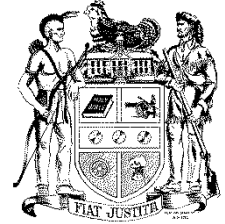


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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
February 8, 2018**

Mayor Scott called the Council Meeting to order at 7:00 p.m. Councilor Guido led the Moment of Silence and Pledge of Allegiance.

Councilmembers present: Councilors Flower-Webb, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manger Armstrong, Police Lieutenant Latshaw, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Finance Director Juday, Parks & Recreation Director Crouse, Fire Chief Snyder, Public Information Coordinator Taylor, Dickinson Law School Student Ambassador Lewis, Dickinson College Student Ambassador Stout and Solicitor Brenneman along with Borough Secretary Stone.

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

CONSENT AGENDA

Deputy Mayor Shultz made a motion, seconded by Councilor Flower-Webb, to approve the Consent Agenda. Council unanimously voted (6-0) to approve the Consent Agenda, which consisted of the following items:

A. Minutes:

1. *Biennial Meeting 1/02/2018*
2. *CDBG Public Hearing 1/02/2018*
3. *Council Meeting 1/11/2018*

**B. Approval of Bills and Investment Transactions:
Expenditures as of January 31, 2018**

<i>General Fund</i>	<i>\$ 1,135,219</i>
<i>Water Fund</i>	<i>\$ 405,753</i>
<i>Sewer Fund</i>	<i>\$ 440,365</i>
<i>Solid Waste Fund</i>	<i>\$ 7,194</i>
<i>Parking Fund</i>	<i>\$ 19,233</i>
<i>Capital Projects Fund</i>	<i>\$ (14,174)</i>
<i>Asset Forfeitures</i>	<i>\$ 3,155</i>

C. Attendance Approvals:

1. *Fire Chief Jeffrey Snyder attending PA South Central Task Force 2018 Health and Safety Workshop on February 13, 2018 in Manheim, Pennsylvania.*
2. *Parks Maintenance Supervisor Michael Strayer attending a credited pesticide course through the PA Department of Agriculture on February 20, 2018 in Mechanicsburg, Pennsylvania.*

3. *Parks and Recreation Director Andrea Crouse attending the 2018 Spring Pool Recertification Workshop on April 10, 2018 in Mechanicsburg, Pennsylvania.*

D. HARB

Council approved the following HARB items:

1. *A request by Eric and Kathleen Storms for a Certificate of Appropriateness at 133 South Hanover St. to install two (2) sections of wooden fence; one (1) from the main building to the rear accessory structure, and the other along the southern property line.*
2. *A request by Eric Piper for a Certificate of Appropriateness at 101 West Louthier St. to remove standing seam metal roof covering from main roofs and porch roof, replacing with standing seam metal roofing. In addition, proposed repairs include replacement of rotted wood at the porch ceiling and replacement of approximately 25 feet of rain gutter on main roof, one side.*
3. *A request by Waveland Properties for a Certificate of Appropriateness at 136 West High St. to install four inch (4") high brass letters over main entrance to read: "ART GALLERY" for signage for a new business.*
4. *A request by Larry Kennedy for a Certificate of Appropriateness at 41 S. East Street to replace five (5) windows on the front wall of the house.*

E. Public Safety Committee:

1. *Borough Council approved a Special Events Application from the YWCA of Carlisle to conduct a 5K "Race Against Racism" on April 28, 2018 beginning 9:00 a.m. – 11:00 a.m. The route would be G Street to Franklin Street to W. Penn Street to Bellaire Drive, returning via the same route to H Street. The YWCA shall be responsible for 100% of the variable costs, 10% of the fixed costs of traffic control. (A valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured has been received.)*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Reports:

1. Borough Council, by a roll call vote of 6-0, adopted an ordinance approving an inter-municipal agreement for litigation against the Pennsylvania Utility Commission regarding utility meter placement in the Historic District. The Borough of Carlisle's litigation contribution shall be capped at \$10,000 (ten thousand dollars). (Scott/Shultz)

REPORTS FROM COMMITTEES

B. Community Planning & Smart Growth:

1. Borough Council voted 6-0 to approve a Resolution, Statement of Assurances, and associated documents authorizing an application to the Pennsylvania Department of Community and Economic Development (DCED) HOME Investment Partnerships

