

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**January 11, 2018
7:00 PM**

MOMENT OF SILENCE.....Councilor Fulham-Winston
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Fulham-Winston

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

A. All Other Citizens and Visitors

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. **Minutes:**

1. Budget Hearing 12/14/2017
2. Council Meeting 12/14/2017

B. **Approval of Bills and Investment Transactions:**
Expenditures as of December 31, 2017:

General Fund	\$ 965,159
Water Fund	\$ 362,329
Sewer Fund	\$ 344,139
Solid Waste Fund	\$ 116,121
Parking Fund	\$ 45,488
Capital Projects Fund	\$ 114,233
Asset Forfeitures	\$ 21,994

C. **HARB:**

The HARB recommends approval for the following items:

1. A request by ARC of Cumberland and Perry Counties for a Certificate of Appropriateness at 217 South Hanover Street to remove soffit and fascia in order to replace roof drainage gutter and then to re-install soffit and fascia or replace soffit and fascia materials in-kind if damaged.

D. Public Safety Committee:

- 1. Borough Council may approve the Martin Luther King Commemoration March on January 14, 2018 from East High Street from the First Evangelical Lutheran Church (Bedford Street) to the Old Courthouse on South Hanover Street from 2:30 p.m. -3:00 p.m. with the March beginning at 2:45 p.m. The applicant shall be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough to conduct this event. Approval is contingent upon receipt of a valid Certificate of Liability Insurance form naming the Borough an additional insured.*

- 2. Borough Council may approve a Special Events Application and street closure request from the Employment Skills Center to conduct a Downtown Mile Race/Walk as a fundraiser. The event is scheduled for Thursday, May 17, 2018 from 5:00 p.m.-8:30 p.m. from the Ritner Highway (Orange Street) to Hanover Street, a one (1) mile course. The applicant shall be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough to conduct this event. Approval is contingent upon obtaining PennDOT approval would also be required; a valid Certificate of Liability Insurance form naming the Borough an additional insured; and, Employment Skills providing advance notification to those residences impacted by said closure.*

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Reports:

1. Solar Energy Initiative Discussion
2. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance approving an inter-municipal agreement for litigation against the Pennsylvania Utility Commission regarding utility meter placement in the Historic District. The Borough of Carlisle's litigation contribution shall be capped at \$10,000 (ten thousand dollars).

REPORTS FROM COMMITTEES

B. Community Planning & Smart Growth:

1. Borough Council may approve modifications to its Community Development Block Grant (CDBG) budget(s) to create a new activity entitled, "Public Facility: Stuart Center Playground Equipment" and fund said activity at \$5,761.00 (five thousand seven hundred sixty-one dollars) through use of unanticipated program income.
2. Borough Council may approve a granting of waivers for (a) the filing of a Preliminary Land Development plan for Carlisle United Methodist Church (226-17; 19); (b) sidewalks for new streets / access drives (226-34; 223-43); (c) designing an access drive or local road with a minimum length of vertical curve [sight distance] of 200 ft. (226-24.F).

Furthermore, Borough Council may approve a Final Land Development Plan submitted by Dawood Engineering, on behalf of Carlisle United Methodist Church, located on the east of S. Spring Garden St., across from Baltimore St., and zoned R2 - Medium Density Residential.

3. Borough Council may approve the granting of a waiver for the filing of a Preliminary Subdivision Plan for DABD Ltd. Partnership.

Furthermore, Borough Council may approve a Final Subdivision Plan submitted by FSA Inc., on behalf of DABD Ltd. Partnership, located at the NE corner of "G" Street and N. West Street.

4. Borough Council may approve a complete waiver of requiring the submission, review, and approval of a formal Land Development Plan as per Section 226-14, 226-17, and 226-21 of the Subdivision & Land Development Ordinance (SALDO) for 850 N. Hanover St. – Former Sunnyside Restaurant.

C. Public Safety Committee:

1. Borough Council may authorize the execution of a contract for the purchase/installation of in-car video cameras, digital storage and associated hardware from Axon for \$25,980 (twenty-five thousand nine hundred eighty dollars) contingent upon the Borough Solicitor's satisfactory review and approval of said contract.

2. Borough Council may authorize the purchase of an access control system through Cam-Tek for the Carlisle Police Department Headquarters in the amount of \$15,990 (fifteen thousand nine hundred ninety dollars).

D. Public Works Committee:

1. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance providing for the execution of sewer easement and right-of-entry agreements with the owners of property on which the Borough has sanitary sewer facilities requiring repairs as part of the 2018/2019 LeTort Interceptor Rehabilitation Project.
2. Borough Council may authorize the reduction in the amount of financial security posted by G&G 24A PA General Partnership for their Meetinghouse Heights Development in the amount of \$157,377 (one hundred fifty-seven thousand three hundred seventy-seven dollars).
3. Borough Council may approve an agreement amendment increasing the total fee to the Engineering Services Contract with Michael Baker International, Inc. by an amount not to exceed \$273,500 (two hundred seventy-three thousand five hundred dollars) for additional design services needed for the Carlisle Connectivity Project subject to approval of the agreement by the Borough Solicitor.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

January 2018 - (All meeting are held at Borough Hall unless noted otherwise.)

11	Borough Council Meeting	7:00 p.m.
15	Borough Offices Closed for Martin Luther King Holiday	
16	Sewer Authority (54 North Middlesex Road)	6:00 p.m.
17	Municipal Authority (165 Longs Gap Road)	5:00 p.m.
25	Planning Commission	5:30 p.m.
31	Council Workshop Meeting	6:00 p.m.

February 2018 - (All meeting are held at Borough Hall unless noted otherwise.)

01	Board of Appeals	5:00 p.m.
01	Zoning Hearing Board	6:30 p.m.
01	Parks and Recreation Board (Stuart Community Center)	7:00 p.m.
05	HARB	5:30 p.m.
08	Borough Council Meeting	7:00 p.m.
13	Pension Advisory Commission	5:30 p.m.
19	Borough Offices Closed for Presidents Day	
25	Planning Commission	5:30 p.m.
28	Council Workshop Meeting	6:00 p.m.