Minutes – October 22, 2015

**Members in Attendance:** Tim Tilton, John Shugars, Justin Smith and Renee Rhan.

**Borough Officials in Attendance:** Mark Malarich, Public Works Director, and Bruce Koziar, Planning/Zoning/Codes Manager.

The meeting was called to order at 5:30 p.m.

**Items Reviewed by the Planning Commission:**

1. The Planning Commission unanimously recommended approval of the minutes of the September 24, 2015 meeting.
2. The Planning Commission considered recommending approval of a Conditional Use requested by Letort Warehouses, Inc., for a place of worship in an R-2 Medium Density Residential District at 415 RR North East Street.

Daniel Sheaffer of Letort Warehouse, Inc. explained that a congregation of approximately 30 to 40 people would occupy 2,000 square feet of the existing building. The site provides for 33 parking spaces, however; approximately 100 parking spaces exist on the front side of this building that would be available to the congregation.

Mr. Tilton asked if the proposed gym use would be part of the church. Mr. Sheaffer said no, it will be a separate entity. Mr. Koziar stated that the request for a gym facility will go before the Zoning Hearing Board in November.

Mr. Tilton also asked Mark Malarich if the Borough of Carlisle maintains the alley that accesses this property. Mr. Malarich answered yes. Mr. Gerald Ebby, of Letort Warehouse, Inc. stated that his staff also plows and maintains this area.

**Conclusion:** The Planning Commission, upon motion by John Shugars and second by Renee Rhan, unanimously recommended approval of the conditional use, subject to staff conditions.

There being no further items on the agenda, the Planning Commission adjourned at approximately 5:50 p.m.

Respectfully submitted,

Bruce Koziar  
Planning/Zoning/Codes Manager

BK/lh