



# The Borough of Carlisle 2015 Budget



**Honoring Our Past, Forging Our Future**

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This budget document is prepared in a format to help users better understand the Borough of Carlisle's budget. Staff uses the Government Finance Officer's Association criteria for its Distinguished Budget Presentation Award as a guide to organize the budget information.

Readers who are using the electronic copy of this budget can be directed to specific sections of the budget by clicking on the section name in the table of contents. For example, if a reader wants to go directly to the budget message on page 24, the reader can click on "Budget Message" in the table of contents and go directly to page 24.

Each section of the budget document and its contents are described below:

- **INTRODUCTION**
  - Provides a description of the Borough of Carlisle, highlighting key features and awards
  - Presents organizational structure
  
- **BUDGET SUMMARY**
  - Includes Borough Manager's budget message summarizing key issues in the budget
  - Long-term strategies and goals to help the reader understand key issues facing the Borough in upcoming years
  
- **SELECTED FINANCIAL INFORMATION**
  - Presents the following information for each significant fund of the Borough:
    - Comparative Revenues and Expenditures by Major Category
    - Comparative Revenues and Expenditures by Department
    - Revenue by Category
    - Expenditures by Category
    - Expenditures by Department
    - Expenditure Summary
    - Operating Expenditures Summary by Year
  - Summary of capital expenditures is included
  - Overview of Borough's debt obligations
  - Debt schedules by year in total and by fund
  - Revenue Overview describing the Borough's significant revenues
  
- **DEPARTMENT INFORMATION**
  - Describes the Borough's fund and department structure
  - Presents a summary of personnel information
  - Each Borough department is presented and includes:
    - Organization chart
    - Overview describes:
      - Department

- Services performed
  - 2015 goals
  - 2014 accomplishments
  - Operating expenditures by year – brief explanation of changes from prior year is included in graph
  - 2015 expenditures by category
- **BUDGET POLICIES**
    - Explains Borough's budget process and timeline
    - Summarizes key Borough financial policies
    - Describes Borough's fund balance reporting
- **APPENDIX**
    - Demographic statistics
    - Top 10 taxpayers
    - Top 10 employers
    - Detailed revenues and expenditures by fund and account

There are a variety of charts and graphs included in the budget document. In order to properly describe the information presented, the Borough is using a consistent color coding system in the budget. The system is described below:

- ❖ **Green** – if a chart uses a green trend line then the Borough believes the information presented is headed in a positive direction for the Borough
- ❖ **Red** – if a chart uses a red trend line then the Borough believes the information presented is something the Borough should closely monitor for the potential impact to the Borough



**General Information**

The Borough of Carlisle is located in picturesque south-central Pennsylvania, has an area of approximately 5 square miles, and is approximately 18 miles southwest of Harrisburg, the State Capital. Centrally located in Cumberland County, the Borough, established in 1751, also serves as the County seat. Carlisle Borough is one of Pennsylvania’s most treasured historic communities. Carlisle’s history is rich, ideals are plentiful, and diversity abundant.



Strolling through historic downtown, one is greeted by unique architecture, quaint shops, and overall serenity. Carlisle’s tree-lined streets invite residents and visitors alike to walk the same paths as those walked by the Commander of the Continental Army and President of the United States, George Washington; Declaration of Independence signer, James Wilson; Olympic medalist, Jim Thorpe; Battle of Monmouth heroine, “Molly Pitcher”; and the list goes on and on!

With a reputation as a growing and viable community, historic Carlisle continues to meet the ever-evolving economic needs of its citizens. Success is evident on every street corner; from small businesses to large corporations, Carlisle is embracing the world of tomorrow. The community is currently undergoing a large redevelopment process, the Carlisle Urban Redevelopment Plan, which will ensure the community’s economic vibrancy in the coming years.

Civic pride appears throughout Carlisle’s well-maintained community. Restored homes, manicured lawns, and flower boxes reflect the pride of homeownership where people of all economic backgrounds have achieved the “American Dream” through affordable housing and high employment standards. Citizens continually volunteer and support local programs involving the elderly, youth and disenfranchised revealing the moral fiber of this great town.



Within easy walking distance of downtown Carlisle, a nurturing town/gown relationship has formed with Dickinson College, Dickinson School of Law of Penn State University and the U.S. Army War College known throughout the United States and abroad for their respective curriculum.

