

**BOROUGH OF CARLISLE
COUNCIL MEETING
June 11, 2015
7:00 PM**

MOMENT OF SILENCE.....Councilor Ceconello
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Ceconello

ROLL CALL

OPPORTUNITY FOR SCHEDULED CITIZENS AND VISITORS TO BE HEARD

Mr. Robert Schlitt regarding feral cats in Georgetown Circle

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Public Hearing for Urban Mixed Usage Ordinance 05/14/2015
Public Hearing for Vending Machine Ordinance 05/14/2015
Council Meeting 05/14/2015*

B. Approval of Bills and Investment Transactions:

Expenditures as of May 31, 2015:

<i>General Fund</i>	<i>\$</i>	<i>750,266</i>
<i>Water Fund</i>	<i>\$</i>	<i>175,363</i>
<i>Sewer Fund</i>	<i>\$</i>	<i>331,400</i>
<i>Solid Waste Fund</i>	<i>\$</i>	<i>1,652</i>
<i>Parking Fund</i>	<i>\$</i>	<i>12,793</i>
<i>DARE Fund</i>	<i>\$</i>	<i>1,919</i>

C. HARB:

The HARB recommends approval for the following item:

- 1. A request by Dino Craig for a Certificate of Appropriateness at 110 South Hanover Street. The applicant proposes to install an 85 ½" wide by 96" high aluminum fence with cast aluminum finials every other picket. The fence will be black powder coated.*
- 2. A request by Keystone Commercial Real Estate for a Certificate of Appropriateness at 171 West Louthier Street. The applicant proposes to replace the existing metal, standing seam roof with a new metal, standing seam roof with the same profile as the old one.*
- 3. A request by Cumberland County for a Certificate of Appropriateness at 16 West High Street. The applicant proposes to replace the existing asphalt shingled roof with Timberline architectural asphalt shingles.*
- 4. A request by Waveland Properties for a Certificate of Appropriateness at 52 West Pomfret Street. The applicant proposes to install a Mediterranean blue Sunbrella awning over the front bay window. The awning will be 11' by 30" by 30".*

5. *A request by Hospitality Assct. Mgt. Company for a Certificate of Appropriateness at 10 South Hanover Street. The applicant proposes to remove the existing three signs and install two signs, one on the west and one on the east wall. The signs will be channel letters made of KOMACEL and state "Comfort Suites" and painted white.*
6. *A request by Sherri Schuchart for a Certificate of Appropriateness at 48 West Pomfret Street. The applicant proposes to install an eight square foot projecting sign, hung with a wrought iron bracket, that will state "Jack and Jill Interiors Interior design for baby & child" in white lettering with black, white and red background.*
7. *A request by Allen Flemming for a Certificate of Appropriateness at 57 West Pomfret Street. The applicant proposes to install a twelve square foot, wooden projecting sign that will state "Spoons" in red lettering with white background.*
8. *A request by Waveland Properties for a Certificate of Appropriateness at 218 West South Street. The applicant proposes to replace all street facing wood windows on the front façade with Thermo-Twin, aluminum clad wood windows. The windows will be 2/2 true divided lite to match the original windows. The three 6/6 wood windows will be replaced with the same window as above and be 2/2 true divided lite to match the original windows. The four narrow side wood windows are original 1/1 and will be replaced as such.*
9. *A request by West Pomfret Street Professional Center for a Certificate of Appropriateness at 61 West Chapel Avenue. The applicant proposes to install a three foot by three foot round aluminum projecting sign that will state "Feathers in the Nest" in black lettering and white background. The sign will be hung by a 36" steel scrolling hanger to the left of the entrance door.*
10. *A request by James and Betty Kistler for a Certificate of Appropriateness at 34 South East Street. The applicant proposes the following:*
 - *Replace 1st & 2nd story gutters on rear garage with seamless gutters*
 - *Replace front soffit and fascia with wood or composite material*
 - *Install half round gutter in the front*

E. Public Safety

1. *Borough Council may authorize the temporary (10 - 20 minutes) closure of West High Street between Orange Street and College Street on Saturday, July 4, 2015 for the start of the Summerfair 5K and 10K Road Races with Summerfair being responsible for 100% of the variable costs and 10% of the fixed costs for traffic control. Approval pending the submission of a certificate of insurance by Carlisle Summerfair naming the Borough of Carlisle as an additional insured.*
2. *Borough Council may authorize the closure of A Street between College Street and Franklin Street on August 22, 2015 from 8:00 a.m.-4:00 p.m. for the Carlisle Church of God to hold a block party for the congregation and neighborhood. The Church of God would be responsible for 100% of the variable costs and 10% of the fixed costs of the traffic control and a Certificate of Insurance naming the Borough of Carlisle as an additional insured.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. **President's Report:**

B. **Mayor's Reports:**

REPORTS FROM COMMITTEES

C. **Economic Development Committee:**

1. Borough Council may accept a \$400,000 U.S. Environmental Protection Agency's "Brownfields Assessment Grant."
2. Borough Council may authorize a letter approving the Borough's inclusion in the Non-Economic Development District Comprehensive Economic Development Strategy (CEDS) submitted by the York County Economic Alliance.
3. Borough Council may consider authorizing staff to prepare a joint loan application with Carlisle Events and RE Invest for a Pennsylvania Infrastructure Bank loan.

