

Borough of Carlisle
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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
February 14, 2019**

Mayor Scott called the Council Meeting to order at 7:00 p.m. Councilor Crampsie led the Moment of Silence and Pledge of Allegiance.

Councilmembers present: Councilors Crampsie, Flower-Webb, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manger Armstrong, Police Chief Landis, Water Resources Director Malarich, Planning/Zoning/Codes Manager Skelly, Parks & Recreation Director Crouse, Fire Chief Snyder, Human Resource Supervisor Hamilton, Public Information Coordinator Taylor, Solicitor Breneman, and Borough Secretary Stone.

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

None were heard

CONSENT AGENDA

Councilor Flower-Webb made a motion, seconded by Councilor Guido, to approve the Consent Agenda. Council unanimously voted (7-0) to approve the Consent Agenda, which consisted of the following items:

Councilor Guido recognized Carlisle Construction Materials, LLC for their generous donation that will allow campers to attend Summer Basketball Camp free of charge.

A. Minutes:

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B. Approval of Bills and Investment Transactions:

Expenditures as of January 31, 2019

<i>General Fund</i>	<i>\$ 890,917</i>
<i>Water Fund</i>	<i>\$ 319,409</i>
<i>Sewer Fund</i>	<i>\$ 671,779</i>
<i>Stormwater Fund</i>	<i>\$ 67,028</i>
<i>Solid Waste Fund</i>	<i>\$ 8,637</i>
<i>Capital Projects Fund</i>	<i>\$ 12,900</i>
<i>Parking Fund</i>	<i>\$ 135,770</i>

C. Attendance Approval:

- 1. Borough Council approved Parks and Recreation Director Andrea Crouse, Recreation and Pool Manager Kristin Zeigler and Recreation Assistant Kelsey Najdek to attend the 2019 Pennsylvania Recreation and Park Society's Conference in State College, PA from April 2-5, 2019.*

2. *Borough Council retroactively approved Borough Manager Candland attendance at the APMM Executive Development Conference on February 7-8, 2019 in Bedford, Pennsylvania.*

D. ERCP:

1. *Borough Council accepted the resignation of Nicole Purcell from the Planning Commission effective January 24, 2019.*

E. HARB:

Borough Council approved the following item:

1. *A request by Brandt's Sign Shop to replace a wall sign at 126 North Hanover Street, new sign to be same size (42" x 144"), same design and same location as sign approved by HARB February, 2017 for Congressman Lou Barletta, new sign to read "State Representative Barb Gleim.*

F. Parks and Recreation Committee:

1. *Borough Council accepted \$750 from Carlisle Construction Materials, LLC for the Summer Basketball Camp hosted by Carlisle Parks and Recreation. The donation will allow campers to attend free of charge.*

G. Public Safety Committee:

2. *Borough Council authorized the closure of North Pitt Street between I and K Streets on April 16 – April 21, June 11 – June 16, and October 1- October 6, 2019 between the hours of 7:00 a.m. -10:00 p.m. daily to facilitate the drop off and pick up of vehicles for Carlisle Events Auto Auction at the Carlisle Expo Center. Carlisle Events shall be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough and be required to provide a Certificate of Insurance naming the Borough of Carlisle as an additional insured.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report:

Mayor Scott provided a summary of the Mayor's Innovation Project Conference that he attended in Washington DC. He noted a few key facts discussed were, valuing women's health, climate change, transportation emission and building a strong local economy. Mayor Scott stated from those sessions he would like to explore the following presented items: Community Engagement Concept with Participatory Budgeting and Alternatives to Public Meetings and a Citizen Agenda Review.

Mayor Scott updated Council on Bill 352 that has been reintroduced to the legislature requesting the permitted use of radar by local police. He will ask Council to send a letter of support once the topic is discussed at the state level.

REPORTS FROM COMMITTEES

B. Budget & Finance Committee:

1. Borough Council, by a roll call vote of 7-0, approved an ordinance amending the Borough of Carlisle Code to require that utility services be billed to the property owners with an effective date for the first billing on or after July 1, 2019. (Shultz/Crampsie)

C. Community Planning & Smart Growth Committee:

1. Borough Council voted 7-0 to approve a waiver for the submission of a Preliminary Subdivision Plan (226-19); and furthermore, approve a Final Subdivision Plan, submitted by Diffenbaugh Wadel Inc., on behalf of Marc & Tara Renault, located on the SW corner of Hillside Dr. & Wellington Dr., subject to the conditions imposed by staff. (Crampsie/Flower-Webb)
2. Borough Council voted 6-1-0, with Deputy Mayor casting the dissenting vote to table the request for the approval of a waiver for the submission of a Preliminary Land Development Plan (226-19); and furthermore, approve a Final Land Development Plan, submitted by FSA Assoc. Inc., on behalf of PIRHL Developers, LLC, located on the NW corner of "A" Street & Factory St., subject to the conditions imposed by staff. (Crampsie/Flower-Webb)

D. Economic Development Committee:

1. Borough Council, by a roll call vote of 7-0, enacted an ordinance approving an Agreement between the Downtown Carlisle Association [DCA] and the Borough of Carlisle [Borough] retroactive to January 1, 2019 through December 31, 2019. (Flower-Webb/Fulham-Winston)

E. Parks and Recreation Committee:

1. Borough Council voted 7-0 to award the base bid for the gymnasium HVAC system at the Stuart Community Center to Tuckey Mechanical Services in the amount of One Hundred Thirty-nine Thousand Dollars (\$139,000). Borough Council also awarded the add alternate #1 (Rubber Roof Walkway Pads) to Tuckey Mechanical Services in the amount of Six Thousand Eight Hundred Dollars (\$6,800). (Landis/Scott)