Carlisle’s cultural environment is a diverse mix typified by its award-winning restaurants, downtown theater, a growing arts community, historic sites, and

multi-cultural events. One doesn't need to venture outside the town's limits to dine on world cuisine, discover artisans, experience unending entertainment, or enjoy recreational activities.

Children and adults will find the Borough's 18 public parks places to relax and unwind. With biking, hiking, tennis, basketball, and a local community center readily available recreation abounds!

Many of the stunning pictures of Carlisle are provided by the Cumberland Area Economic Development Corporation/Visitors Bureau. The Borough would also like to thank the Downtown Carlisle Association for the design of the budget cover.



### **Vision Statement**

*Carlisle: a premier town with a strong sense of community identity and an excellent quality of life, which makes it a superb place to live, learn, work, visit, shop, and play.*

- A Balanced Community: A small town in spirit and a small city in amenities. The historic and quaint charm of the past centuries, evolving to meet the challenges and opportunities of the 21<sup>st</sup> century. Preserving our natural resources while promoting smart growth.
- Forward looking and responsible in community and economic development
- A caring and engaged community, with unity in diversity

### **Mission Statement**

The citizens of Carlisle will continually strive to make Carlisle an even greater place in which to live, work, learn and play. These efforts will emphasize an active downtown, strong neighborhoods, an attractive living environment, preservation of historic buildings, economic growth, high-quality life-long education, a strong sense of community, citizen involvement,

regional cooperation, abundant recreation, preserved natural areas, and the celebration of arts and culture.

### **Form of Government**

Borough Council is the legislative body of the Borough. It is comprised of seven members, each elected at large for four-year overlapping terms. After each general municipal election (i.e. every two years), Borough Council is reorganized and a Council President is selected from among members to preside over Council meetings and other events.

The primary duties of Borough Council include adoption of the annual budget, the establishment of policies for the conduct of Borough affairs, the enactment of ordinances and resolutions for the protection of the public's safety and welfare, and approval of contracts and bids.

Furthermore, Borough Council's responsibilities include the appointment of the Borough Manager and other respective officials, along with members of various municipal boards and commissions.

The Mayor, elected at large to a four-year term, is primarily responsible for the public safety of the community with emphasis on law enforcement and the day-to-day oversight and administration of the police department. The Mayor also reviews each ordinance and resolution of a legislative nature enacted by Borough Council, and can sign it, veto it, or permit it to become law without signature. The Mayor has the authority to break a tie vote of Borough Council. Another function of the office is to serve as spokesman for the community and to represent the Borough at various civic and social activities.

The Borough of Carlisle operates under the "Council-Manager" form of government. Under this form, Borough Council appoints a full-time professional municipal manager to oversee the day-to-day operations of the Borough.

### **Economy**

The economy of south-central Pennsylvania is well diversified. Located on the western edge of the Harrisburg-Carlisle Metropolitan Statistical Area (MSA), the local economy has provided a more stable economic environment when compared to the national and state levels. According to the 2010 census figures, the population in Carlisle Borough increased 2% to 19,072 in 2012. The median income is approximately \$46,000.



Although a few commercial and industrial facilities in Carlisle have either reduced their labor force or closed in recent years, the local economy has not been

significantly impacted by unemployment. The rationale for this economic stability lies, in part, with the type of employment available in and around the region since a significant number of local jobs are in the field of service or government. The unemployment rate for the Harrisburg-Carlisle Metropolitan Statistical Area decreased from 7.2% in 2012 to 6.5% in 2013. This rate compares favorably with both the state average unemployment rate of 7.4% and the national average rate of 7.4%. (Bureau of Labor Statistics, US Dept. of Labor)

One of the primary reasons the Borough is a more stable economic environment is that there are numerous educational institutions in and surrounding the Borough.

- Dickinson College, a four-year college, was chartered in 1783 and is one of the oldest private liberal arts colleges in the nation.
- Penn State University Dickinson School of Law, founded in 1834, is the oldest law school in the Commonwealth and the fifth oldest in the nation. In 2000, the Law School merged with Pennsylvania State University, one of the country's most prestigious research universities.
- The U.S. Army War College is also located in the Borough and is considered to be a premier advanced training facility for the U. S. Army. It contains some of the most sophisticated computer technology simulation equipment in the armed forces.
- Just outside the Borough limits, the U.S. Army Heritage and Education Center (USAHEC) is the United States Army's preeminent museum and research complex.

