

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**November 10, 2016
7:00 PM**

MOMENT OF SILENCE.....Councilor Flower-Webb
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Flower-Webb

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

A. Citizens and Visitors Who Have Been Scheduled To Be Heard:

The Pennsylvania Municipal League Scholarship Award presentation - Mrs. Nancy Neslund (accepting on behalf Elizabeth Neslund).

B. All Other Citizens and Visitors: Citizens who would like to address Council, can do so at this time.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Council Meeting 10/13/2016

**B. Approval of Bills and Investment Transactions:
Expenditures as of October 31, 2016:**

<i>General Fund</i>	<i>\$ 1,831,040</i>
<i>Water Fund</i>	<i>\$ 402,250</i>
<i>Sewer Fund</i>	<i>\$ 620,541</i>
<i>Solid Waste Fund</i>	<i>\$ 66,852</i>
<i>Parking Fund</i>	<i>\$ 36,050</i>
<i>Fort LeTort Fund</i>	<i>\$ 733</i>
<i>Highway Aid Fund</i>	<i>\$ 260,473</i>

C. Attendance Approvals:

- 1. Andrea Crouse and Kristin Zeigler to attend the Fall PRPS Membership Meeting in Harrisburg, Pennsylvania on Wednesday, November 16, 2016.*

D. HARB:

The HARB recommends approval for the following items:

1. *A request by the Cumberland County Historical Society for a Certificate of Appropriateness at 5 North Pitt Street. The applicant would like to install a wrought iron gate at the entrance to their new pocket park. The gate will be similar to their gate on West High Street.*
2. *A request by John and Patricia Lampi for a Certificate of Appropriateness at 133 East High Street. The applicant proposes to repair or replace the round downspout on the south east corner of the front façade.*
3. *A request by Jill and Lawrence Persick for a Certificate of Appropriateness at 131 West Pomfret Street. The applicant proposes to cut all exterior brick mortar joints on the front façade approximately ½” deep and repoint with mortar to match the original. Repoint on the left side open holes and structural cracks of exterior brick and apply Prosoco Weatherseal Siloxane water repellent to exterior brick masonry as noted. Finally, on the rear elevation, cut out 140-150 linear feet of defective exterior mortar joints approximately ½” deep and repoint. Apply Prosoco Weather Seal Siloxane water repellent to chimney area outlined in blue on diagram.*
4. *A request by Dino Craig for a Certificate of Appropriate at 32/34 West Pomfret Street. The applicant proposes to replace the six, 2/2 wood windows on the front façade with six CompositeWood 2/2 windows. CompositeWood is made from a mix of specialty polymer and acrylic creating and engineered composite window.*
5. *A request by Caprice Properties for a Certificate of Appropriateness at 133/139 West High Street. The applicant proposes the following improvements:*

Rear elevation of 139 West High Street

- a. *Windows-Portella Architect Series fixed steel frame windows with true divided lite or equivalent product sold by another manufacturer. Also, Pella double hung 6/6 and smaller 4/4 windows with aluminum clad or wood exterior.*
- b. *At the rear of the commercial space, install solid wood carriage doors with glass.*
- c. *Existing two story structure will keep its original masonry and tuck point where necessary after doorways are added or increased in size.*
- d. *Trim will be wood, Azek or equivalent.*
- e. *New gutters will be half round.*
- f. *Brick pavers with Pergola extending out over patio from above the doorways. Install wood privacy fencing on the east and west sides.*

Rear elevation of 133 West High Street

- a. *Replace existing door with solid wood matching the style of 139 West High Street.*

Front elevation of 139 West High Street

- a. *Windows-Portella Architect Series fixed steel frame windows with true divided lite. Also, Pella double hung 6/6 with aluminum clad or wood exterior.*

- b. *Storefront & Entry door-opening will be enlarged optimizing the amount of glass area to showcase the retail storefront. Portella Architect Series steel frame construction with true divided lite that is custom manufactured as one unit.*
- c. *Any existing brick that is removed will be replaced with appropriate brick.*
- d. *New gutters will be half round.*
- e. *Roofing will be standing seam metal or EcoStar slate, including awning and dormers at front entrance.*
- f. *Soffit and fascia will be wood, Azek or equivalent.*

F. Public Safety:

- 1. *Borough Council may approve a Special Events Application from the Carlisle Theatre, requesting 10 reserved parking spaces. The reserved spaces will be located in front of the Theatre on High Street. This request is for a concert event on December 12, 2016. (No PBS)*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIAL****A. Mayor's Reports:**

1. Small Business Saturday Proclamation

B. Budget & Finance:

1. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle with regard to lease fees at the Locust Avenue, East Louther Street North, Liberty Avenue and Pomfret Street Parking Lots.
2. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle with regard to the removal of the on-street bus parking space and reinstalling short-term parking meters on the east side of North Pitt Street directly south of Dickinson Avenue.

