

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**May 12, 2016
7:00 PM**

MOMENT OF SILENCE.....Councilor Guido
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Guido

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

A. Citizens and Visitors Who Have Been Scheduled To Be Heard:

- 1. Promotion of Police Officers
- 2. Mr. Preston Stackfield - Adopt-A-Block Program for Carlisle

B. All Other Citizens and Visitors: Citizens who would like to address Council, can do so at this time.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Public Meeting 04/14/2016
CDGB Pulice Hearing 04/14/2016
Council Meeting 04/14/2016*

**B. Approval of Bills and Investment Transactions:
Expenditures as of April 30, 2016:**

<i>General Fund</i>	<i>\$ 907,436</i>
<i>Water Fund</i>	<i>\$ 457,356</i>
<i>Sewer Fund</i>	<i>\$ 412,408</i>
<i>Solid Waste Fund</i>	<i>\$ 53,188</i>
<i>Parking Fund</i>	<i>\$ 13,411</i>

C. Attendance Approvals:

- 1. *Acknowledgement of Officer Sgt Miller’s attendance at a training for “Master Trainer Use of Force” in Alexandria, Virginia from May 2-6, 2016. The cost of this training will be covered by Cumberland County.*

2. *Officer Dave Rogers will be attending training for Commercial Motor Vehicle Interdiction from May 31 - June 2, 2016 in San Diego, California. The cost of this training will be covered by Cumberland County.*
3. *Lt. Stephen Latshaw and Det. Sgt Freedman will be attending Internal affairs June 6-10, 2016 in Norfolk, Virginia.*

D. HARB:

The HARB recommends approval for the following items:

1. *A request by Pat Craig for a Certificate of Appropriateness at 30 West Pomfret Street. The applicant proposes to install a 2' by 3' projecting sign that will state "PAT CRAIG STUDIOS Fine Custom Picture Framing 717.245.0382" and use the existing wrought iron bracket. The sign will be black, orange and white and be made of medium density fiberboard.*
2. *A request by Hope Comeau for a Certificate of Appropriateness at 54 South Pitt Street. The applicant proposes to replace the wooden tongue & groove 3 3/8" floorboards on her side porch with composite, like azek or equal.*
3. *A request by Mike and Katie Kalata for a Certificate of Appropriateness at 70 Walnut Street. The applicant proposes to replace the wood railing and lattice work on the side porch with wood or a composite similar to Azek.*

E. Parks and Recreation:

1. *Borough Council may accept a \$750 monetary donation from Carlisle Construction Materials, Inc. for the sponsorship of the Co-ed Basketball Camp, a recreation program organized by Carlisle Parks and Recreation Department.*

F. Public Safety Committee:

1. *Borough Council may approve the May 30, 2016 Memorial Day Parade and associated street closures from 8:00 a.m.-12:00 p.m. as proposed by the event sponsors, the Carlisle Area Joint Veterans and Memorial Day Committee.*

The affected streets are: The first three blocks of E. North Street; first block of W. North Street; Hanover Street from Penn Street to South Street; South Street from Hanover Street to Pitt Street; Pitt Street from South Street to Louther Street and High Street from West Street to Bedford Street.

2. *Borough Council may approve a resolution calling on the state to install protection devices in grassy medians.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****A. Community Planning & Smart Growth Committee:**

1. Borough Council may approve an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance 2032 and thereafter amended, with respect to updating the UM zoning district. (*roll call vote*)

REPORTS FROM ELECTED OFFICIAL**B. Mayor's Reports:**

1. Borough Council may approve a resolution for destruction of specific municipal records.
2. Borough Council may approve a resolution in support of a Citizens Commission for Legislative Redistricting and Congressional Reapportionment.

REPORTS FROM COMMITTEES**C. Budget & Finance:**

1. Borough Council may approve the resolution to appoint and authorize Brad Remig, managing director of Public Financial Management (PFM) as financial advisor and Peter Carlucci, Esquire, of the firm Eckert Seamans Cherin and Mellott as bond counsel to begin the process of refunding certain bonds and possibly issuing additional bonds to finance capital projects.
2. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance to allow the Carlisle Borough Tax Collector's office to increase the tax certification fee from \$2 to \$10.