Carlisle's economy is well diversified. Principal industrial products manufactured or distributed in Carlisle include:

- Premium Building Products
- Steel Castings
- Apparel
- Food Products
- Wooden Windows and Doors

Non-manufacturing sources of Carlisle's largest employers include:

- Higher Education
- Local Government
- Warehousing
- Transportation
- Employment Services

Other local employment opportunities include:

- Commonwealth of Pennsylvania (Harrisburg)
- Naval Inventory Control Point NAVICP (Mechanicsburg)
- A World Renowned Collector Car and Truck Special Events Venue



### **Urban Redevelopment Plan**

The changes in commercial and industrial facilities have provided the Borough with a rare opportunity for a community like Carlisle to transform and revitalize approximately 50 acres of land just outside its downtown. Possible uses of these sites include, but are not limited to, the creation of walkable, mixed-use infill redevelopment concepts that include residential, commercial, and possibly light industrial uses.



In 2013 the Carlisle Community, led by the Borough, initiated an Urban Redevelopment Plan ([www.carlisleplan.com](http://www.carlisleplan.com)) to achieve a visionary future for three former industrial areas and surrounding neighborhoods. The planning effort included multi-day public visioning and public meetings to discuss items such as transportation, parks and recreation, stormwater, and economic development potential.

The Urban Redevelopment Plan key recommendations focus on the following areas:

- Policies and Procedures for Borough Government
- Economic Development Activities
- Major Capital Projects

The plan addresses what is likely the most significant change to the Borough's core development pattern and economy in the last 100 years. It is estimated to take between 5 and 7 years to fully implement. Once completed, the vision for the community will include an expanded, vibrant downtown with increased retail opportunity, increased green space, and housing for all income groups and ages. Because the new owners of the two largest sites have been a part of the process and have collaborated on the potential redevelopment uses for the sites, there is strong potential for implementation of the plan's recommendations.

This potential development will be a significant improvement to Carlisle's quality of life, services provided to Borough residents, and will increase the overall tax base. It is an extremely exciting opportunity for the Carlisle area.

### **Transportation**

US Route 11 crosses Carlisle in an east-west direction. State Routes 34, 74, 641 and 465 provide access to and from the Borough. A major interchange of the Pennsylvania Turnpike is located about two miles from the Borough. Interstate 81, a major highway, runs in a north-south direction with four interchanges within close proximity to the Borough. The combination of a

good network of highways, a large number of trucking firms, and a growing warehouse industry makes Carlisle a key hub of the nation's transportation sector. Noteworthy transportation systems include:

- Norfolk Southern, which transports freight via rail service
- Cumberland County Transportation and Capital Area Transit Authority Company operate local area bus service from the Borough and other locations in Cumberland County, as well as Harrisburg, PA. In 2014, the CAT Circulator Bus was added in Carlisle. The new bus route provides transportation for Carlisle's residents and focuses on retail, employment, entertainment, and healthcare routes.
- Numerous charter and tour bus companies service the greater Carlisle area, such as Elite Coach, Executive Coach, and Wolf's Bus Lines
- The Carlisle Airport, for public and private use, is located just south of the Borough in South Middleton Township
- The nearest international airport is the Harrisburg International Airport, located in Middletown, approximately 25 miles to the east. The airport is serviced by Air Canada, Allegiant, American Eagle, Delta, Frontier, United, and US Airways.
- The Baltimore/Washington International Airport (BWI) is conveniently located 90 miles south of Carlisle. Most major airlines have service out of BWI.



### **Parks and Recreation**

There are 181 acres of land on which various recreational facilities operated by Carlisle Borough. Recreational facilities include:

- 18 parks
- An outdoor swimming pool
- An outdoor Amphitheater
- A multi-purpose cabin
- A multi-purpose Community Center
- A Dog Park operated by the Carlisle Area Dog Park Association



Amenities within the park system include:

- 1 lighted ball field
- 2 lighted tennis courts
- 7 outdoor basketball pads
- 3 spray pools
- 1 tree arboretum
- 9 parks with playground equipment

In 2013, Carlisle Borough enhanced its park system with the construction of the 13.8 mile Bike and Pedestrian Trail which connects Carlisle Borough parks via trails and on-street bike routes. The West End Trail Connection is currently in the design phase. This trail will connect the Bike and Pedestrian Trail in the Valley Meadows neighborhood to the Cumberland Valley Rail Trail at Allen Road.

