

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**May 10, 2018
7:00 PM**

MOMENT OF SILENCE.....Police Chief Landis
PLEDGE OF ALLEGIANCE TO THE FLAG.....Police Chief Landis

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

A. Mini Casino Discussion

- Michael Smith
- Baltasar Bruno
- Charlie Liebert
- Mark Barr
- Bob Cavenagh

B. All Other Citizens and Visitors

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. **Minutes:**

1. *Public Hearing 04/12/2018 (Dickinson Rezoning)*
2. *Council Meeting 04/12/2018*

B. **Approval of Bills and Investment Transactions:**

Expenditures as of April 30, 2018:

<i>General Fund</i>	<i>\$ 775,642</i>
<i>Water Fund</i>	<i>\$ 441,880</i>
<i>Sewer Fund</i>	<i>\$ 452,783</i>
<i>Solid Waste Fund</i>	<i>\$ 58,835</i>
<i>Parking Fund</i>	<i>\$ 34,293</i>
<i>Capital Projects Fund</i>	<i>\$ 71,543</i>

C. **HARB:**

The HARB recommends approval for the following items:

1. *A request by Thomas Genco for a Certificate of Appropriateness at 123 East South Street to remove the existing asphalt/fiberglass shingles on the house roof and replace with asphalt/fiberglass shingles.*

2. *A request by Eric and Kathleen Storms for a Certificate of Appropriateness at 131-133 South Hanover Street to replace fourteen (14) windows in the rear “warehouse” building and infill two window openings not visible from a public way.*
3. *A request by Francis Nash for a Certificate of Appropriateness at 204 South West Street to remove the existing standing seam metal roofing and install new standing seam metal roofing.*
4. *A request by Pat Weigle for a Certificate of Appropriateness at 49 East South Street to remove the existing asbestos “insulbrick” siding exposing the existing wood siding beneath and then to paint and repair the wood siding as needed.*
5. *A request by Robert Pound for a Certificate of Appropriateness at 66 East Pomfret Street to replace five (5) existing steel-frame windows in the rear masonry building visible from East Chapel Avenue, with Andersen Series 100 gliding windows.*
6. *A request by Cumberland County for a Certificate of Appropriateness at 37 East High Street to remove and replace the set of concrete stairs leading to the south entrance with concrete stairs of similar design, existing steel railing to be re-installed. In addition, the applicant is proposing to replace six (6) deteriorated windows facing the former prisoner exercise area with new Andersen windows.*
7. *A request by Stephen Martson for a Certificate of Appropriateness at 154 West High Street to replace ten (10) windows on the second and third floors of the front section of the building.*
8. *A request by Tammi Funk for a Certificate of Appropriateness at 8 West High Street to install an overhanging sign 21’ x 36” in size on Montamar channel sign brackets. The sign reads, “green design” (small lettering) on the first line and “Design, Web, Marketing” on the second line.*

D. Budget and Finance Committee:

1. *Borough Council may approve a resolution for the disposition of specific municipal records outlined in the attached resolution.*

E. Public Safety Committee:

1. *Borough Council may approve the May 28, 2018 Memorial Day Parade and associated street closures from 8:00 a.m.-12:00 p.m. as proposed by the event sponsor, The Carlisle Area Joint Veterans and Memorial Day Committee subject to receipt of valid Certificates of Liability Insurance naming the Borough and PennDOT as additional insureds. (The affected streets are: The first three blocks of E. North Street; first block of W. North Street; Hanover Street from Penn Street to South Street; South Street from Hanover Street to Pitt Street; Pitt Street from South Street to Louther Street and High Street from West Street to Bedford Street.)*
2. *Borough Council may award a contract for \$31,875.00 to Witmer Public Safety Group for five (5) MSA Evolution 6000 Thermal Imaging Cameras. Consent Agenda*

Note: This purchase will be ordered through the Commonwealth of Pennsylvania’s Cooperative Purchasing Program (COSTAR), Contract Number 12-13

3. *Borough Council may approve a Special Events Application from the Carlisle Theatre requesting 12 – 14 reserved parking spaces. The reserved spaces will be located in front of the theatre in the first block of W. High Street. This request is for a Christian concert being held on June 9, 2018.*