F. Public Safety Committee:

1. Borough Council voted 7-0 to authorize the closure of North Pitt Street from High Street to Dickinson Alley on May 3, 2019 from 3:00 p.m. – 9:00 p.m. to celebrate May First Friday. Furthermore, authorize restricted parking of two spaces (located at the eastern corner of South Hanover and West Church Avenue) from 5:00 p.m. to 10:00 p.m. for "Downtown Horse and Carriage Rides". The Downtown Carlisle Association shall be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough for this event. (Scott/Guido)
2. Borough Council Borough Council voted 6-0-1, with Councilor Flower-Webb recusing herself, to authorize a street closure of G Street between Franklin Street and Factory Street for the YWCA Carlisle 100th Anniversary Celebration on September 14, 2019 from 3:00 – 10:00 p.m. with a community block party to include music, food, and cultural events. Approval shall be contingent upon receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the YWCA reimbursing the Borough of Carlisle for 100% of the variable costs and 10% of the fixed costs to hold this event. (Scott/Guido)

Note: The YWCA has also requested use of the Carlisle Community Pool lot for parking, which has been approved by Parks and Recreation.

3. Borough Council voted 7-0 to approve the use of Carlisle Special Fire Police and Special Fire Police from other municipalities to work at non-fire related Borough 2019 events, functions or parades. (Scott/Guido)
4. Borough Council voted 7-0 to approve Brindlee Mountain Fire Apparatus, as a broker to offer for sale the 1998 E-One Ladder Tower, VIN No. 4ENGABA86W1008652. Approval is subject to the Borough Solicitor's satisfactory review and approval. (Scott/Guido)

G. Public Works Committee:

1. Borough Council voted 7-0 to award the unit price construction contract for the Spring Garden Street Sewer Replacement Project to the lowest responsive bidder, Doli Construction Corporation of Chalfont, Pennsylvania, in the amount of \$445,577.00 (Four Hundred Forty-Five Thousand, Five Hundred Seventy-Seven Dollars and zero cents), pending receipt of the required bonds and insurances for the project. Borough Council also authorized any contract change orders needing prompt action in an amount not to exceed \$10,000 (Ten thousand dollars) each, to be approved at the discretion of the Borough Manager and brought before Council for retroactive approval. (Fulham-Winston/Landis)
2. Borough Council voted 7-0 to enter into an Engineering Contract with Herbert, Roland and Grubic, Inc. (HRG) in the amount of \$39,000 (Thirty-nine thousand dollars) to provide construction phase engineering services to the Borough for the Spring Garden Street Sanitary Sewer System Replacement Project, subject to the Borough Solicitor's satisfactory review and approval. (Fulham-Winston/Landis)
3. Borough Council voted 7-0 to enter into an engineering services contract for a not-to-exceed cost of \$97,900 with Gannett Fleming, Inc. to provide design services for the Borough's 2019 Water Distribution System Rehabilitation Program, subject to Borough Solicitor approval of the contract. (Fulham-Winston/Landis)
4. Borough Council voted 7-0 to authorize the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for an extension to the Borough's sanitary sewer system from the proposed PIRHL Carlisle Veterans development on Lot 1 of the former Tire & Wheel Site. (Fulham-Winston/Landis)

NEW BUSINESS

None

REPORTS FROM COUNCIL MEMBERS & STAFF

Councilor Landis extended an invitation to the Hope Station Black History Month event on February 23, 2019 at Hamilton Elementary School.

Councilor Fulham-Winston brought to the attention for future discussion of a small town in Ohio that made Election Day a holiday in order to facility the ability of their staff to vote. She would like to revisit this for further discuss.

Councilor Guido mentioned how fortunate Council is to have a staff that keeps them well informed. She shared statics from a staff report in which there was mention of the Transportation and Field Operations staff picking up 653 recycled Christmas trees and relocating them at the Borough compost site. They also had well over 390 person-hours of snow and ice control with the help of the

Water Resources Department. Councilor Guido commended those departments for their dedication to making Carlisle safe. She also acknowledged Robert Pyne and Rich Staley for their success in completing the Pipeline Assessment Certification Program.

Mayor Scott stated that prior to the Council meeting an executive session was held to discuss collective bargaining and potential litigation. He mentioned that Carlisle was featured in the Exploring PA Borough's television program on PCN. Mayor Scott recognized the following partners that assisted in the making of the program: DCA, Color Carlisle, Dickinson College, Market Cross Pub, Dickinson School of Law, Carlisle Chamber of Commerce and the Historical Society. He noted he attended a Black History Month Celebration at the Army War College.

Councilor Flower-Webb noted that she attended the Zoning Hearing Board meeting at which the owner of K&R African Beauty Supply & Market is planning to purchase 121 E. Louthier Street property for her business and she shared a compelling story of that business owner. She also attended the following events; Grand opening of Pie Haus, toured the future Antique Mall, DCA Property Tour, Police Awards Ceremony, Elected Officials Reception and Union Fire Company Banquet.

Councilor Crampsie expressed his appreciation for the leadership and staff during the recent weather events.

Water Resources Director Malarich apprised Council that the construction at the IAC is obtaining approval for a blasting plan, which is to occur on March 4th, pending approval and weather permitting.

Councilor Fulham-Winston shared appreciations from the East Side Neighborhood Association meeting to Stephanie Taylor for the great information that she sends out.

ADJOURNMENT

There being no further business or public comment, the meeting adjourned at 7:35 p.m.

Timothy A. Scott
Mayor

Joyce E. Stone
Borough Secretary