## **Public Safety**

### **Police Department**

The Carlisle Borough Police Department is located at 240 Lincoln Street, Carlisle, PA 17013.

The Borough of Carlisle's police personnel complement for 2015 includes 31 sworn officers consisting of:

- 1 Police Chief
- 1 Lieutenant
- 3 Detectives
- 5 Sergeants
- 4 Corporals
- 5 Officers-in-Charge
- 4 Community Policing / Tactical Unit officers
- 8 Patrol Officers

### **Fire Department**

The Fire Department consists of two volunteer fire companies, with 50 active volunteers and 7 paid drivers; each incorporated as an individual corporation controlling its own day-to-day operations.

The companies are:

- Carlisle Fire and Rescue Services located at 177 Carlisle Spring Road, Carlisle, PA 17013
- Union Fire Company located at 35 W Louthier St., Carlisle, PA 17013

Funds to support the individual companies come primarily from a variety of fund raising activities undertaken by the volunteers. In addition, the Borough annually makes an appropriation to the companies to help defray their operational costs.

## Parking

Whether on High, Hanover, Pomfret or any other street in between, the public will have a choice to park in one of the Borough-owned lots, in the Parking Garage or along the street at a meter.

- **Off-street Parking Lots** – 236 off-street parking lots spaces are located in 6 Borough-owned parking lots. These lots serve monthly lessees as well as the general public. Lease agreements are signed by those individuals (resident or non-resident) that are reserving a parking space. Many of the lessees are people who work in or around the downtown area. Although not lease designated, another lot available for the general public is a spacious metered lot conveniently situated near the middle of downtown. This lot offers short-term meters and they were specifically designed to allow frequent downtown visitors.
  - **Post Office Lot** - does not offer designated leased spaces. This lot is located right beside the United States Post Office. The “Post Office” lot has 63 silver (short-term) parking meters available for public use.
  - **Pomfret Street Parking Lot** – offers 58 designated leased spaces with 16 silver (short-term) parking meters available for public use. The Pomfret Street parking lot is free to the public from 4:30 p.m. Friday to 7:00 a.m. Monday.
  - **Liberty Avenue Parking Lot** – offers 28 designated leased spaces. The Liberty Avenue parking lot is free to the public Monday through Friday, 4:30 p.m. to 7:00 a.m. and all day Saturday and Sunday.
  - **East Louther Street South Parking Lot** – offers 28 designated leased spaces with 40 silver (short-term) meters available for public use. The East Louther Street South parking lot is free to the public Monday through Friday, 4:30 p.m. to 7:00 a.m. and all day Saturday and Sunday.
  - **East Louther Street North Parking Lot** – offers 40 designated leased spaces with 13 silver (short-term) meters available for public use. The East Louther Street North parking lot is free to the public Monday through Friday, 4:30 p.m. – 7:00 a.m. and all day Saturday and Sunday.
  - **Locust Avenue Parking Lot** – offers 63 designated leased spaces. The Locust Avenue parking lot is free to the public Monday through Friday, 4:30 p.m. – 7:00 a.m. and all day Saturday and Sunday.
  - **West Chapel Avenue Parking Lot** – offers 4 designated leased spaces. The West Chapel Avenue parking lot is free to the public Monday through Friday, 4:30 p.m. – 7:00 a.m. and all day Saturday and Sunday.

- **Pomfret Street Parking Garage** – is a facility that opened in the fall of 1999 that features 224 spaces that are available for a mix of general public and private leased use. Currently, the Borough offers 111 leases on a month-to-month renewal basis. The garage has 5 floors, with 4 of them being under roof. There is an elevator making the garage handicap accessible. The garage is open 24 hours a day, 7 days a week. The Borough of Carlisle has an agreement with both the Comfort Suites Hotel and Cumberland County. In addition to lessees, shoppers, hotel guests, people selected for Jury Duty, and other patrons are permitted to park in the garage at an hourly or daily rate.
- **On-Street Metered Parking** – meter zones have been established in the downtown area based on business locations and residential locations. The Borough offers 664 on-street metered parking. The zones are divided into short-term (30 minute increments), long-term (1 hour increments) and limited-term (30 minutes maximum). Residents who live on a street with parking meters have the option to purchase a six-month parking lease in the residential areas. In 2014 the Borough introduced a pay-by-phone app for patrons to pay for metered parking using their phone.