D. Community Planning & Smart Growth Committee:

1. Borough Council may consider approving the granting of a waiver of the Preliminary Plan submission requirement for a plant expansion at 1285 Ritner Highway.

Borough Council may consider approval of a Final Land Development Plan submitted by Site Design Concepts, Inc. on behalf of Carlisle Construction Materials, Inc. (CCM) for a plant expansion at 1285 Ritner Highway (I-1 General Industrial zoning district).

2. Borough Council may approve modifications to the previously approved 2015 CDBG budget to include the following activities:

Reduce Activity, "Public Facility: Stormwater Improvements-Design" by \$5,000. Increase existing activity: "Public Facility: Project SHARE Rehabilitation" in PY 2015 by \$5,000.

3. Borough Council may approve the Annual Action Plan and Community Development Block Grant Program Budget for Fiscal Year 2016.

Borough Council may authorize the Mayor to sign the Community Development Block Grant Award when it is received from U.S. Department of Housing and Community Development.

4. Borough Council may approve an Administrative Agreement with the Redevelopment Authority of Cumberland County (RACC) to administer federal grants for the Carlisle Urban Redevelopment Project, pending approval of the Solicitor.

E. Economic Development Committee:

1. Borough Council may reaffirm a \$575,000 Great Urban Parks Campaign Grant application to the National Recreation and Park Association.
2. Borough Council may approve an ordinance authorizing the execution of a cable franchise agreement between the Borough of Carlisle and Comcast Cable. *(roll call vote)*

F. Parks and Recreation Committee:

1. Borough Council may reaffirm a supplemental engineering services contract with Dewberry to incorporate the Valley Meadows Park project into the PennDOT ECMS Delivery System for the West End Trail Connection.
2. Borough Council may award a contract in the amount of \$10,200 to Tuckey Mechanical Services, Inc. to install a ductless heat pump system at Shaffer Cabin.

G. Public Safety Committee:

1. Borough Council may reaffirm execution of the FEMA Designation of Agent Resolution authorizing the Assistant Finance Director to execute documents for purposes of obtaining financial assistance for disaster relief.

H. Public Works Committee:

1. Borough Council may adopt an ordinance providing for the execution of a Permanent Easement Agreement with the Carlisle Area School District for the District's installation of a Fiber Optics Network across a section of Borough property off Cave Hill Road in North Middleton Township and authorizing the appropriate Borough Officers to sign the agreement. *(roll call vote)*
2. Borough Council may authorize the signature by the Borough Manager and submission by Borough staff of a Chesapeake Bay Pollutant Reduction Plan to the Pennsylvania Department of Environmental Protection (DEP) in compliance with the requirements of the Borough's National Pollutant Discharge Elimination System Permit for discharges from the Borough's separate storm sewer system.
3. Borough Council may consider authorizing the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough's sanitary sewer system from the Carlisle Construction Materials, Inc. proposed training center and technical center expansion at 1285 Ritner Highway.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS**May 2016** - (All meeting are held at Borough Hall unless noted otherwise.)

12	Public Hearing regarding amending definitions and provisions of the UM Mixed Use Zoning District	6:50 p.m.
12	Public Hearing for CDGB Reprograming	6:55 p.m.
12	Borough Council	7:00 p.m.
18	Board of Appeals	5:00 p.m.
24	Public Works Committee	7:00 p.m.
25	Community Planning & Smart Growth Committee	8:00 a.m.
25	Economic Development Committee	8:00 a.m.
26	Planning Commission	5:30 p.m.
30	Borough Hall Closed for Memorial Day	
31	HARB	5:30 p.m.

June 2016 - (All meeting are held at Borough Hall unless noted otherwise.)

01	Public Safety Meeting	7:00 p.m.
02	Zoning Hearing Board	6:30 p.m.
02	Parks & Recreation Board @ Stuart Comm. Center	7:00 p.m.
09	Borough Council	7:00 p.m.
15	Board of Appeals	5:00 p.m.
23	Planning Commission	5:30 p.m.
27	HARB	5:30 p.m.
28	Budget & Finance Committee	6:00 p.m.
28	Public Works Committee	7:00 p.m.
29	ERCPC	8:00 a.m.