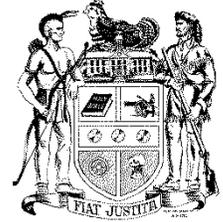


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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
October 11, 2018**

Mayor Scott called the Council Meeting to order at 7:00 p.m. Councilor Guido led the Moment of Silence and Pledge of Allegiance.

Councilmembers present: Councilors Crampsie, Flower-Webb, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manager Armstrong, Police Lieutenant Latshaw, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Fire Chief Snyder, Human Resource Supervisor Hamilton, Public Information Coordinator Taylor, Solicitor Brenneman, Dickinson Law School Ambassador Lewis, Dickinson College Ambassador Termini and Borough Secretary Stone.

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Mr. Charles Cramp, 6 Buchannon Drive, Carlisle, Pennsylvania addressed Council regarding a previous request that he submitted to the Borough Manager regarding permission to be buried in the Molly Pitcher Cemetery in a residual portion of his family's burial plat (one and a half plot). He asked for Council's consideration.

CONSENT AGENDA

Councilor Flower-Webb made a motion, seconded by Councilor Guido, to approve the Consent Agenda. Council unanimously voted (7-0) to approve the Consent Agenda, which consisted of the following items:

A. Minutes:

1. *Council Meeting 09/13/18*
2. *CAPER Public Hearing 9/13/18*
3. *Text Amendment Public Hearing 9/13/18*

**B. Approval of Bills and Investment Transactions:
Expenditures as of September 30, 2018:**

<i>General Fund</i>	<i>\$ 1,489,405</i>
<i>Water Fund</i>	<i>\$ 787,474</i>
<i>Sewer Fund</i>	<i>\$ 664,355</i>
<i>Solid Waste Fund</i>	<i>\$ 36,919</i>
<i>Parking Fund</i>	<i>\$ 191,123</i>
<i>Capital Projects Fund</i>	<i>\$ 361,680</i>
<i>Highway Funds</i>	<i>\$ 58,131</i>

C. Attendance Approval:

1. *Parks and Recreation Director Andrea Crouse and Pool Manager Kristin Ziegler attending the 2018 Recreation and Conservation Leadership Summit, December 5-6, 2018 in State College, PA.*

D. HARB:

Council approved the following HARB items:

1. *A request by Ms. Donna Morelli for a Certificate of Appropriateness at 235 South Pitt Street to replace deteriorated decking, posts, and railing on the second-floor side porch, with like materials and like design.*
2. *A request by Neidlinger Rentals LLC for a Certificate of Appropriateness at 122 South Pitt Street to replace fourteen (14) windows and to replace existing asphalt shingle roof covering with laminated asphalt roof shingles*
3. *A request by Mr. John Bloom and Ms. Amy Farrell for a Certificate of Appropriateness at 243 West South Street to replace standing seam metal roofing with standing seam metal roofing and to rebuild a deteriorated chimney.*
4. *A request by Ms. Linda Sutton for a Certificate of Appropriateness at 246 South Pitt Street to replace standing seam metal roofing with standing seam metal roofing with soldered seam in valleys.*
5. *A request by Mr. Jeff Goss and Ms. Ashleigh Corby of Market Cross Pub & Brewery for a Certificate of Appropriateness at 111-115 North Hanover Street to replace ten (10) double-hung windows in existing frames and install six (6) fixed canvas awnings at window locations on the pub side of the building, as well as a retractable awning of approximately 30 linear feet above the storefront. The request for approval also includes the replacement of one exterior door, the removal or replacement of six (6) sets of window shutters and the replacement of approximately 30' of trim board and crown molding above the second floor, as well as the replacement of wood shake shingles on the awning-type roof above the storefront.*
6. *A request by Mr. Kevin Hess for a Certificate of Appropriateness at 170 West South Street to replace the front entry door and trim with a new steel door and new 2" brick mold trim.*
7. *A request by Ms. Opal Mason for a Certificate of Appropriateness at 61 West Pomfret Street to install an overhanging sign 24" x 24" in size on a steel bracket at the side of the front entrance. Sign will read "OPAL salon".*
8. *A request by Mr. Ron Grasso for a Certificate of Appropriateness at 256 South Pitt Street to replace standing-seam metal roof covering on the front porch with new standing-seam metal roof covering*

E. Public Works Committee:

1. *Borough Council authorized the Borough's Right-of-Way Solicitor to draft and advertise an ordinance authorizing the condemnation of certain land for transportation rights-of-way needed as part of the Carlisle Connectivity Project.*

F. Public Safety Committee:

1. *Borough Council approved the temporary closure of several Borough streets to facilitate the Carlisle Family YMCA annual Turkey Trot 5K Road Race to be held November 22, 2018,*

Thanksgiving Day from 8:00 a.m. to 11:00 a.m. The street closures include South West; West South to Orange Street; Orange Street to Georgetown Circle to Orange Street; Orange Street to Hillside; Hillside to Belvedere Street; Belvedere to Noble Blvd.; Noble to Wilson Street; Wilson to South; South to West Street; West Street to Finish Line. The YMCA would be responsible for 100% of the variable costs, 10% of the fixed costs of traffic control.