### **Facilities**

The Borough's primary locations for day-to-day Borough affairs are outlined below:

- Borough Hall - 53 W. South St.
- Police Department – 240 Lincoln St.
- Community Center – 415 Franklin St.
- Community Pool – 1236 Franklin St.

Other locations used for Borough operations are:

- Public Works Garage – 7 E. Garland Dr.
- Parks Maintenance Garage – 228 N. West St.
- Water Plant – 165 Longs Gap Rd.
- Wastewater Treatment Plant – 54 N. Middlesex Rd.

### **Public Works Infrastructure**

The Borough of Carlisle maintains the following infrastructure assets to provide services to residents and visitors:

- 56 miles of streets
- 18 miles of avenues
- 43 traffic signals
- 317 street lights
- 990 stormwater inlets
- 1,314 water valves
- 6,516 water meters
- 77 miles of water mains
- 4 water tanks
- 28 miles of storm sewers
- 69 miles of sanitary sewers
- 5 pumping stations

The Borough of Carlisle has been recognized for innovation in local government projects and overall quality of life initiatives over the last several years. Carlisle is truly a small town in spirit, while remaining an extraordinary small city in amenities.

### **Community Transportation Excellence Award**

In 2013 the Borough of Carlisle received the 10,000 Friends of Pennsylvania prestigious Community Transportation Excellence Award for its Smart Transportation Community Project. The Borough's Smart Transportation Community Project included a Road Diet and Trail Network Connections. Recipients of this award demonstrate the crucial connection between transportation infrastructure and responsible land use.

In 2010 Carlisle Borough completed the Traffic Safety and Mobility Project, otherwise known as the "Road Diet".

Primary objectives of the project included:

- Calming traffic
- Enhancing Carlisle's small town feeling
- Reducing accidents
- Promoting walking and bicycling
- Maximizing downtown business success
- Improving parking access
- Reducing truck traffic in downtown area

Project objectives were accomplished by:

- Reducing the number of lanes
- Upgrading major traffic signals
- Creating dedicated street space for bikes
- Extending curbs
- Creating ADA ramps
- Enhancing pedestrian signals

The plan built upon existing assets within Carlisle Borough including a densely populated town center, parks, schools, shops, and restaurants all within walking distance of residential neighborhoods. It addressed liabilities such as a four-lane highway through downtown, vehicle conflicts with bikes and pedestrians, truck traffic, noise and pollution and connectivity of community trails.

The Road Diet led the way for the Carlisle Borough Bicycle and Pedestrian Trail Network. This project features off-road shared use trails and on-street bicycle facilities that link the Borough's

parks and schools to create a comprehensive bicycle and pedestrian network. The project was completed in 2014.

Planning for the Carlisle Borough's third smart transportation project, the West End Trail Connection is underway. Construction is expected to begin in 2015. This trail will link to the Bicycle and Pedestrian Trail, Road Diet and the Cumberland Valley Rail Trail.

The projects mentioned above have transformed Carlisle Borough into a flagship smart transportation community.

### **The 2011 Mid-Atlantic Section of the Institute of Transportation Engineers Project of the Year for Small to Medium Scale Projects (under \$5 million)**

The Road Diet also received this award. It recognizes and honors a project for superior performance and execution of exemplary engineering and project management, the outcome of the transportation study or project, as well as the effects of the study or project itself.

### **2011 Clean Air Board Bold Innovators for the Environment**

This award also recognizes the Road Diet. Projects that receive this honor must be dedicated to achieving clean air to protect health and quality of life. One of the main goals of the Road Diet was to reduce truck traffic throughout Downtown Carlisle to improve air quality.

### **2013 Designation as a National Main Street Program**

Carlisle's Downtown was designated as an accredited *National Main Street Program* for meeting the commercial district revitalization performance standards set by the National Main Street Center®, a subsidiary of the National Trust for Historic Preservation.

