

Borough of Carlisle  
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**BOROUGH OF CARLISLE  
COUNCIL MEETING MINUTES  
Minutes  
January 14, 2016**

Mayor Scott called the Council Meeting to order at 7:00 p.m. Mayor Scott led the Moment of Silence and Pledge of Allegiance.

After a roll call by the Borough Secretary, the following members of Council were present: Bires, Crampsie, Flower, Guido, Heath, Shultz and Mayor Scott. Also present were: Borough Manager Matthew Candland, Assistant Borough Manager Figueroa, Police Chief Margeson, Public Works Director Malarich, Finance Director Butts, Park & Recreation Director Crouse, Fire Chief Snyder, Treatment Plants Director Selan, Human Resource Manager Tom Hamilton, Solicitor Brenneman, Student Ambassador McLaughlin along with Borough Secretary Stone.

**OPPORTUNITY FOR SCHEDULED CITIZENS AND VISITORS TO BE HEARD**

Mr. Charles Suhr, 17 N. 2<sup>nd</sup> Street, Harrisburg, Pennsylvania representing Trade Center 44 spoke, asking Council to agree to allow Dickinson Township to purchase 5,000 gpd treatment capacity that South Middleton Township Municipal Authority owns at the regional treatment plant. The capacity is to serve a property off Exit 44 of Route 81 to be developed. Mr. Suhr stated South Middleton Township is in favor of the purchase and Middlesex has declined the capacity. He is asking Borough Council to take action to decline purchasing the additional capacity. There were recommendations from the Solicitor and Mr. Malarich to decline the 5,000 capacity.

A motion was made by Councilor Shultz and second by Councilor Guido to decline the capacity. Borough Council voted 7-0 to decline the purchase of additional treatment capacity from South Middleton Township.

**CONSENT AGENDA**

Councilor Heath made a motion, which was seconded by Councilor Shultz to approve the Consent Agenda. Council approved the Consent Agenda consisting of the following items, by a 7-0 vote.

A. **Minutes:**

*Council Meeting 12/10/2015*  
*Public Hearing 12/10/2015*  
*Finance & Public Works Public Hearing 12/10/2015*

B. **Approval of Bills and Investment Transactions:**  
**Expenditures as of December 31, 2015:**

<i>General Fund</i>	\$	<i>1,390,651</i>
<i>Water Fund</i>	\$	<i>382,957</i>
<i>Sewer Fund</i>	\$	<i>357,868</i>
<i>Solid Waste Fund</i>	\$	<i>100,771</i>
<i>Parking Fund</i>	\$	<i>82,365</i>



2. *Borough Council accepted the Police Department Organizational Assessment Report prepared by Matrix Consulting Group.*

## **REGULAR AGENDA**

### **TABLED, CONTINUED, AND RECURRING ITEMS**

#### **REPORTS FROM ELECTED OFFICIALS**

Councilor Flower recommended a Strategic Planning Session for Council to be scheduled following the completion of the Comprehensive Plan. She recommended incorporating Vision Carlisle 2026 that she presented at a previous meeting and the Comp Plan as a base for the Strategic Planning Session. Councilor Flower suggested hiring a facilitator for the sessions. Council directed staff to begin working on the details for a potential session date of March or April.

#### **A. Budget & Finance Committee:**

1. Borough Council voted 7-0 to amend the 2016 budget to include \$14,669 to purchase parking ticket software and hardware. (Heath/Crampsie)
2. Borough Council voted 7-0 to approve an application to the Federal Emergency Management Agency, Assistance to Firefighters Grant Program for Operations and Safety Equipment for \$146,740. (Heath/Crampsie)

#### **B. Community Planning & Smart Growth Committee:**

1. Borough Council voted 7-0 to approve a granting of waivers for the filing of a Preliminary Subdivision Plan for the Final Subdivision Plan submitted by Frederick Seibert & Associates on behalf of the Cumberland County Historical Society at 21 North Pitt Street. (Shultz/Flower)

Borough Council voted 7-0 to approve a Final Subdivision Plan submitted by Frederick Seibert & Associates on behalf of the Cumberland County Historical Society at 21 North Pitt Street. (Shultz/Flower)