- 2. Borough Council authorized the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle with respect to Chapter 244, vehicles and traffic, to establish a 25 miles per hour speed limit for those portions of the Borough within defined Residential Districts.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Reports:

None

REPORTS FROM COMMITTEES

A. Parks and Recreation Committee:

- Borough Council voted 7-0 to reject the bids received for the gymnasium HVAC system at the Stuart Community Center. (Landis/Scott)
- Borough Council voted 7-0 to proceed with the planning of a gift from the US Army War College Class of 2019 to erect a memorial, sculpture, or sign and other related improvements to commemorate those interred in Lincoln Cemetery. Further, Council directed the Parks and Recreation Director to coordinate a working committee to help determine the scope project. (Landis/Scott)

Lieutenant Colonel Marks, 116 Forbes Avenue, Carlisle, Pennsylvania, briefed Council on the US War College Class of 2019 class gift offer and requested Council's consent to proceed with a future commemorative monument, sculpture or sign at Lincoln Cemetery to honor those interred. Council gave their consent and tasked Parks and Recreation Director Crouse with forming a work group to discuss concepts and select appropriate the memorial.

B. Budget & Finance Committee:

- Borough Council voted 7-0 to adopt a resolution relating to a 2018 Line of Credit for the purpose of providing interim financing until reimbursement from anticipated revenue sources is received. (Shultz/Crampsie)
This resolution includes:
 - Appointment of Davenport & Company as financial advisor and Eckert Seaman's as bond counsel for this debt issuance.
 - The declaration that the Borough intends to reimburse itself, if necessary, from the line of credit for project expenditures related to the TIF Project.

2. Borough Council voted 7-0 to authorize the Borough Solicitor to draft and advertise an ordinance amending the Borough of Carlisle Code to establish a 10% interest charge on outstanding municipal liens and to modify existing legal service fees related to filing of such liens. (Shultz/Crampsie)

C. Community Planning & Smart Growth Committee:

1. Borough Council voted 7-0 to approve modifications to Community Development Block Grant (CDBG) Program Years 2014 and 2015 modifying the activity description for “Rehab: CHOC Phoenix Homebuyer Program” to a proposed future activity to be undertaken by the Borough’s Community Housing Development Organization (CHDO), Tri-County Housing Development Corporation. The service area is shall be expanded from the urban redevelopment area to Borough-wide. (Crampsie/Flower-Webb)
2. Borough Council voted 7-0 to approve a Resolution amending the Guidelines of the “Borough-wide Owner-Occupied Housing Rehabilitation Program” to increase the maximum assistance threshold from \$17,500.00 to \$22,500.00. A maximum of \$20,000.00 shall be available for basic rehabilitation contract(s). An additional maximum of \$2,500.00 may be available to cover costs associated with change orders when deemed appropriate. All costs in excess of \$22,500.00 shall be the responsibility of the applicant. (Crampsie/Flower-Webb)

D. Economic Development Committee:

1. Borough Council voted 7-0 to authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle that shall grant Borough Council the authority to discretionarily waive the open container restriction/public consumption prohibition for special events/activities that are deemed beneficial to the community. (Flower-Webb/Fulham-Winston)

E. Public Safety Committee:

1. Borough Council, by a roll call vote of 7-0, adopted an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, to modify the prohibition against the parking of vehicles at all times and certain locations around the intersection of North College Street and A Street. (Scott/Landis)

ADJOURNMENT

Dickinson College Ambassador Termini provided information on upcoming college events.

Dickinson Law School Ambassador Lewis announced that she has accepted an educational opportunity in Texas and will be resigning from her position on Borough Council.

Councilor Landis noted she attended the Cumberland Franklin Borough Association dinner. She communicated her interest in evaluating the possibility of a skate park at the IAC site. Staff was directed to consider the potential for the placement of a skate park as part of the permit level design activities and to communicate such to the permit/design firm, BL Companies.

Councilor Fulham-Winston remarked that she attended the Jason Smith Fun Run.

Councilor Guido asked for consensus to allow labor counsel to meet with staff and Council regarding the role of the Civil Service Commission. She also noted that October is Fire Prevention Month.

Mayor Scott stated that he attended African American/Latino Roundtable where they spoke of the current initiative to improve life for our communities. He announced that an Executive Session had taken place prior to the Council Meeting for the purpose of discussing personnel.

Deputy Mayor Shultz recommended developing a tax forgiveness program for firefighters and EMT volunteers.

Councilor Flower-Webb noted she attended an art show in Williamsburg, Virginia and thought that the premise of the event could be brought to Carlisle.

Councilor Crampsie commended Lt. Latshaw and the Police Department on their assistance with respect to a First Friday incident.

Lt. Latshaw provided a status update on use of force reports both prior and after the implementation of Carlisle Police Department's body worn camera initiative.

Parks & Recreation Director Crouse noted that Trick or Treat will be on October 31st from 6-8:00 p.m. and the Halloween Parade will be on October 15th at 7:00 p.m.

There being no further business or public comment, the meeting adjourned at 7:42 p.m.

Timothy A. Scott
Mayor

Joyce E. Stone
Borough Secretary