Each year, the National Main Street Center® and its partners announce the list of accredited Main Street® programs that have built strong revitalization organizations and demonstrate their ability in using the Main Street Four-Point Approach® methodology for strengthening their local economy and protecting their historic buildings. Performance is annually evaluated by the Pennsylvania Downtown Center which works in partnership with the National Main Street Center® to identify the local programs that meet ten performance standards. These standards set the benchmarks for measuring an individual Main Street® program's application of the Main Street Four Point



Approach® to commercial district revitalization. Evaluation criteria determines the communities that are building comprehensive and sustainable revitalization efforts and include standards such as developing a mission, fostering strong public-private partnerships, securing an operating budget, tracking economic progress and preserving historic buildings.

### **Partnership for Safe Water**

The Borough of Carlisle received the Partnership for Safe Water Excellence in Water Treatment Award for 2010, 2011, 2012, and 2013. The Excellence Award is the highest level of Partnership awards. It celebrates achieving the most rigorous of requirements while striving for full system optimization. It is anticipated that the Borough will continue to receive this award annually.

The Borough of Carlisle has received the Partnership for Safe Water Director's Award since 2004. It is anticipated that the Borough will continue to receive this award annually. In 2014 the Borough received the 10 Year Director's Award. The Director's Award recognizes long-term participant's consistent high-quality performance.



The Partnership for Safe Water is a voluntary initiative sponsored by the American Water Works Association and the five other largest drinking water organizations. The goal is to offer self-assessment standards and optimization benchmarks so that operators, managers and administrators have the tools to improve performance above and beyond even proposed regulatory levels.

### **100 Best Communities for Young People**

The Borough of Carlisle was recognized by America's Promise Alliance as one of the nation's *100 Best Communities for Young People* in 2011.

America's Promise Alliance is the nation's largest partnership dedicated to improving the lives of children and youth, focusing on ending the high school dropout crisis and ensuring that students graduate ready for college and the 21<sup>st</sup> century workforce. The organization brings together hundreds of national organizations representing nonprofits, businesses, communities, educators, and policymakers. The Alliance is the leader in forging a strong and effective partnership alliance committed to seeing that children experience the fundamental resources they need to succeed.



### **Accreditation**

The Carlisle Police Department achieved Accredited status on July 13, 2011 by the Pennsylvania Law Enforcement Accreditation Commission. Approximately 80 departments out of Pennsylvania's 1,100 law enforcement agencies achieve Accreditation.

Accreditation indicates that the department meets nationally accepted law enforcement standards. The department must show that it has written policies and procedures addressing all facets of law enforcement and that those policies are followed.

Law Enforcement Accreditation:

- Establishes a credible framework for evaluating agency practices and procedures.
- Insures the department adheres to the highest national and state standards for law enforcement professionalism.
- Reduces the agency risk and exposure to liability.
- Enhances accountability to the public and elected officials.
- Increases employee input, interaction and confidence in the agency.

**GFOA Awards**

The Borough of Carlisle is a proud recipient of two separate awards from the Government Finance Officers Association.

The Borough is one of about nine Pennsylvania government entities (out of about 2,600), and one of about 1,200 government entities in the US and Canada that receive both awards.

**GFOA Distinguished Budget Presentation Award**

In 2014 the Borough of Carlisle received the GFOA Distinguished Budget Presentation Award for the first time. It is anticipated that the Borough will continue to receive this award annually.

The GFOA established the Distinguished Budget Presentation Awards Program in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal.

**GFOA Certificate of Achievement for Excellence in Financial Reporting**

The Borough of Carlisle received the GFOA Certificate of Achievement for Excellence in Financial Reporting for 2009, 2010, 2011, 2012, and 2013. It is anticipated that the Borough will continue to receive this award annually.

The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Borough of Carlisle  
Pennsylvania**