#### **C. Economic Development Committee:**

1. Borough Council voted 7-0 to authorize the advertisement of an ordinance to approve the Cooperation Agreement between the Downtown Carlisle Association [DCA] and the Borough of Carlisle [Borough] effective from January 1, 2016 through December 31, 2016. (Flower/Heath)
2. Borough Council voted 7-0 to approve a contract with Sustainable Strategies DC, LLC (S2), to provide grant writing and lobbying services for Federal funding opportunities effective from January 1, 2016 until December 31, 2016, contingent upon Solicitor approval. (Flower/Heath)
3. Borough Council voted 7-0 to approve a contract with Keystone Strategic Advocacy, LLC (KSA), to provide grant writing and lobbying services for Pennsylvania Commonwealth funding opportunities effective from January 1, 2016 until December 31, 2016, contingent upon Solicitor approval. (Flower/Heath)
4. Borough Council voted 7-0 to enter into an Agreement to Purchase with United Public Safety for \$14,669. (Flower/Heath)

Councilor Flower commended Ms. Stacey Hamilton and the Finance Department for providing the information on United Public Safety.

5. Borough Council voted 7-0 to reaffirm a resolution granting staff permission to apply for a PennDOT Multi-Modal grant from PennDOT for the US 11 and Carlisle Springs Road Intersection Improvement Project in the amount of \$2,021,950. (Flower/Heath)

Borough Council voted 7-0 to reaffirm a 30% local match or \$866,550 as part of the total grant application process. (Flower/Heath)

#### **D. Parks & Recreation Board:**

1. Borough Council voted 7-0 to award the bid for the depth markings and pool tile remediation at the Carlisle Community Pool to Arch Masonry, Inc. at a price of \$38,000. Borough Council may also award add alternate #1 for the replacement of the tot pool zero-depth entry tile at a price of \$7,000 and add alternate #2 for the replacement of the tot pool island at a price of \$6,000. (Bires/Scott)

#### **E. Public Safety Committee:**

1. Borough Council, by a roll call vote of 7-0, approved the an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on N. East Street. (Scott/Guido)

#### **NEW BUSINESS**

No new business.

#### **REPORTS FROM COUNCIL MEMBERS & STAFF**

Student Ambassador McLaughlin noted Dickinson Law School will provide free tax preparation services to local residents. Dates and times will be announced soon.

Councilor Bires attended the open house at Safe Harbor, at which time she was made aware of how much space is available and the number of people they serve. She is glad to see there is that option for people in need.

Councilor Guido and Heath commended the Public Works Department for their efforts repairing a recent water main break.

Mayor Scott attended a MLK Observance at the Carlisle Barracks. He provided the schedule for the upcoming MLK events to be held in Carlisle.

Councilor Shultz attended the swearing in ceremony at the police department. He suggested holding future police swearing in ceremonies during Council meetings. Councilor Guido also suggested moving the police awards ceremony that is held in May to Borough Hall.

Councilor Flower attended the ribbon cutting ceremony for CDL Labor Logistics, who has successfully become a growing company in the area. She noted the Borough will be hosting the Cumberland Franklin Boroughs Association Meeting in February at Mesino's. Councilor Flower announced the Sentinel will be publishing the Cumberland Valley Business Journal, which she believes will be a useful source of area economic development information.

Councilor Crampsie commended the Public Works Department on their handling of the recent

water main breaks. He also attended neighborhood association meetings this past month and considers their input to be valuable.

Solicitor Brenneman thanked Council for his reappointment at the Council's reorganizational meeting as the Borough's Solicitor.

Assistant Borough Manager Figueroa announced there will be Transportation & EPA Updated on January 27<sup>th</sup> at the Stuart Community Center.

Mayor Scott noted an executive session was held prior to the Council meeting to discuss personnel and litigation issues. No action was taken at that time.

**ADJOURNMENT**

There being no further business or public comment, the meeting adjourned at 7:31 p.m.

Signature on file in Borough Manager's Office

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Timothy A. Scott  
Mayor

Signature on file in Borough Manager's Office

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Joyce E. Stone  
Borough Secretary