

**BOROUGH OF CARLISLE  
COUNCIL MEETING**

**February 11, 2016  
7:00 PM**

**MOMENT OF SILENCE**..... Councilor Bires  
**PLEDGE OF ALLEGIANCE TO THE FLAG**..... Councilor Bires

**ROLL CALL**

**OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD**

Mr. Alan Howe – LeTort Scholarship Program

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**A. Minutes:**

*Biennial Reorganizational Meeting 01/04/2016  
Council Meeting 01/14/2016*

**B. Approval of Bills and Investment Transactions:  
Expenditures as of January 31, 2016:**

<i>General Fund</i>	<i>\$</i>	<i>877,736</i>
<i>Water Fund</i>	<i>\$</i>	<i>350,007</i>
<i>Sewer Fund</i>	<i>\$</i>	<i>367,104</i>
<i>Solid Waste Fund</i>	<i>\$</i>	<i>6,637</i>
<i>Parking Fund</i>	<i>\$</i>	<i>145,967</i>

**C. Attendance Approvals:**

- 1. Borough Manager Matthew Candland and Human Resource Director Tom Hamilton to attend the PELRAS Conference at The Penn Stater Conference Hotel in State College, Pennsylvania from March 16 to March 18, 2016.*

**D. Economic Development Committee:**

- 1. The Borough of Carlisle acknowledges and supports the Cumberland County Redevelopment Authority (CCRA) in their request for grant funds to perform environmental assessment activities pursuant to the Industrial Sites Reuse Program (ISRP) at the former IAC/Masland (Site) located at 50 Carlisle Springs Road, Carlisle, Pennsylvania 17013.*

***E. ERCP:***

- 1. Borough Council may appoint Cpl. Simon Jackson to a partial term on the Pension Advisory Commission. This partial term will end on March 31, 2016.*

***F. HARB:***

***The HARB recommends approval for the following items:***

- 1. A request by Dr. Gerald Martin for a Certificate of Appropriateness at 64 South West Street. The applicant proposes the following improvements:*
  - Replace the 6 lite, wood, front door with an identical 6 lite, wood door made by Coyle Lumber*
  - Replace the damaged glass in the door frame of the 1<sup>st</sup> floor, South Street side of the building*

***G. Public Safety:***

- 1. Borough Council may approve a retirement agreement with Chief Steven Margeson.*

**REGULAR AGENDA****TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Reports:**

1. Borough Council may approve their By-Laws and Rules of Order.

**REPORTS FROM COMMITTEES****B. Budget & Finance Committee:**

1. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance amending the penalty amount and penalty periods for all parking tickets.

Borough Council may also direct the Borough Solicitor to draft and advertise an ordinance to remove the special payment boxes for ticket payments.

**C. Community Planning & Smart Growth Committee:**

1. Borough Council may approve a granting of waivers for the filing of a Preliminary Subdivision Plan.

Borough Council may approve a Final Subdivision Plan submitted by Burget & Associates, Inc. on behalf of Kolene Spicher at 617 South Hanover Street (R-5 Traditional Residential).

2. Borough Council may approve a granting of waivers for the filing of a Preliminary Subdivision Plan.

Borough Council may approve a Final Subdivision Plan submitted by Burget & Associates, Inc. on behalf of Eppley Ventures, LLC. at 830 North West Street (R-4 Town Center Residential).

3. Borough Council may adopt a resolution to support the five recommendations made by the MS4 Coordinating Council.
4. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance and schedule a public hearing for April 14, 2016 at 6:40 p.m., amending the Code of the Borough of Carlisle, adopted by Ordinance 2032 and thereafter amended, with respect to updating the UM zoning district.

**D. Economic Development Committee:**

1. Borough Council may approve an ordinance that approves an agreement between the Downtown Carlisle Association [DCA] and the Borough of Carlisle [Borough] effective from January 1, 2016 through December 31, 2016.
2. Borough Council may reaffirm a \$380,000 PennDOT Transportation Alternatives Program (TAP) grant.