Program funds in the amount of \$500,000 (five hundred thousand dollars) for acquisition and rehabilitation of properties for resale to first-time homebuyers who are credit worthy and income eligible. Borough Council may also authorize an application to the Pennsylvania Department of Community and Economic Development (DCED) HOME Investment Partnerships Program funds in the amount of \$53,000 (fifty-three thousand dollars) for HOME CHDO Operating assistance. A total of \$553,000 shall be requested. Action is subject to the Borough Solicitor's satisfactory review and approval of the aforementioned documents. Furthermore, Borough Council may designate Tri-County Housing Development Corporation, Ltd. as the Borough of Carlisle's Community Housing Development Organization (CHDO) for the aforesaid application. (Flower-Webb/Shultz)

2. Borough Council voted 6-0 to direct the Borough Solicitor to draft and advertise a proposed zoning ordinance amendment with respect to changes to Chapter 255 of the Borough Code and schedule a public hearing for April 12, 2018 at 6:45 p.m. (Flower-Webb/Shultz)

C. ERCP:

1. Borough Council voted 6-0 to direct the Borough Solicitor to draft and advertise an ordinance amending Chapter 83 of the Borough of Carlisle Code entitled "Human Relations" to provide for two alternate members who shall be appointed by the Carlisle Borough Council. The terms of these members shall be staggered such that the initial term expiration of "Alternate Member 1" shall be February 29, 2020 and "Alternate Member 2" shall be February 28, 2022. Thereafter, alternate members shall be appointed or reappointed to four-year terms. Alternate members shall not have a voting role unless a vacancy or quorum arises. (Guido/Shultz)

D. Parks and Recreation:

1. Borough Council voted 6-0 to approve Nagle Athletic Surfaces to repair and apply an asphalt overlay on the two south-side tennis courts at Mooreland Athletic Field in the amount of \$41,183 (forty-one thousand one hundred eighty-three dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS). (Landis/Scott)

E. Public Safety Committee:

1. Borough Council, by a roll call vote of 6-0, adopted an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on E. North Street and remove one private on-street handicapped parking space on N. Pitt Street. (Scott/Guido)
2. Borough Council voted 6-0 to approve the use of Carlisle Special Fire Police and Special Fire Police from other municipalities to work at non-fire related Borough events, functions or parades. (Scott/Guido)

F. Public Works Committee:

1. Borough Council, by a roll call vote of 6-0, adopted an ordinance providing for the execution of sewer easement and right-of-entry agreements with the owners of property on which the Borough has sanitary sewer facilities requiring repairs as part of the 2018/2019 LeTort Interceptor Rehabilitation Project. (Fulham-Winston/Landis)
2. Borough Council voted 6-0 to adopt a resolution authorizing the submission of a PA Small Water and Sewer Project Grant application in the amount of \$267,700 (two hundred sixty-

seven thousand seven hundred dollars) to the Commonwealth Financing Authority (CFA) and payment of the \$100 (one hundred dollars) application fee for a Water Valve Replacement Project. (Fulham-Winston/Landis)

3. Borough Council voted 6-0 to approve the purchase of vehicles and other equipment through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS) program as outlined in Exhibit A (attached). (Fulham-Winston/Landis)

NEW BUSINESS -

No new business

REPORTS FROM COUNCIL MEMBERS & STAFF

Dickinson Law School Student Ambassador Lewis noted that the law school would host several events in in celebration of Black History month.

Councilor Landis spoke of her participation in the upcoming Black History Festival at Hamilton Elementary School.

Councilor Guido announced that approximately 70 (seventy) sponsored ice sculptures are to be displayed at the upcoming Carlisle Ice Art Fest event and encouraged all to attend. She commended the fire department for their excellent job in containing the fire at Redd's Barbeque.

Mayor Scott announced Council met prior to the Council meeting for an executive session to discuss land acquisition, pending lawsuits and personnel.

Deputy Mayor Shultz thanked the Public Works Department for a job well done with clean up after the recent winter storm.

Councilor Flower-Webb provided an update on the most recent Zoning Hearing Board issues.

ADJOURNMENT

There being no further business or public comment, the meeting adjourned at 7:22 p.m.

Timothy A. Scott,
Mayor

Joyce E. Stone
Borough Secretary