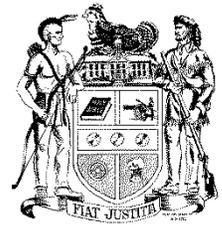


Borough of Carlisle
53 W. South Street
Carlisle, PA 17013
P: 717-249-4422
F: 717-240-6615



**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
Minutes
October 8, 2015**

7:00 PM

Council President Heath called the Council Meeting to order at 7:00 p.m. Councilor Heath led the Moment of Silence and Pledge of Allegiance.

After roll call, the following members of Council were present: Ceconello, Grell, Guido, Heath, Madden, Shultz and Mayor Scott. Also present: Borough Manager Matthew Candland, Assistant Borough Manager Figueroa, Police Chief Margeson, Public Works Director Malarich, Assistant Finance Director Ries, Treatment Plants Director Selan, Human Resource Manager Tom Hamilton, Solicitor Breneman, Student Ambassador McLaughlin and Granda along with Borough Secretary Stone.

*Scribe Note: Councilor Ceconello was present via telephone for the Council meeting.

Councilor Flower introduced Ms. Madeliene Granda as the Borough's new Student Ambassador from Dickinson College. Ms. Granda is from Richmond, Vermont and is a sophomore at Dickinson College.

OPPORTUNITY FOR SCHEDULED CITIZENS AND VISITORS TO BE HEARD

Ms. Marcia Drozdowski, YMCA Executive Director, 311 South West Street, Carlisle, Pennsylvania, presented a designed concept for future building renovations at the YMCA. The new design will incorporate portions of the existing building, increase parking by forty percent, provided a private entrance on Arch Street for the preschool and create additional amenities. The facility will remain open during the renovations. A capital campaign will be launched and community support will be needed to ensure success of the renovations.

CONSENT AGENDA

Councilor Ceconello made a motion, which was seconded by Councilor Grell to approve the Consent Agenda. Council approved the Consent Agenda consisting of the following items, by a 7-0 vote.

A. Minutes:

Council Meeting 09/10/2015
Public Hearing 09/10/2015
Planning Commission 09/24/2015

**B. Approval of Bills and Investment Transactions: Expenditures
as of September 30, 2015:**

<i>General Fund</i>	\$	993,839
<i>Water Fund</i>	\$	435,883
<i>Sewer Fund</i>	\$	479,277

<i>Solid Waste Fund</i>	\$	63,507
<i>Parking Fund</i>	\$	88,084
<i>Highway Aid Fund</i>	\$	5,242
<i>Fort LeTort Fund</i>	\$	3,700

C. Attendance Approvals

1. *Chief Snyder traveling to Pierce Manufacturing, Appleton, WI, for final print review of purchased fire apparatus on October 19-21, 2015.*

D. ERCP

1. *Borough Council accepted the resignation of Tom Colestock from the Parks & Recreation Board effective 09-11-2015. Mr. Colestock's term expires on 2019.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. President's Report:

Mr. Sean Garrigan, of Stromberg/Garrigan & Associates, presented an overview of the completed EPA Areawide Plan that has been submitted to the United States Environmental Protection Agency for approval.

B. Mayor's Reports:

Mayor Scott proclaimed November 1st as Extra Mile Day in Carlisle. He urged each individual in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

First Lutheran Church was recognized with a proclamation, celebrating the 250th anniversary of the congregation as a church body. Mayor Scott will personally present the proclamation to the church.

Councilor Grell, a member of the church, noted the First Lutheran Church is involved in the spiritual needs as well as outreach to both the community and internationally.

REPORTS FROM COMMITTEES

C. Economic Development Committee

1. Borough Council voted 7-0 to approve the Subordination Agreement for the property located at 36 W. Pomfret Street subject to Borough Solicitor approval and any action remaining to comply with Community Development Block Grant guidelines/requirements. (Madden/Grell)

D. Finance and Public Works Committee

1. Borough Council voted 7-0 to engage the professional services of *A Touch of Green* at a contract price of \$10,591 for the Liberty Avenue Parking Lot Landscaping Project. (Cecconello/Madden)
2. Borough Council voted 7-0 to authorize staff to prepare and Council President to sign an application to the Pennsylvania Department of Environmental Protection (DEP) for a Stormwater Best Management Practices Implementation Grant to support the design and construction of stormwater management improvements at the intersection of W. Louther and N. Cherry Streets. (Cecconello/Madden)
3. Borough Council voted 7-0 to enter into a service contract with PERCS Traffic Signals, Inc. for an annual fee of \$8,400 to provide preventive maintenance, scheduled service, and as-needed response service for traffic signals in the Borough, subject to the review and approval of the agreement by the Borough Solicitor. (Cecconello/Madden)
4. Borough Council voted 7-0 to award the Carbon Silo Repainting bid to Minoan, Inc. for an amount not to exceed \$24,700. (Cecconello/Madden)

E. Parks and Recreation Committee

1. Borough Council voted 7-0 to approve a Resolution to execute a lease between the Borough of Carlisle (“landlord”) and LeTort Regional Authority (“tenants”) for certain space at the Stuart Community Center, contingent upon receiving a Certificate of Insurance naming the Borough of Carlisle as an additional insured. (Guido/Flower)

F. Public Safety Committee

1. Borough Council voted 7-0 to accept the grant award from the US Department of Justice for police body cameras and authorize the Mayor to execute grant documents subject to the approval of the Borough Solicitor. (Grell/Guido)

Councilor Grell noted the Borough received \$43,500 in grant money. The grant has a local match of which staff time can be used to fulfill the requirement.

