

Borough of Carlisle
Workshop Meeting Minutes
January 2, 2018

Present at the meeting: Councilors Crampsie, Flower-Webb, Fulham-Winston, Guido, Landis and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manager Armstrong, Police Chief Landis, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Finance Director Juday, Parks & Recreation Director Crouse, Fire Chief Snyder, Human Resource Supervisor Hamilton, Public Information Coordinator Taylor and Borough Secretary Stone.

Scribe note: Deputy Mayor Shultz was not in attendance.

I. Call to Order & Pledge of Allegiance

Mayor Scott called the Council Workshop Meeting to order at 6:15 p.m.

II. Meeting Minutes:

Borough Council voted 6-0 to approve the December 6, 2017 Workshop Meeting Minutes.

III. Scheduled Public Comment:

Ms. Marella Dias, 710 Gobin Drive, Carlisle, Pennsylvania, spoke to Council regarding the on-street parking restriction enforced during car show events on Gobin Drive. She explained that during the car show events, residents' parking options are limited to off-street/driveways since on street is not permitted during these events. She suggested that the Borough issue parking stickers to residents in close proximity to the fairgrounds that would permit on street parking during fairground events. There was discussion among Council and staff regarding alternate solutions that would not create additional challenges for police enforcement.

Mayor Scott requested that staff provide Council with options that could potentially allow the residents that live near the fairground to legally park on the street during fairgrounds events.

IV. Employee Relations/Citizen Participation Committee:

- A. Borough Council voted 6-0 to adopt a resolution reappointing Ms. Stephanie Chertok to a five – year term (second full term) on the Carlisle Borough Zoning Hearing Board. This term will become effective immediately and shall expire December 31, 2022. (Crampsie/Guido)
- B. Borough Council voted 6-0 to appoint Ms. Morgan Dux to a partial term on the Carlisle Borough Planning Commission. This term will become effective on January 2, 2018 and shall expire on February 28, 2020. (Crampsie/Guido)

V. Public Works Committee:

- A. Public Works Director Malarich provided an overview of the downtown Street Light Conversion Project with PPL.
 - PPL currently has a program in place where they will convert HPS lamps to LED at no upfront charge if the lamp has been in use for at least 10 years, and does not require inordinate expenses associated with decorative lights.
 - The Borough currently has approximately 1,095 of the Cobra lamps.
 - A total of 1,046 lamps can take advantage of either the no upfront cost or a minimal

conversion fee under this PPL program.

- The Borough would be able to change out approximately 1,046 lamps within the Borough for a total conversion cost of \$897.00.
- Upon approval, PPL believes the conversions can occur within 70 days, weather pending.
- This conversion would have a cost savings in Borough's electric bills and improve the lighting within our neighborhoods and address some residents' safety concerns with lighting.

VI. Presentation:

Mr. Glenn White, Executive Director of the Downtown Carlisle Association, 53 West South Street, Carlisle, Pennsylvania, proposed an initiative that would focus on streetscape improvements for West Louther Street from North Hanover to West Street.

Mr. Chris Champi, FSA Engineering, 101 North Hanover Street, Carlisle, Pennsylvania, noted this is a grassroots effort to change the safety perception of West Louther Street by improving the streetscape with additional lighting, planters, tree plantings and a mural. He presented two options for a mural that would be painted on the Louther Street side of the Sadler Building. Mr. Champi noted the ideas for the mural will be discussed with Sadler to obtain their opinion on the project.

There was consensus among Council that the initiative had merit and recommended that Mr. White reach out to the Neighborhood Associations in the vicinity to include them in this project.

VII. Budget and Finance Committee:

- A. Borough Council, by a roll call vote of 6-0, adopted an ordinance amending the Code of the Borough of Carlisle to modify sanitary sewer and water consumption charge rates. (*Crampsie/Guido*)

VIII. Economic Development Committee:

- A. Borough Council voted 6-0 to permit Penn State Dickinson Law's (DSL's) request to partner with the Downtown Carlisle Association in the production of street banners promoting DSL's 185th Anniversary Celebration. This action would have no costs incurred by the Borough since the production and hanging of the banners would be absorbed by DSL. (*Flower-Web/Crampsie*)

Mr. Glenn White, Executive Director of Downtown Carlisle Association, 53 West South Street, Carlisle, Pennsylvania, introduced a request from the Dickinson School of Law (DSL) to hang street banners on various downtown light post. He explained the banners will be in recognition of their 185th Anniversary and will coincide with a series of the school's events to take place from July 2018 to June 2019 to welcome alumni, alumni donors and community members. The cost and the labor required to hang the banners will be covered by the law school. Council noted there should be a limited number of banners the school is permitted to hang. They requested that Mr. White determine the exact number and specific locations the banners are to be hung, then coordinate with the school.

Mr. White recommended that Council consider implementing a process for this type of future request.

- B. Borough Council voted 6-0 to authorize the advertising of an ordinance approving an Agreement between the Downtown Carlisle Association (DCA) and the Borough of Carlisle

(Borough) retroactive to January 1, 2018 through December 31, 2018. (Flower-Web/Crampsie)

IX. Public Comment:

No public comment

X. Adjournment

There being no further business or public comment, the meeting adjourned at 7:15 p.m.

Timothy A. Scott,
Mayor

Joyce E. Stone
Borough Secretary