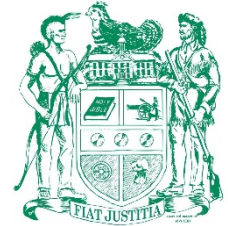


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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
December 13, 2018**

Mayor Scott called the Council Meeting to order at 7:00 p.m. Mayor Scott led the Moment of Silence and Pledge of Allegiance.

Councilmembers present: Councilors Crampsie, Flower-Webb, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manger Armstrong, Police Chief Landis, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Parks & Recreation Director Crouse, Fire Chief Snyder, Human Resource Supervisor Hamilton, Public Information Coordinator Taylor, Solicitor Brenneman, Dickinson College Ambassador Termini and Borough Secretary Stone.

CONSENT AGENDA

Councilor Flower-Webb made a motion, seconded by Councilor Guido, to approve the Consent Agenda. Council unanimously voted (7-0) to approve the Consent Agenda, which consisted of the following items:

A. Minutes:

1. *Council Meeting 11/08/18*
2. *Budget Hearing Meeting 11/13/2018*

**B. Approval of Bills and Investment Transactions:
Expenditures as of November 30, 2018:**

<i>General Fund</i>	<i>\$ 946,753</i>
<i>Water Fund</i>	<i>\$ 205,200</i>
<i>Sewer Fund</i>	<i>\$ 333,048</i>
<i>Solid Waste Fund</i>	<i>\$ 19,912</i>
<i>Capital Projects Fund</i>	<i>\$ 277,395</i>
<i>Parking Fund</i>	<i>\$ 15,988</i>
<i>Highway Funds</i>	<i>\$ 219,546</i>

C. Attendance Approval:

1. *Mayor Scott will attend the Mayors Innovation Project-Winter 2019 Policy Meeting, January 25-26, 2019 in Washington DC.*

D. ERCP Committee:

1. *Borough Council approved the reappointment of Mr. William White to a second four-year term on the Carlisle Borough Historical Architectural Review Board (HARB). Term will become effective January 1, 2019 and shall expire December 31, 2022.*

E. Parks & Recreation Committee:

1. *Borough Council approved the 2019 Winter/Spring Recreation Program Fee Resolution.*

F. HARB:

The following HARB items were approved by Council:

1. *A request by Stephanie Chertok, owner and David Bender, tenant for a Certificate of Appropriateness at 24 North Hanover Street to install an aluminum sign 48" x 216" using the existing border and backing, sign to read "Miss Ruth's Time Bomb".*
2. *A request by Neidlinger Rentals for a Certificate of Appropriateness at 118 North Hanover Street to install two signs, one a wall sign, 10.5 square feet in area and mounted above the storefront, and the other, a two-sided hanging sign 7.5" x 26" in area mounted under the entry overhang, signs to read "Civil Eyes'd Optical".*
3. *A request by Bethel AME Church for a Certificate of Appropriateness at 131 East Pomfret Street to replace in kind, deteriorated trim and face board material on the front of the annex building and to replace the internal rain gutter as well as the shingles on the small roof above the church building entry door.*
4. *A request by Mark Farrell & Devin Flickinger of "Hook & Irons Distillery" for a Certificate of Appropriateness at the former Printed Image building at 137 North Hanover Street to renovate the storefront to include the installation of an overhead door to be open during business hours when weather is suitable (overhead door to contain a man door for other times). The proposal includes the installation of brick infill on the north side of the storefront to provide symmetry, two large window units at ground level on either side of the overhead door, two openings at the parapet level to mimic second-floor windows, and reclaimed firetruck lamps as wall lamps above the ground-floor window units.*
5. *A request by Caprice Properties and The Molly Pitcher Brewing Company for a Certificate of Appropriateness at 139 West High Street to construct a wooden pergola with a vinyl awning, 27.5' x 28' in area to be located above the patio at the rear of property.*
6. *A request by St. Paul's Lutheran Church for a Certificate of Appropriateness at 221 West Louther Street to replace a wooden corbel that has recently fallen, new corbel to be of like design.*
7. *A request by Victoria Edwards for a Certificate of Appropriateness at 230 West South Street to remove four (4) aluminum replacement windows and to replace them with four Pella wood windows.*
8. *A request by Susan Griffin for a Certificate of Appropriateness at 251 West South Street to remove and replace approximately 80' of 36" high wood picket fencing in front yard, same location as existing.*

G. Mayor's Report

1. *Borough Council set the 2019 schedule for the Boards, Commissions and Council meetings.*

H. Public Safety Committee:

1. *Borough Council amended its August 9, 2018 Special Events Application approval for the First Night Carlisle to include the annual fireworks display activity.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Reports:

1. Mayor Scott shared a request he received from the YMCA asking for a letter of support for the YMCA's current building project. The letter would be submitted with an application from the Carlisle Family YMCA for funding from the USDA Community Facilities Program. This funding will help the Y make significant renovations and expand their current facility on South West Street.

