

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**November 8, 2018
7:00 PM**

MOMENT OF SILENCE.....Councilor Landis
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Landis

ROLL CALL

A. Mayor Reports:

- 1. Borough Council may allow Council member Sean Crampsie to participate by telephone at this evening’s meeting.
- 2. Recognitions: Fire Department Unit Citation Awards

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

- 1. Ms. TaWanda Stallworth: Lincoln Cemetary
- 2. All Other Citizens and Visitors

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

- 1. *Outside Agency Hearing 10/11/18*
- 2. *Council Meeting 10/11/18*

B. Approval of Bills and Investment Transactions:

Expenditures as of October 31, 2018:

<i>General Fund</i>	<i>\$ 846,725</i>
<i>Water Fund</i>	<i>\$ 437,262</i>
<i>Sewer Fund</i>	<i>\$ 490,425</i>
<i>Solid Waste Fund</i>	<i>\$ 9,938</i>
<i>Parking Fund</i>	<i>\$ 20,649</i>
<i>Capital Projects Fund</i>	<i>\$ 83,105</i>
<i>Highway Funds</i>	<i>\$ 94,819</i>

C. Attendance Approval:

- 1. *Parks and Recreation Director Andrea Crouse, Pool Manager Kristin Zeigler and Recreation Assistant Kelsey Nadjek to attend the PRPS Fall Membership Meeting in Harrisburg, PA on Wednesday, November 14, 2018.*

D. HARB:

The HARB recommends approval for the following items:

1. *A request by William and Catlin Harral for a Certificate of Appropriateness at 113 South Pitt Street to replace deteriorated soffit and cornice brackets on the front wall of the building with like materials, and to construct a single-story addition, 11' x 18' in area, on the rear (east) wall of the building.*
2. *A request by Comfort Suites for a Certificate of Appropriateness at 10 South Hanover Street for the replacement of signage throughout the exterior walls and façade of the hotel, all signage to display the Comfort Suites name and/or new logo.*
3. *A request by Ben and Marion Hebdon for a Certificate of Appropriateness at 133 West Louther Street for the replacement of twenty-nine (29) windows, front wall type to be aluminum-clad wood windows, window types elsewhere not visible from a public way to be vinyl.*
4. *A request by St. John's Episcopal Church for a Certificate of Appropriateness at 1 North Hanover Street for the replacement of two ground-mounted signs on existing posts, each to be 32" x 60" in area and displaying the church's name and website.*
5. *A request by Michael Adler for a Certificate of Appropriateness at the former Hoffman Funeral Home building at 219 North Hanover Street for the installation of a wall-mounted sign on the front of the building, 48" x 96" in area to read "Frederick House, events – meeting space".*
6. *A request by Dickinson College for a Certificate of Appropriateness at 239 West Louther Street for the replacement of metal covering on a mansard wall/roof with metal shingles.*
7. *A request by Rita M. Lauer for a Certificate of Appropriateness at 173 West South Street for the replacement of two large single-light replacement windows with two Pella Series 450 aluminum-clad wood double-hung, side-by-side 1/1 windows in each opening.*
8. *A request by Sterling Properties for a Certificate of Appropriateness at 20 North Hanover Street for the installation of a wall-mount sign 41" x 84" in area, above the storefront in a location previously displaying another sign, new sign to read "C Luv Thrift".*
9. *A request by Wayne and Kirsten Crawford for a Certificate of Appropriateness at 240 West South Street for the installation of approximately 41' of traditional style wooden fence with treated-lumber posts and cedar pickets in the front yard of the house.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

None

REPORTS FROM ELECTED OFFICIALS**A. Mayor's Reports:**

1. Proclamation for Small Business Saturday
2. Proclamation for Youth Experiencing Homelessness Awareness Week

REPORTS FROM COMMITTEES**A. Budget & Finance Committee:**

1. Borough Council may adopt an ordinance authorizing and directing the issuance a General Obligation Note, Series of 2018, in the principal amount not to exceed \$5,000,000 (five million dollars) for the purpose of providing interim funds to be applied for and toward financing the Tax Increment Financing Project as identified in the capital improvements plan ("CIP"). *(Roll Call Vote)*
2. Borough Council may adopt an ordinance amending the Borough of Carlisle Code to establish a 10% interest charge on outstanding municipal liens and to modify existing legal service fees related to filing of such liens. *(Roll Call Vote)*
3. Borough Council may adopt an ordinance establishing a stormwater utility fee with an effective starting date for issuance of utility bills of July 1, 2019. *(Roll Call Vote)*

B. Community Planning & Smart Growth Committee:

1. Borough Council may approve a Final Land Development Plan, submitted by the Pettit Group, LLC., on behalf of Carlisle Equity Investors LLC, located on the north east corner of East High Street & Spring Garden Street, subject to the conditions imposed by staff.

C. Economic Development Committee:

1. Borough Council may approve an ordinance amending the Code of the Borough of Carlisle that shall grant Borough Council the discretion to allow open container and public consumption for special community events. *(Roll Call Vote)*

D. ERCP:

1. Borough Council may consider a Cost of Living Adjustment (COLA) request made on behalf of retired police officers.

E. Public Safety Committee:

1. Borough Council may approve the Martin Luther King Commemoration March on January 20, 2019 from 2:45 p.m. through 4:30 p.m. The group will gather at St. Johns Church (1 North Hanover Street), cross Hanover and High Streets to the Old Courthouse at 2:45 p.m.

then return to the Church at 4:30 p.m. Approval is subject to the applicant being responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough.

2. Borough Council may approve a Special Events Application and street closure request from the Employment Skills Center to conduct the 2019 Downtown Mile Race/Walk on Thursday, May 16, 2019 from 5:00 p.m. to 8:45 p.m. contingent upon the applicant reimbursing the Borough of Carlisle 100% of the variable costs and 10% of the fixed costs incurred by the Borough; receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle and PennDOT as additional insureds; and, receipt of PennDOT approval.

Note: Closures of Orange Street and Pomfret Street at the intersection with Ritner Highway shall be 6:00 p.m. with Orange Street re-opening at 7:20 p.m.

3. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle with respect to Chapter 244, vehicles and traffic, to establish a 25 miles per hour speed limit for those portions of the Borough within defined Residential Districts. *(Roll Call Vote)*

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

November 2018 - (All meetings are held at Borough Hall unless noted otherwise.)

08	Borough Council Meeting	7:00 p.m.
12	Borough Offices Closed in Observance of Veteran's Day	
13	Finance & Budget Committee Budget Hearing	6:00 p.m.
14	Finance & Budget Committee Budget Hearing (If deemed necessary)	6:00 p.m.
15	Planning Commission	5:30 p.m.
22	Borough Offices Closed for the Thanksgiving Holiday	
23	Borough Offices Closed for the Thanksgiving Holiday	

December 2018 - (All meetings are held at Borough Hall unless noted otherwise.)

03	HARB	5:30 p.m.
05	Council Workshop Meeting	6:00 p.m.
06	Board of Appeals	5:00 p.m.
06	Zoning Hearing Board	6:30 p.m.
06	Parks & Recreation Board (Stuart Community Center)	7:00 p.m.
13	Borough Council Meeting	7:00 p.m.
24	Borough Offices Closed for the Christmas Holiday	
25	Borough Offices Closed for the Christmas Holiday	
27	Planning Commission	5:30 p.m.