F. Public Works Committee:

1. *Borough Council may adopt a resolution committing to provide a local match of up to fifteen percent (15%) of the total cost for a Water Valve Replacement Project if the Borough is successful in securing a PA Small Water and Sewer Project Grant from the Commonwealth Financing Authority for the Project. The Borough previously submitted a grant application to the CFA for \$267,700 in funding. The local match would equal Forty-Seven Thousand Three Hundred Dollars (\$47,300).*
2. *Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance authorizing the condemnation of certain vacant land in the Borough having unknown ownership off Fairground Avenue.*

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REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

None

REPORTS FROM ELECTED OFFICIALS**A. Mayor's Reports:**

1. Carlisle Civic Club

REPORTS FROM COMMITTEES**B. Budget & Finance Committee:**

1. Borough Council may enter into a professional services contract with Gannett Fleming Valuation and Rates, Inc. to perform a water and sewer systems rate study for a not-to-exceed fee of \$35,000.

C. Community Planning & Smart Growth:

1. Borough Council may consider: (1) directing the Borough Solicitor to prepare a draft ordinance to vacate a portion of an unopened alley, located on the SW corner of "G" Street and N. Pitt Street, adjacent to #120"G" Street; (2) scheduling a public hearing to consider this proposed vacation request.
2. Borough Council may approve a waiver for the filing of a Preliminary Land Development Plan (226-17; 19) and furthermore, approve a Final Land Development Plan, submitted by FSA Inc., on behalf of the Carlisle Area School District, located at 623 W. Penn St. (INS – Institutional), subject to the conditions imposed by staff.
3. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance amending the Code of Borough with respect to Chapter's 120, 183, and 255 to modify the Zoning and Demolition requirements.

D. Public Safety Committee:

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle with respect to Chapter 244, vehicles and traffic, to establish a 15 miles per hour speed limit for Cemetery Avenue (*Roll Call Vote*)
2. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on E. South Street and remove three private on-street handicapped parking spaces. (*Roll Call Vote*)
3. Borough Council may consider approving the proposed revisions to the Civil Service Rules and Regulations.

E. Public Works Committee:

1. Borough Council may adopt an ordinance amending the Borough Code with respect to Chapter 212, Solid Waste and Recyclables, to revise the definitions of Bulky Waste and Rubbish to reflect current industry standards. *(Roll Call Vote)*
2. Borough Council may award the unit price construction contract for the Carlisle Spring Road 16-Inch Water Main Replacement Project to the lowest responsive bidder, Ankiewicz Enterprises, Inc. of Tamaqua, Pennsylvania, in the amount of \$998,730.00 (Nine Hundred Ninety-Eight Thousand Seven Hundred Thirty Dollars and zero cents), pending receipt of the required bonds and insurances for the project. Borough Council may also authorize any contract change order needing prompt action in an amount not to exceed \$10,000 (Ten thousand dollars) each, to be approved at the discretion of the Borough Manager and brought before Council for retroactive approval.
3. Borough Council may authorize the following changes to the curbside solid waste and recycling pickup schedule, effective June 9, 2018:

Current Schedule	Areas	Proposed Schedule
Wednesday Pickup	Meetinghouse Heights area from intersection of Craig and North Streets northwest to Borough border	Monday Pickup
Wednesday Pickup	North Pitt and North West Streets from High Street to North Street	Tuesday Pickup

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

May 2018 - (All meeting are held at Borough Hall unless noted otherwise.)

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| 10 | Borough Council Meeting | 7:00 p.m. |
| 24 | Human Relations Commission | 7:30 a.m. |
| 24 | Planning Commission | 5:30 p.m. |

June 2018 - (All meeting are held at Borough Hall unless noted otherwise.)

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| 04 | HARB | 5:30 p.m. |
| 06 | Council Workshop Meeting | 6:00 p.m. |
| 07 | Board of Appeals | 5:00 p.m. |
| 07 | Zoning Hearing Board | 6:30 p.m. |
| 07 | Parks and Recreation Board (Carlisle Community Pool) | 7:00 p.m. |
| 14 | Borough Council Meeting | 7:00 p.m. |
| 28 | Planning Commission | 5:30 p.m. |