

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**September 13, 2018
7:00 PM**

MOMENT OF SILENCE.....Councilor Fulham-Winston
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Fulham-Winston

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

- A. Citizens and Visitors Who Have Been Scheduled to Be Heard

RECOGNITIONS

- A. Presentation of the National Guard Patriots Award to Chief Landis
- B. Swearing in of new Police Officers

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

- 1. Council Meeting 08/09/2018

**B. Approval of Bills and Investment Transactions:
Expenditures as of August 31, 2018:**

<i>General Fund</i>	<i>\$ 815,383</i>
<i>Water Fund</i>	<i>\$ 401,888</i>
<i>Sewer Fund</i>	<i>\$ 928,449</i>
<i>Solid Waste Fund</i>	<i>\$ 53,271</i>
<i>Parking Fund</i>	<i>\$ 22,899</i>
<i>Capital Projects Fund</i>	<i>\$ 198,588</i>
<i>Highway Funds</i>	<i>\$ 47,602</i>

C. Attendance Approval:

- 1. Borough Manager Candland to attend the Annual ICMA on September 23 - 26, 2018 in Baltimore Maryland.
- 2. Matt Candland or Susan Armstrong to attend the Pennsylvania Municipal League Annual Summit on October 4 - 6, 2018 in Cranberry Township, Pennsylvania.

D. HARB:

The HARB recommends approval for the following items:

- 1. A request by Mr. Ron Grasso for a Certificate of Appropriateness at 256 South Pitt Street to replace standing-seam metal roof covering on the front porch with new standing-seam metal roof covering*
- 2. Two requests by Ms. Jennifer Steiner for Certificates of Appropriateness at 155 South College Street proposing first, to install 66' of 6'-high cedar semiprivate fencing and 43' of 2"x4" green wire mesh fencing, and second, to install iron handrails at the West South Street entrance, the North College Street entrance, along the north side porch, and at the rear entrance.*
- 3. A request by Ms. Tenzin Norbu for a Certificate of Appropriateness at 49 West High Street to install an overhanging sign 24" x 36" in area on an black iron bracket, sign to read "Yak N Yeti II".*
- 4. A request by Liberty Holding Company and Ms. Hyun Joo (tenant) for a Certificate of Appropriateness at 6 South Hanover Street to install a wall sign 43" x 188" in area above the storefront, sign to read "HJ BARBERSHOP".*
- 5. A request by Dr. Gerald Martin for a Certificate of Appropriateness at 64 South West Street to remove and replace three (3) windows in a bay window unit and to remove and replace two first-floor windows on the west side of the building as well as deteriorated exterior wood, with all associated surfaces to be painted. In addition, the replacement of rear porch railing and posts is proposed.*
- 6. A request by Mr. Chad Kimmel for a Certificate of Appropriateness at 26 West High Street to create a new patio seating area at the rear of the Grand Illusion Cider bar to include paver blocks, a treated wood pergola, two serving bars, a wall to visually block off the existing stairway, and the replacement of the rear door.*

E. Mayor's Report:

- 1. Borough Manager Candland or Assistant Borough Manager Armstrong to be appointed as the Borough's voting delegate at the Pennsylvania Municipal League, 119th Annual Convention on October, 2018. It will be determined later, which of the two will be attending the convention.*

F. Parks and Recreation Committee:

- 1. Borough Council may approve the Fall 2018 Recreation Program Fee Resolution.*

G. Public Safety Committee:

- 1. Borough Council may approve a Special Events Application from the Carlisle Theatre requesting 10 reserved parking spaces. The reserved parking spaces will be located in front of the theatre in the first block of W. High Street. This request is for a concert being held on November 16, 2018.*
- 2. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, to modify the prohibition against the parking of vehicles at all times and certain locations around the intersection of North College Street and A Street.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

None

REPORTS FROM ELECTED OFFICIALS**A. Mayor's Reports:****REPORTS FROM COMMITTEES****A. Budget & Finance Committee:**

1. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance establishing a stormwater utility fee.
2. Borough Council may approve the 2019 Minimum Municipal Obligation (MMO) budgets in the amount of \$650,490 to fund the police, non-uniformed employees, and 401(a) pension plans for 2019 as required by Act 205 of the Commonwealth of Pennsylvania.