D. **ERCP Committee:**

1. Borough Council may re-appoint Mr. Tom Colestock to a second, four year term on the Carlisle Borough Parks and Recreation Board. The term will become effective July 1, 2015 and shall expire June 30, 2019.
2. Borough Council may re-appoint Mr. Jim Mader to a second, four year term on the Carlisle Borough Parks and Recreation Board. The term will become effective July 1, 2015 and shall expire June 30, 2019.

E. **Finance and Public Works Committee**

1. Borough Council may adopt a resolution approving the sale and disposition of vehicles and other equipment (listed in Exhibit A of the Resolution) that will be delivered to the Sporting Hill Elementary School for the Annual COG Surplus Equipment Auction on July 15, 2015.
2. Borough Council may adopt an ordinance amending the Borough's uniform pension plan document. *(roll call vote)*
3. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 197, Sewers; and Chapter 251, Water; to specify when sewer and water tapping fees must be paid to the Borough. *(roll call vote)*
4. Borough Council may authorize the Borough Manager and staff to prepare and submit to the Pennsylvania Department of Environmental Protection (DEP) an application for a growing greener grant to support the design and construction of stormwater management improvements at the intersection of W. Louthier and N. Cherry Streets.

5. Borough Council may approve Change Order # 2 for Doug Lamb Construction, Inc. to amend the scope of the 2015 Pedestrian Curb Ramp Rehabilitation Contract to include installation of a cheek wall between the new curb ramp and the existing residence at the southwest corner of intersection of E. Louthier and N. East Streets, to protect the building wall, in the amount of \$935, with no change in the contract time period.
6. Borough Council may hire BL Companies, Inc., in partnership with Dickinson College in a cost sharing arrangement, to prepare a preliminary design for stormwater management improvements for the intersection of W. Louthier Street and N. Cherry Street in the amount of \$10,750 for the Borough.

F. Parks and Recreation Committee

1. Borough Council may approve Council President as signatory for a letter of funding commitment to the Department of Community & Economic Development. This letter will accompany the application to the Greenways, Trails and Recreation Program for funds to be used for stormwater and park design at Valley Meadows and reforestation of Forbes Path.

G. Public Safety Committee

1. Borough Council may approve the attached ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on W. Pomfret Street and eliminate ten on-street handicapped parking spaces on W. North Street (three spaces), "F" Street, S. East Street, N. East Street, Elm Street, Lincoln Street, McBride Avenue and E. Penn Street. *(roll call vote)*

H. Sustainability and Community Planning Committee

1. Borough Council may approve a revised Final Land Development Plan submitted by Herbert, Rowland & Grubic, Inc. on behalf of MRPI South Shearer, L.P. at 5 Logistics Drive (I-2 Light Industrial District), subject to conditions.
2. Borough Council may recommend approval of a Preliminary Subdivision & Land Development Plan submitted by Snyder, Secary & Associates on behalf of Goodman North American Partnership Holdings, LLC, at the northwest corner of the intersection of Allen Road and I-81 (I-C Industrial Commercial District), subject to conditions. The Commission may also recommend approval to the granting of waivers from Section 217 of the Borough Code.

NEW BUSINESS - This section includes any unscheduled visitors or citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

June 2015

11	Council Meeting	7:00 p.m.
17	Board of Appeals	5:00 p.m.
23	Economic Development & Sustainability & Community Planning Committees	7:30 a.m.
23	Finance & Public Works Committee	7:00 p.m.
24	Employee Relations & Citizen Participation Comm.	8:00 a.m.
25	Planning Commission	5:30 p.m.
29	HARB	5:30 p.m.

July 2015

01	Public Safety Committee – Dispatch Transfer Update	7:00 p.m.
02	Zoning Hearing Board	6:30 p.m.
03	Borough Offices Closed for Independence Day	
09	Council Meeting	7:00 p.m.
15	Board of Appeals	5:00 p.m.
15	Municipal Authority Meeting	5:00 p.m.
21	Sewer Authority Meeting	6:00 p.m.
22	Economic Development & Sustainability & Community Planning Committees	7:30 a.m.
23	Planning Commission	5:30 p.m.
27	HARB	5:30 p.m.