For the Fiscal Year Beginning

**January 1, 2014**

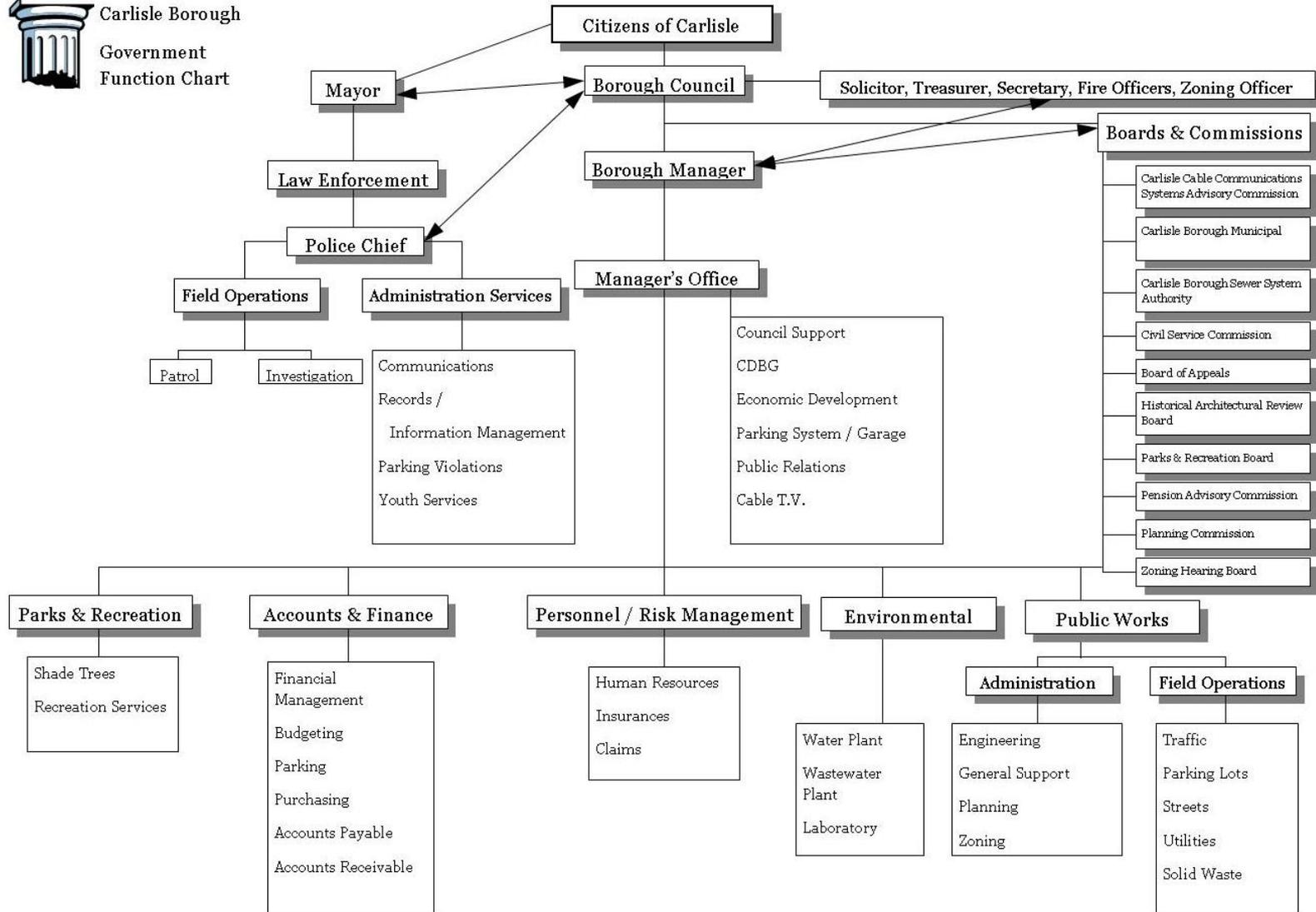
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Borough of Carlisle, PA for its annual budget for the fiscal year beginning January 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Carlisle Borough  
Government  
Function Chart



Council President .....	Perry P. Heath
Council Vice President .....	Donald E. Grell
Councilperson .....	Linda G. Ceconello
Councilperson .....	Sean M. Shultz
Councilperson .....	Robin L. Guido
Councilperson .....	Dawn L. Flower
Councilperson .....	Matthew D. Madden
Mayor .....	Timothy A. Scott
Borough Manager .....	Matthew H. Candland
Assistant Borough Manager.....	Debra M. Figueroa
Borough Secretary .....	Joyce E. Stone
Finance Director.....	Owen A. Snyder
Public Works Director .....	Mark Malarich
Treatment Plants Director.....	Peter M. Selan
Parks & Recreation Director .....	Andrea C. Crouse
Police Chief.....	Stephen L. Margeson
Fire Chief .....	Jeffrey S. Snyder
Solicitor .....	Keith O. Brenneman

**As of December 31, 2014**