**E. Parks & Recreation Board:**

1. Borough Council may award the bid received for the painting of the interior of the main swimming pool to Thomas Painting Company at a price of \$13,400.
2. Borough Council may authorize Mayor Tim Scott to sign a letter of consent for DCA's application to the National Park Service's Network to Freedom program for Lincoln Cemetery at Memorial Park.
3. Borough Council may authorize the Mayor as signatory for a lease termination agreement for Dickinson Park between Dickinson College and Carlisle Borough for a sum of \$109,000. Borough Council may amend the 2016 budget to include the revenue from the lease termination to be used for future Parks and Recreation projects.

**F. Public Safety Committee:**

1. Council may adopt a resolution to sell the 2003 KME Fire Engine, VIN No. 1K9AF42894NO58766, presently in service at the Union Fire Company.
2. Borough Council may authorize the closure of the 1300 block of N. Pitt Street from April 19, 2016 – April 23, 2016, between the hours of 7:00 a.m. -10:00 p.m. daily to facilitate the drop off and pick up of vehicles for Carlisle Events Auto Auction at the Carlisle Expo Center.

Carlisle Events would be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough and be required to provide a Certificate of Insurance naming the Borough of Carlisle as an additional insured.

**G. Public Works:**

1. Borough Council may approve an agreement between Carlisle Barracks and the Borough to permit the continued use by Carlisle Barracks of the Borough of Carlisle's compost facility for a 10-year period, contingent upon approval of the Borough Solicitor.
2. Borough Council may enter into an Engineering Contract with Herbert, Roland and Grubic, Inc. (HRG) to assist the Borough with its 2016 Sewer System Rehabilitation Program, subject to the Borough Solicitor's review and approval.
3. Borough Council may hire Frederick, Seibert & Associates, Inc. (FSA) to prepare detailed design and construction documents for enhancements to the two vegetated earthen berms separating the Excel industrial development from residential areas in the Borough, contingent upon approval of the Borough Solicitor.
4. Borough Council may execute an Agreement with Carlisle Barracks to provide emergency potable water service and regular sanitary sewer service to the Barracks for a 10-year period, contingent upon approval of the Borough Solicitor.
5. Borough Council may authorize by ordinance the execution of License Agreements with Norfolk Southern needed for entrance by the Borough on the railroad's property to undertake required sanitary sewer system repairs, subject to the Borough Solicitor's review and approval.

6. Borough Council may enter into an agreement with Goldberg Katzman, P.C. to serve as right-of-way solicitor for the Borough of Carlisle for its Sewer System Rehabilitation Program, subject to the Borough Solicitor's review and approval.
7. Borough Council may reaffirm a revised proposal with Mr. Rehab for an amount not to exceed \$26,360 to complete the wet well cleaning.

**NEW BUSINESS** - This section includes any unscheduled visitors or citizens who would like to address Council on any matter relating to Borough government.

### **REPORTS FROM COUNCIL MEMBERS & STAFF**

### **ADJOURNMENT**

### **UPCOMING EVENTS/MEETINGS**

**February 2016** - (All meeting are held at Borough Hall unless noted otherwise.)

11	Borough Council	7:00 p.m.
15	Borough Hall Closed for President's Day	
16	Pension Advisory Board	5:30 p.m.
16	Public Works Committee	7:00 p.m.
17	Board of Appeals	5:00 p.m.
24	ERCP	8:00 a.m.
24	Budget & Finance Committee	6:00 p.m.
25	Planning Commission	5:30 p.m.
29	HARB	5:30 p.m.

**March 2016** - (All meeting are held at Borough Hall unless noted otherwise.)

02	Public Safety Meeting @ Police Station	7:30 a.m.
03	Zoning Hearing Board	6:30 p.m.
03	Parks & Recreation Board @ Stuart Comm. Center	7:00 p.m.
10	CDGB Needs Hearing	6:55 p.m.
10	Borough Council	7:00 p.m.
16	Board of Appeals	5:00 p.m.
22	Public Works Committee	7:00 p.m.
23	Community Planning & Smart Growth Committee	8:00 a.m.
23	Economic Development Committee	8:00 a.m.
24	Planning Commission	5:30 p.m.