He thanked the Mayor, Police Chief and Lt. Latshaw, as well as all uniform and non-uniform staff that were involved in submitting the grant.

There was discussion as to when the body cameras would be implemented by the police. Chief Margeson remarked, the grant allows up to two years for implementation, but he feels they will start using them as soon as possible.

2. Borough Council voted 7-0 by a roll call vote to approve an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on E. Louther Street. (Grell/Guido)

G. Sustainability and Community Planning Committee

1. Borough Council voted 7-0 to approve the granting of a waiver submitted by Frederick Seibert & Associates on behalf of Daniel Barney of 223 Taunton Drive in the R-2 Medium Density Residential zoning district for the filing of a Preliminary Subdivision Plan. (Shultz/Cecconello)

Borough Council voted 7-0 to approve the Final Subdivision Plan submitted by Frederick Seibert & Associates. (Shultz/Ceconello)

2. Borough Council voted 7-0 to approve the granting of a waiver from Section 217-14A(1) of the Borough Code in regard to the Final Subdivision & Land Development Plan submitted by Snyder, Secary & Associates on behalf of Goodman North American Partnership Holdings, LLC, at the northwest corner of the intersection of Allen Road and I-81 in the I-C Industrial Commercial District. (Shultz/Ceconello)

Councilor Shultz noted this is a waiver of storm water requirements. Public Works Director Malarich stated the provision included in the ordinance requires that a certain percentage of the total generated run off is infiltrated on site. The applicant has requested a waiver, due to the karst topography on the site, which has the potential for sink holes. The storm water allowed off site will not increase the peak rate that is allowed in the ordinance.

Borough Council voted 7-0 to approve of the Final Subdivision & Land Development Plan submitted by Snyder, Secary & Associates on behalf of Goodman North American Partnership Holdings, LLC, at the northwest corner of the intersection of Allen Road and I-81 in the I-C Industrial Commercial District, subject to conditions that have been agreed upon by the applicant. (Shultz/Ceconello)

3. Borough Council voted 7-0 to approve a contract with Hull & Associates to perform environmental assessments on land required by the Borough for transportation or stormwater improvements in the redevelopment area under the USEPA Assessment Grant, subject to approval by the Borough Solicitor. (Shultz/Ceconello)

NEW BUSINESS

Mr. Alan Howe, 528 North Bedford Street, Carlisle, Pennsylvania shared his family's story of their journey of military life and the family sacrifices they endured in the name of democracy. He spoke of the low turnout of the recent 2015 primary election. The low voter turnout was disappointing to him and stated it also sends a negative message to those serving in the military. He asked Council to discuss how to raise voter turnout for the upcoming November election.

Mayor Scott agreed with the views of Mr. Howe and noted he will be submitting letters to the Sentinel encouraging voter turnout.

Mr. Marcus Welker, 216 W. Pomfret Street, Carlisle, Pennsylvania stated he is new to the area, and working at Dickinson College. He is excited to be in Carlisle, to see Council in action and thanked Council for their work.

REPORTS FROM COUNCIL MEMBERS & STAFF

Mayor Scott mention the participants in the 'My Brother's Keeper' program will receive their certificate of program completion.

Student Ambassador Maddy Granda noted one of her main objective while participating with the Borough is to work with DCA to conduct an analysis of Dickinson students' perceptions of the Borough. The data will be used to learn ways of better involving the college student in borough activities. She updated Council of events occurring at Dickinson College.

Councilor Madden noted DCA hosted "Open Carlisle" for new businesses to come and view vacant buildings available in Carlisle.

Councilor Guido recognized Patrolman Snyder for his quick thinking that saved a citizen's life during an emergency incident.

Councilor Heath, Assistant Borough Manager Figueroa and other community leaders, participated in a site visit of the Borough with the Pennsylvania Humanities Council. Their visit was in support the Heart and Soul Grant application for that would be used in the Greater Carlisle Project.

Councilor Grell attended the 911 Ceremony at the Carlisle Barracks along with various other events throughout the Borough.

Councilor Shultz recognized Finance Director Snyder for his great job during his employment at the Borough. Mr. Snyder has since taken a job elsewhere.

Councilor Flower attended the High I meeting, as well as the Cumberland Franklin Borough Association meeting. She noted the Borough will be hosting the February meeting for this association.

Councilor Cecconello Congratulated the Finance Department for receiving the GFOA award for the Borough budget.

Mark Malarich promoted the Borough's curbside leaf collection program by noting residents will be required to use biodegradable paper bags in an effort to make the leaf collection process more efficient and cut down on plastic bag in our landfills.

Andrea Crouse noted the dates for the Halloween Parade and Trick-or-Treat in Carlisle. She recognized the Carlisle Sunrise Rotary Club for their contribution of a new gazebo in Thornwald Park.

President Heath recessed the Council meeting for an executive session at 8:05 p.m. He noted Council may reconvene to take action.

Borough Council reconvened the Council meeting at 9:55 PM.

Borough Council voted 7-0 to authorize execution of settlement agreements with Exel and citizen groups subject to terms and conditions to be determined by the Borough Manager and Solicitor. (Shultz/Guido)

ADJOURNMENT

There being no further business or public comment, the meeting adjourned at 10:00 p.m.

Perry P. Heath
Council President

Joyce E. Stone
Borough Secretary