

BOROUGH OF CARLISLE  
HISTORICAL AND ARCHITECTURAL REVIEW BOARD MINUTES  
Monday May 7, 2018  
5:30 p.m.

Members present: John Lampi, Bill White, Deb Jussel, Justin Hovetter, Ben Chamberlain, Maureen Reed and Mike Heyser

Meeting was called to order at 5:30 p.m.

**Consent Agenda:**

1. Approval of the minutes of the April 2, 2018 HARB meeting.

**Consensus:** On a motion by Justin Hovetter and second by Maureen Reed, HARB voted unanimously approval of the April meeting minutes.

2. A request by Thomas Genco for a Certificate of Appropriateness at 123 East South Street to remove the existing asphalt/fiberglass shingles on the house roof and replace with GAF Timberline asphalt/fiberglass shingles.

**Consensus:** On a motion by Bill White and second by Justin Hovetter, HARB voted unanimously to recommend approval of the application as submitted.

**Regular Agenda:**

3. A request by Eric and Kathleen Storms for a Certificate of Appropriateness at 131-133 South Hanover Street to replace fourteen (14) windows in the rear "warehouse" building and infill two window openings not visible from a public way, with exterior wood panels. The request includes reducing the main-floor window opening heights by installing "T-111 wood panels in the lower 32" of each to provide increased security and privacy.

The applicant indicated that he is withdrawing his request to partially infill windows with the exception of one window on the east wall. In addition, the applicant indicated that sills approximately 6" in height are to be installed in each window opening.

**Amendment:** : On a motion by Bill White and second by Maureen Reed, HARB voted unanimously the approval of an amendment to the application to require that all window openings save one in the east wall remain as existing but providing for sills up to 6" in height.

**Consensus:** On a motion by Justin Hovetter and second by Maureen Reed, HARB voted unanimously approval of the application as amended.

4. A request by Francis Nash for a Certificate of Appropriateness at 204 South West Street to remove the existing standing seam metal roofing facing South Street along with the lathe, sheathing and flashing and install new wood sheathing throughout covering it with new standing seam metal roofing to include all fasteners, trim and two rows of snow guards. In addition, the applicant is proposing to replace asphalt shingles currently covering an area of roof in the rear of the house with new Tamko Heritage asphalt shingles.

**Consensus:** On a motion by Maureen Reed and second by Deb Jussel, HARB voted unanimously to approve the application as amended.

5. A request by Pat Weigle for a Certificate of Appropriateness at 49 East South Street to remove the existing asbestos “insulbrick” siding exposing the existing wood siding beneath and then to paint and repair the wood siding as needed.

**Consensus:** On a motion by Maureen Reed and second by Justin Hovetter, HARB voted unanimously to recommend approval of the application as submitted.

6. A request by Robert Pound for a Certificate of Appropriateness at 66 East Pomfret Street to replace five (5) existing steel-frame windows in the rear masonry building visible from East Chapel Avenue, with Andersen Series 100 gliding windows.

The applicant indicated that he would have preferred to install new steel-frame windows similar to those existing but that cost and lack of energy efficiency led to his decision to install the proposed gliding windows. He also indicated that fifteen lights are provided in the existing window design but that the new windows will consist of ten lights each in two sashes resulting in an appearance of twenty lights, each window. The Board indicated that an exterior reveal is required for all muntins/mullions.

**Amendment:** : On a motion by Bill White and second by Maureen Reed, HARB voted unanimously the approval of an amendment to the application to require that all sashes are designed with ten (10) lights and are provided with exterior reveal for all muntins/mullions.

**Consensus:** On a motion by Justin Hovetter and second by Maureen Reed, HARB voted unanimously to approve the application as amended.

7. A request by Cumberland County for a Certificate of Appropriateness at 37 East High Street to remove and replace the set of concrete stairs leading to the south entrance, existing steel railing to be re-installed, and to replace six (6) deteriorated windows facing the former prisoner exercise yard.

**Consensus:** On a motion by Bill White and second by Maureen Reed, HARB voted unanimously to recommend approval of the application as submitted.

8. A request by Stephen Martson for a Certificate of Appropriateness at 154 West High Street to replace ten (10) windows on the second and third floors.

**Consensus:** On a motion by Justin Hovetter and second by Maureen Reed, HARB voted unanimously to recommend approval of the application as submitted.

9. A request by Tammi Funk for a Certificate of Appropriateness at 8 West High Street to install an overhanging sign 21’ x 36” in size on Montamar channel sign brackets.

**Consensus:** On a motion by Justin Hovetter and second by Maureen Reed, HARB voted unanimously to recommend approval of the application as submitted.

The Board discussed several examples of improvements for consideration for this year’s HARB awards. Chairperson Lampi requested that staff provide the Board with a list of possible nominees for discussion at the June HARB meeting.

With no further business before the Board, the meeting was adjourned at 6:20.

Michael Heyser  
Assistant Zoning Officer/HARB member