

BOROUGH OF CARLISLE
HISTORICAL AND ARCHITECTURAL REVIEW BOARD MINUTES

Monday December 4, 2017

5:30 p.m.

Members present: John Lampi, Maureen Reed, Bill White, Deb Jussel, Justin Hovetter, Mike Heyser and Ben Chamberlain

Staff present: Mike Skelly, Borough Zoning Manager

Meeting was called to order at 5:30 p.m.

Consent Agenda:

Approve the minutes of the October 30, 2017 meeting.

Consensus: On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the December 4th minutes.

Regular Agenda:

1. A request by Dino Craig for a certificate of Appropriateness at 32-34 West Pomfret Street. The applicant was seeking approval to install a wall sign, 13" x 36" in size with changeable panels.

During the presentation, the applicant indicated that the overhanging sign depicted in the submitted illustration was also intended to be a part of the request for approval. The Board agreed to allow that the overhanging sign be included. There was no additional discussion.

Consensus: On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the amended request.

2. A request by Cactus Hill Carlisle LLC for a Certificate of Appropriateness at 9-11 East High Street. The applicant was seeking approval to eliminate an opening above the front entrance previously used for mounting a window air conditioner and mount a large tin/steel light fixture with stained glass in its place.

The applicant had notified the zoning officer prior to the meeting that they would be unable to attend. Mr. Skelly advised the Board that he would attempt to answer questions regarding the proposal if the Board chose to consider the application at this meeting. The Board had questions regarding the infill material to be used. This information was not available.

Consensus: On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to table the application for a future meeting.

3. A request by Dr. Chad M. Kimmel for a Certificate of Appropriateness at 26 West High Street. The applicant was seeking approval to install a 20" x 30" overhanging sign on the west side of the front entrance and a gas lamp on the east side of the entrance. Also proposed is the installation of lettering 14 ½" in height above the storefront window with the installation of four (4) gooseneck lighting fixtures for illumination of this lettering. Finally, the placement of a 10' x 38' cooler and access ramp is proposed in the rear of the building.

In an answer to a Board member's concern regarding the gooseneck lighting fixtures, the applicant indicated that those shown on the submitted illustration are not-to-scale and will, in fact be much smaller.

Consensus: On a motion by Maureen Reed and second by Deb Jussel, HARB voted unanimously to recommend approval of the request.

4. A request by Mary Williams for a Certificate of Appropriateness at 17 West High Street. The applicant was seeking approval to install two signs for her business, Mary Williams Photography, an overhanging sign on the front of the building and a wall sign on the rear of the building.

Consensus: On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the request.

There being no further business, the meeting was adjourned at 6:00.

Michael Heyser
Assistant Zoning Officer/HARB member