

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**June 14, 2018
7:00 PM**

MOMENT OF SILENCE.....Deputy Mayor Shultz
PLEDGE OF ALLEGIANCE TO THE FLAG.....Deputy Mayor Shultz

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

- 1. Council Meeting 05/10/2018

**B. Approval of Bills and Investment Transactions:
Expenditures as of May 31, 2018:**

General Fund	\$ 783,689
Water Fund	\$ 205,667
Sewer Fund	\$ 405,074
Solid Waste Fund	\$ 57,385
Parking Fund	\$ 17,257
Highway Fund	\$ 8,530

C. HARB:

The HARB recommends approval for the following items:

- 1. *A request by Lawrie Merz and John McGuire for a Certificate of Appropriateness at 153 South Pitt Street to replace an existing fence with wooden stockade fencing five feet (5') in height.*
- 2. *A request by Roderick Savidge for a Certificate of Appropriateness at 154 East Louthier Street to remove and replace twenty-four (24) vinyl windows on the west side of the building.*
- 3. *A request by Russ Hedberg for a Certificate of Appropriateness at 54 South Pitt Street to remove and replace eight (8) windows on the south side of the house.*

- 4. *A request by Heather Kosack-Jones for a Certificate of Appropriateness at 61 South Bedford Street to repair/replace deteriorated roof soffit, siding, window and window trim, roof cornice, and porch columns/railing/ floor. All materials and design is to match existing features.*
- 5. *A request by Georgie Lou’s Retro Candy for a Certificate of Appropriateness at 56 West High Street to install a professionally hand-painted overhanging sign 26” x 33.5” in area depicting the head of a smiling young woman with text “Candy and Soda”.*
- 6. *A request by Stephen Hughes for a Certificate of Appropriateness at 250 South Pitt Street to remove and replace front porch decking with new fir decking.*
- 7. *A request by Nancy Weaver for a Certificate of Appropriateness at 172 East High Street to replace a deteriorated section of roof soffit and to remove and replace the floor on an upper rear porch with wood decking.*

D. Attendance Approval:

- 1. *Fire Chief Jeff Snyder to travel to Pierce Manufacturing, Appleton WI for final inspection of new ladder truck, dates to be determined by manufacturer. (Mid-June to early July)*

E. Budget and Finance Committee:

- 1. *Borough Council may adopt a resolution approving the sale and disposition of equipment that may be sold through Municibid or delivered to the Sporting Hill Elementary School for the Annual COG Surplus Equipment Auction on July 18, 2018.*

F. Community Planning & Smart Growth Committee:

- 1. *Borough Council may approve the Annual Action Plan and Community Development Block Grant Program Budget for Fiscal Year 2018.*

G. Public Safety Committee:

- 1. *Borough Council may authorize the temporary closure of West High Street between Orange Street and College Street on Saturday, July 7, 2018 at 7:45 a.m. and reopen at 8:15 a.m., for the start of the 2018 Summerfair 5K and 10K Road Races subject to Summerfair being responsible for 100% of the variable costs and 10% of the fixed costs for traffic control and providing a valid Certificate of Insurance naming the Borough of Carlisle as an additional insured for this event. The event is scheduled from 8:00 a.m. – 10:00 a.m.*
- 2. *Borough Council may approve the following special event(s)/street closure(s) requested by Dickinson College subject to Dickinson College reimbursing the Borough 100% of the variable costs and 10% of the fixed costs incurred by the Borough, and the submission of valid Certificates of Liability Insurance form(s) naming the Borough of Carlisle as an additional insured.*

Event: *First Year Student Orientation Move in Day*
Date: *August 26, 2018*
Time: *7:00 a.m. – 3:00 p.m.*
Location: *Cherry Street between W. High Street and W. Louthier Street*

Event: *Homecoming*
Date: *September 22, 2018*
Time: *11:00 a.m. – 2:00 p.m.*
Location: *Belvedere Street between W. High Street and Biddle Avenue South*

H. Public Works Committee:

1. *Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance authorizing the condemnation of certain land for a sanitary sewer easement needed to make repairs as part of the 2018/2019 LeTort Interceptor Rehabilitation Project.*

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REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

None

REPORTS FROM ELECTED OFFICIALS**A. Mayor's Reports:**

1. Borough Council may consider authorizing a letter of support for the submission of a Redevelopment Assistance Capital Program (RACP) grant for the commercial development at the former Carlisle Tire & Wheel site project.

REPORTS FROM COMMITTEES**B. Budget & Finance Committee:**

1. Borough Council may approve a one year extension of the independent auditing services contract with Smith Elliott Kearns & Company, LLC (SEK), which would include the completion of the Borough's year-end financial statements independent audit and preparation of the Borough's Comprehensive Annual Financial Report (CAFR).

C. Community Planning & Smart Growth:

1. Borough Council may approve an ordinance vacating an unopened portion of an unnamed alley, located south of "G Street, west of N. Pitt Street. *(Roll Call Vote)*

D. Public Safety Committee:

1. Borough Council may approve the following special event/street closure(s) requested by Dickinson College subject to Dickinson College reimbursing the Borough 100% of the variable costs and 10% of the fixed costs incurred by the Borough, and the submission of valid Certificates of Liability Insurance form(s) naming the Borough of Carlisle as an additional insured.

Event:	First Year Student Orientation Move in Day
Date:	August 29, 2018
Time:	7:00 a.m. – 3:00 p.m.
Location:	Mooreland Avenue from West High Street to West South Street and Cherry Street at West High Street and West Louthier Street

2. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, to modify the prohibition against the parking of vehicles at all times and certain locations around the intersection of West South Street and Mooreland Avenue.

E. Public Works Committee:

1. Borough Council may adopt an ordinance authorizing the condemnation of certain vacant land in the Borough having unknown ownership off Fairground Avenue. *(Roll Call Vote)*
2. Borough Council may reject the bids received for the Carlisle Green Streets Project.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

June 2018 - (All meetings are held at Borough Hall unless noted otherwise.)

14	Borough Council Meeting	7:00 p.m.
27	Borough Workshop Meeting	6:00 p.m.
28	Human Relations Commission	7:30 a.m.
28	Planning Commission	5:30 p.m.

July 2018 - (All meetings are held at Borough Hall unless noted otherwise.)

02	HARB	5:30 p.m.
04	Borough Hall Closed for the July 4 th Holiday	
05	Board of Appeals	5:00 p.m.
05	Zoning Hearing Board	6:30 p.m.
12	Borough Council Meeting	7:00 p.m.
17	Sewer Authority (54 North Middlesex Road)	6:00 p.m.
18	Municipal Authority (185 Longs Gap Road)	5:00 p.m.
26	Planning Commission	5:30 p.m.