B. Community Planning & Smart Growth Committee:

1. Borough Council may consider a zoning ordinance (text) amendment request, submitted by Carlisle Tire & Wheel 2, LP, applicable to Section 255-120.A.40.
2. Borough Council may accept and approve for submission the Comprehensive Housing Affordability Strategy Consolidated Annual Performance and Evaluation Report (CAPER) for the period covering July 1, 2017 through June 30, 2018.
3. Borough Council may authorize the Mayor to execute an agreement by and between the Borough of Carlisle [Borough] and the Redevelopment Authority of the County of Cumberland [the Authority] to permit the Authority to administer and execute the Borough's Fiscal Year 2018 Community Development Block Grant (CDBG) Program in accordance with all applicable local, state and federal laws, rules and regulations.
4. Borough Council may approve a Resolution, Statement of Assurances, and associated documents authorizing an application to the Pennsylvania Department of Community and Economic Development (DCED) HOME Investment Partnerships Program funds in the amount of \$ 53,000 (fifty-three thousand dollars) for HOME CHDO operating assistance for Tri-County Housing Development Corporation, Ltd., the Borough's designated Community Housing Development Organization (CHDO).

C. Economic Development Committee:

1. Borough Council may enter into an Engineering Contract with Michael Baker International, Inc. for \$12,300 to prepare a statement of probable project costs for the design, permitting and construction of transportation improvements to the intersection of Clay/N. Hanover/Bedford Streets and develop a fair share contribution approach for the project, subject to the approval of the Borough Solicitor.

D. ERCP Committee:

- 1. Borough Council may appoint Mr. John Schnibben to a first full term on the Civil Service Commission. This term will become effective immediately and shall expire on July 31, 2024.
- 2. Borough Council may appoint Mr. Gary McCormick to a partial term on the Municipal Authority Board. This term will become effective immediately and shall expire on December 31, 2019.

E. Public Safety Committee:

- 1. Borough Council may authorize the closure of approximately 275 feet of C Street (between North West Street and Factory Street) on October 19 & 20, 2018 from 8:00 a.m. – 8:00 p.m. each day to facilitate the Auction of Contents of warehouse owned by Firehouse Antiques. Firehouse Antiques would be responsible for 100% of the variable costs and 10% of the fixed costs to hold this event.

F. Public Works Committee:

- 1. Borough Council may approve by resolution the execution of a Street Light Services Agreement with PPL Electric Utilities Corporation (PPL) for the conversion of streetlights in the Borough owned by PPL from high-pressure sodium light fixtures to LED light fixtures subject to the Borough Solicitor’s satisfactory review and approval.
- 2. Borough Council may consider authorizing the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough’s sanitary sewer system from the proposed Taco Bell restaurant development at 401 E. High Street.
- 3. Borough Council may hire BL Companies, Inc. to prepare design documents sufficient to obtain a NPDES Permit for construction of the Carlisle Urban Stormwater Park for a not-to-exceed fee of \$55,800, subject to review and approval of the agreement by the Borough Solicitor.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

September 2018 - (All meetings are held at Borough Hall unless noted otherwise.)

13	Public Hearing (PIRHL)	6:45 p.m.
13	Public Hearing (CAPER)	6:55 p.m.
13	Borough Council Meeting	7:00 p.m.
27	Human Relations Commission	7:30 a.m.
27	Planning Commission	5:30 p.m.

October 2018 - (All meetings are held at Borough Hall unless noted otherwise.)

01	HARB	5:30 p.m.
03	Council Workshop Meeting	6:00 p.m.
04	Board of Appeals	5:00 p.m.
04	Zoning Hearing Board	6:30 p.m.
04	Parks & Recreation Board (Stuart Community Center)	7:00 p.m.
11	Outside Agency Public Hearing	6:00 p.m.
11	Borough Council Meeting	7:00 p.m.
16	Municipal Authority (165 Longs Gap Road)	3:00 p.m.
17	Sewer Authority (54 North Middlesex Road)	4:00 p.m.
25	Planning Commission	5:30 p.m.
31	Council Workshop Meeting	6:00 p.m.