

BOROUGH OF CARLISLE  
HISTORICAL AND ARCHITECTURAL REVIEW BOARD MINUTES

Monday October 30, 2017

5:30 p.m.

Members present: John Lampi, Maureen Reed, Bill White, Deb Jussel, Justin Hovetter, Mike Heyser and Ben Chamberlain

Meeting was called to order at 5:30 p.m.

**Consent Agenda:**

Approve the minutes of the October 2, 2017 meeting.

**Consensus:** On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the October 2nd minutes.

**Regular Agenda:**

1. A request by The Cumberland County Bar Association for a Certificate of Appropriateness at 32 South Bedford Street. The applicant was seeking approval to replace fourteen (14) existing windows located on the front, sides and rear of the two-story brick building. This application had been tabled by the Board at the previous meeting due to unacceptable window types and sash configurations.

A representative of Renewal by Andersen provided information indicating that the windows now being proposed will be constructed with Full Divided Light Grilles (FDL w/spacer). This type features raised grilles on the outside as well as the inside of the windows. In addition, The Andersen representative indicated that all exterior trim would be made to match the existing trim.

**Consensus:** On a motion by Bill White and second by Deb Jussel, HARB voted unanimously to recommend approval of the amended request.

2. A request by Neidlinger Rentals LLC (owner) and Emily Roper (tenant) for a Certificate of Appropriateness at 118 North Hanover Street. The applicants was seeking approval to install a vinyl sign on the exterior of the front window of a storefront.

**Consensus:** On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the above request.

3. A request by Jack E. Kutz for a Certificate of Appropriateness at 229 East Louther Street. The applicant was seeking approval to replace a deteriorated addition that had been constructed at the rear of a single-family home. The addition was to consist of approximately 215 square feet of enclosed space with a covered open porch 5' x 10' in size. Incorporated into the design were a set of Andersen patio doors and Hardy-Plank siding.

The applicant indicated that the porch overhang support post would be covered with a vinyl sleeve and that the walls of the addition, essentially not visible from the street would be covered with vinyl siding. He amended his request by indicating that the gable ends of the house itself would be re-covered with Hardiboard or German plank siding. This was an additional item to the application.

**Consensus:** On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the amended request.

4. A request by Forrest Hunter for a Certificate of Appropriateness at 223 South Hanover Street. The applicant was seeking approval to construct a new two-story, single-family home, 24' in width and 45' in length with a 19' x 20' single-story attached garage at the rear. The sidewalls are to be located 3' from the adjacent lot lines, a variance of the Borough Zoning Ordinance approved on September 15, 2017 by the Zoning Hearing Board.

After reviewing elevation drawings, Board members had several questions. The applicant indicated that the exterior covering would be red brick (a sample being provided) extending from the foundation to the gable ends. He also indicated that the front gable would be covered with Hardiboard and that side and rear gables would be covered with Hardiboard or vinyl siding. The railing, a predominant feature of the front façade will consist of wood or a wood/plastic composite with a simple design of top and bottom rails with standard vertical balusters. The Board recommended that half-round gutters and round spouting be used. The applicant said that he would take that into consideration.

**Consensus:** On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the request.

The Board discussed the recent installation of windows in the building located at 26 West High Street. Windows with raised exterior grilles had been a condition of the Board's at the October 2, 2017 meeting as well as the Certificate of Appropriateness subsequently issued. It was observed that this feature is not incorporated into the recently installed windows. On a motion by Board chairperson, John Lampi and a second by Bill White, the Board voted unanimously to recommend that the Borough Zoning Office investigate.

Deb Jussel provided a copy of a report compiled in April of 2000 by Historic York consisting of an inventory of all buildings in the Carlisle Historic District, listing addresses, styles, and approximate date of construction. Mike Heyser agreed to convert the paper copy into an electronic format and attempt to provide HARB members with copies.

Ms. Jussel also indicated that she had found a report on line outlining points to be considered regarding new construction in historic districts such as the new home approved during this meeting. She said that she would make it available to other Board members if interested.

The possibility of extending the current boundaries of the Historic District was discussed. No action was taken in this matter.

Michael Heyser  
Assistant Zoning Officer/HARB member