Borough Council voted 7-0 to approve the signing of a letter of support for the YMCA's funding project. (Shultz/Fulham-Winston)

REPORTS FROM COMMITTEES

B. Budget & Finance Committee:

1. Borough Council voted 7-0 to approve the 2019 Budget Resolution. (Shultz/Crampsie)
2. Borough Council, by a roll call vote of 7-0, adopted an ordinance setting the 2019 real estate tax rates for general purposes and fire service appropriations. (Shultz/Crampsie)
3. Borough Council, by a roll call vote of 7-0, adopted an ordinance increasing sewer rates. (Shultz/Crampsie)
4. Borough Council voted 7-0 to adopt a resolution establishing a 25% fund balance goal for the Stormwater Fund. (Shultz/Crampsie)
5. Borough Council, by a roll call vote of 7-0, adopted an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 231, [Taxation] Article VIII Active Volunteer Service Tax Credit and furthermore, approve a Resolution establishing the annual criteria that a volunteer firefighter or emergency medical service technician must meet to be certified under the Volunteer Service Tax Credit Program. (Shultz/Crampsie)
6. Borough Council voted 7-0 to approve a Total Care Support contract with Hinton & Associates for information technology network support for a one-year period effective January 1, 2019. (Shultz/Crampsie)
7. Borough Council voted 7-0 to authorize the General Fund to provide interim funding (at an amount not to exceed three quarters worth of expenditures - approximately \$562,500) to the Stormwater Fund that shall assist in the creation of this fund and cover budgeted 2019 expenditures with the expectation that the General Fund will be reimbursed from anticipated future proceeds of the Stormwater Fund. (Shultz/Crampsie)

C. ERCP Committee:

1. Borough Council voted 7-0 to adopt a resolution reappointing Mr. John Martin to a first full term on the Carlisle Borough Zoning Hearing Board. This term will become effective January 1, 2019 and shall expire on December 31, 2023. (Guido/Shultz)

D. HARB:

1. Borough Council voted 6-0-1, with Deputy Mayor Shultz recusing himself, to approve a request by Mark and Lisa Ritchie for a Certificate of Appropriateness at 72 West Pomfret Street to remove and replace an existing sign, 9" x 30" in area, same size and location as the existing sign. The proposed sign will consist of exterior grade PVC green signboard with white vinyl graphic letters and will read, "Saidis, Shultz & Fisher, attorneys at law". (Guido/Flower-Webb)

E. Public Works Committee:

1. Borough Council voted 7-0 to approve Compensating Change Order No.1 to adjust the estimated quantities included in the contract bid to equal the actual quantity of work completed on the 2018 Pedestrian Curb Ramp Rehabilitation unit price contract, increasing the total price by \$6,885.95 to \$125,686.34. (Fulham-Winston/Landis)
2. Borough Council voted 7-0 to authorize the reduction in the amount of financial security posted by Goodman Carlisle LLC for its warehouse and distribution development off Allen Road by \$133,724.30. (Fulham-Winston/Landis)
3. Borough Council, by a roll call vote of 7-0, adopted an ordinance amending the Borough of Carlisle Code with respect to administration of on-lot disposal systems permitting. (Fulham-Winston/Landis)

REPORTS FROM COUNCIL MEMBERS & STAFF

Dickinson College Ambassador Termini noted Dickinson College is in the process of selecting a Civic and Learning & Action Director and preparing for finals.

Councilor Landis expressed concern about the 35 mile per hour speed limit in the Lamberton, Bellaire and the Wilson school zones. She remarked that school students are traveling through those areas on bikes or walking for after school activities, not just during school hours. Councilor Landis asked that PennDOT preform a traffic study in these areas to determine if the speed limit should be permanently lowered to 25 miles per hour. Council agreed to discuss this at the January Workshop meeting.

Councilor Fulham-Winston shared a long-term concern of the East Side Neighbor Association of illegally parked cars in Biddle Mission Park and on the street in the same vicinity.

Councilor Guido expressed her thanks and appreciation to Borough staff for the work that is done to keep the Borough in operation.

Deputy Mayor Shultz thanked Borough staff for their day-to-day work that is prepared and expressed his appreciation to his fellow Council members that he serves.

Councilor Flower-Webb wished everyone a happy holiday. She noted with pleasure that it has been two years without a tax increase in the Borough.

Councilor Crampsie thanked staff for their efforts in generating the 2019 Budget.

Police Chief Landis thanked Council for their support with the Police Department.

Borough Assistant Manager Armstrong thanked Council for their overwhelming support throughout the year and thanked her colleagues for all their efforts and hard work during the year.

Director of Finance Director Juday noted the closing document signing for the line of credit is upcoming.

Fire Chief Snyder thanked Council for their support during the discussion and approval of the emergency responders tax credit ordinance.

Human Resource Director Hamilton thanked Council for their giving of the employee gift cards.

Mayor Scott announced that an Executive Session had taken place prior to the Council Meeting for discussing real estate acquisition.

There being no further business or public comment, the meeting adjourned at 7:24 p.m.

Timothy A. Scott
Mayor

Joyce E. Stone
Borough Secretary