

BOROUGH OF CARLISLE  
HISTORICAL AND ARCHITECTURAL REVIEW BOARD MINUTES  
Monday July 2, 2018  
5:30 p.m.

Members present: John Lampi, Bill White, Justin Hovetter, Ben Chamberlin, Maureen Reed and Mike Heyser

Also present was Michael Skelly, Borough Zoning Officer

Chairperson Lampi called meeting to order at 5:29 p.m.

**Consent Agenda:**

1. Approval of the minutes of the June 4, 2018 HARB meeting.
2. A request by Jen Acuna for a Certificate of Appropriateness at 36 West Pomfret Street.

Chairman Lampi moved this agenda item from the consent agenda to the regular agenda due to the scope of the proposed renovations being beyond those indicated on the application.

**Consensus:** On a motion by Bill White and second by Maureen Reed, the HARB voted unanimously to recommend approval of the June 4, 2018 minutes as submitted.

**Regular Agenda:**

1. A request by Jennifer Steiner for a Certificate of Appropriateness at 155 South College Street to install a free-standing double-sided sign 15" x 19 3/16" in area on each side. Sign is to be mounted on one 8' tall wood or iron column and will read "The Smith Steiner, Bed and Breakfast".

**Consensus:** On a motion by Bill White and second by Mike Heyser, the HARB voted unanimously with one abstention (Chamberlain) approval of the application as submitted.

2. A request by Cactus Hill Carlisle LLC for a Certificate of Appropriateness at 9-11 East High Street to replace an existing hanging sign on an existing yard arm, sign to read "Gilded Door Oil & Vinegar Tap Room".

**Consensus:** On a motion by Bill White and second by Maureen Reed, the HARB voted unanimously approval of the application as submitted.

3. A request by Cheryl Slattery for a Certificate of Appropriateness at 227 West South Street to remove and replace nine (9) windows with Andersen Woodright units with 6/6 lights to match existing.

**Discussion:** (Mr. Ronald Grosso, the contractor represented the property owner.) Chairperson Lampi inquired as to the grill type indicating that the components of the grill must project outward from the face of the glass. Mr. Grosso assured the Board that this type of grill is proposed.

**Amendment:** On a motion by Justin Hovetter and second by Maureen Reed, the HARB voted unanimously to amend the application to stipulate that all replacement windows be 6/6 in configuration and are designed with exterior simulated grids.

**Consensus:** On a motion by Justin Hovetter and second by Maureen Reed, the HARB voted unanimously approval of the amended application.

4. A request by Jen Acuna for a Certificate of Appropriateness at 38 West Pomfret Street to replace a garage door at the rear of the property.

**Discussion:** Ms. Acuna requested the inclusion of several additional items to the scope of her application. She indicated that the existing garage door opening would be “filled in” and covered with T-111 wood siding except for a six-foot-wide double entry door and a glass panel across the top of the new wall. She also requested approval for an array of solar panels virtually covering the entire roof.

The Board had some concern about the appropriateness of the solar panels but, due to the building’s relatively recent construction, minimal visibility of the panels from the street, and their interest in smart energy, Board members decided that the panels were acceptable. Chairman Lampi asked that the window area be provided with an appropriate border. Ms. Acuna agreed to do so.

**Amendment:** On a motion by Bill White and second by Maureen Reed, the HARB voted unanimously to amend the application to add the installation of solar panels to cover the entire roof, and to revise the application to comprise the elimination of the garage door opening followed by an infill of wood framing covered with T-11 wood siding along with the installation of a 6’ wide double door and a horizontal panel of windows within the proposed wall.

**Consensus:** On a motion by Justin Hovetter and second by Bill White, the HARB voted unanimously approval of the amended application.

Chairperson Lampi presented the list of the past year’s projects nominated at the June meeting worthy of recognition for their enhancement of Carlisle’s historical character. One nomination was withdrawn from consideration due to its recognition in 2016. The Board voted unanimously to confirm awards for the following:

<u>Residential</u>	<u>Commercial</u>	<u>Signs</u>
155 South College Street	10 North Pitt Street (Alibi’s Spirits/Eatery)	155 South Hanover Street
	26 West High Street (Grand Illusion Cider)	156 West High Street
		26 West High Street

Chairperson Lampi asked for volunteers to take part in the presentation of the awards at the July 12<sup>th</sup> meeting of the Mayor and Borough Council. Justin Hovetter and Bill White agreed to attend.

Chairperson Lampi provided Board members with copies of a document he had submitted to the Mayor & Borough Council. This document is a request for consideration of an expansion of the Carlisle Historic District. Discussion was left for a future date.

With no further business before the Board, the meeting adjourned at 5:49.

Michael Heyser  
Assistant Zoning Officer/HARB member