C. Community Planning & Smart Growth Committee:

1. Borough Council may approve modifications to previously-approved Community Development Block Grant (CDBG) budgets to include the following:

Program Year 2007:

Reduce Activity entitled, "Down Payment & Closing Cost Assistance" by \$5,000.00 and, create a new Activity entitled, "Public Facility: Heberlig-Palmer Park and fund it at \$5,000.00

Program Year 2008:

Reduce Activity entitled, "Rehab-East End II Homeownership" by \$1,238.90 and, create a new activity entitled: "Public Facility: Heberlig-Palmer Park" and fund it at \$1,238.90

2. Borough Council may approve a waiver of the Preliminary Plan submission requirement at 442 North College Street, Carlisle, Pennsylvania.

Borough Council may approve a Final Subdivision Plan at 442 North College Street (R-2 Medium Density Residential District), submitted by FSA, Inc. on behalf of Brent Hoffheins and Danelle Micheals.

3. Borough Council may approve a Preliminary Subdivision Plan submitted by BL Companies on behalf of Carlisle Auto Industries at 50 and 119 Carlisle Springs Road, Carlisle, PA [Urban Mixed Use District (UM)], subject to conditions.

D. ERCPC

1. Borough Council may enact an ordinance establishing a Code of Accountability, Conduct and Ethics for all elected and appointed Borough officers, employees, and board members.
(Roll Call Vote)

2. Borough Council may enact an ordinance establishing a Personnel Code. *(Roll Call Vote)*
3. Borough Council may enact an ordinance establishing a Purchasing Code. *(Roll Call Vote)*
4. Borough Council may consider authorizing the Borough Solicitor to review, approve and advertise a proposed ordinance to establish a Human Relations Commission/Anti-discrimination Ordinance.

E. Economic Development Commttee:

1. Borough Council may accept a National Fish and Wildlife Foundation grant award of \$599,451.75 and approve the local match commitment of \$600,000.00 via the execution of grant documents presented subject to the Borough Solicitor's satisfactory review and approval of said documents.

F. Parks and Recreation Committee:

1. Borough Council may reject the bid received from Eastern Landcare Inc. for the Vegetative Berm Improvement Project. The bid has been deemed ineligible by the Borough Solicitor since the company cannot meet the Borough's bonding requirement(s).
2. Borough Council may contract with Frederick, Seibert & Associates, Inc. (FSA) to prepare design and construction plans modifying the planting plan for the Vegetative Berm Improvement project contingent upon the Borough Solicitor's satisfactory review and approval.

G. Public Works Committee:

1. Borough Council may adopt an ordinance to establish an annual fee of \$800 for commercial use of the Borough's yard waste and composting facility. *(Roll Call Vote)*.
2. Borough Council may award a three-year contract to Advanced Disposal Services Eastern PA, Inc., the lowest responsible bidder, for solid waste and recycling curbside collection of solid waste bags, one bulk item per week, and Borough-owned street cans subject to the Borough Solicitor's satisfactory review and approval.
3. Borough Council may adopt a resolution approving a Right-of-Way Plan and authorizing negotiations to obtain rights-of-way for the Carlisle Connectivity Project.
4. Borough Council may approve Change Order No. 3 to the 2016 Sanitary Sewer Rehabilitation Contract to address additional work performed on the IAC site, increasing the total contract by \$70,887.71.
5. Borough Council may approve Change Order No. 4 to the 2016 Sanitary Sewer Rehabilitation Contract to address soil contamination work performed on the IAC site, increasing the total contract by \$6,754.03.
6. Borough Council may authorize the reduction in the amount of financial security posted by Goodman Carlisle LLC for its warehouse and distribution development off Allen Road by \$876,263.80.
7. Borough Council may award the contract for repair of the traffic signal at the intersection of South Hanover Street and Noble Boulevard to the lowest responsible bidder, Atlantic

Transportation Systems, Inc., in the amount of \$39,980.00 subject to the Borough Solicitor's satisfactory review and approval.

8. Borough Council may reaffirm the emergency purchase of two new turbidimeters and controllers for filters #1 and #8 at the Water Treatment Plant at a cost of \$9,600.00 (nine-thousand and six hundred dollars).

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

November 2016 - (All meeting are held at Borough Hall unless noted otherwise.)

10	ERCPC Meeting	5:30 p.m.
10	Public Hearing (CDGB Reprograming)	6:55 p.m.
10	Borough Council	7:00 p.m.
11	Borough Hall Closed for Veteran's Day	
14	Budget & Finance Committee – Budget Hearing	6:00 p.m.
15	Budget & Finance Committee – Budget Hearing	6:00 p.m.
16	Board of Appeals	5:00 p.m.
17	Economic Development Committee	8:00 a.m.
17	Planning Commission	5:30 p.m.
17	Community Planning & Smart Growth Committee	6:00 p.m.
22	Public Works Committee	7:00 p.m.
24	Borough Hall Closed for Thanksgiving	
25	Borough Hall Closed for Thanksgiving	
28	HARB	5:30 p.m.

December 2016 - (All meeting are held at Borough Hall unless noted otherwise.)

01	Zoning Hearing Board	6:30 p.m.
01	Parks & Recreation Board @Stuart Community Cent.	7:00 p.m.
07	Public Safety Committee	7:00 p.m.
08	Public Hearing (2017 Budget)	6:00 p.m.
08	Public Hearing (medical marijuana)q	6:45 p.m.
08	Council Meeting	7:00 p.m.
21	Board of Appeals	5:00 p.m.
22	Planning Commission	5:30 p.m.
26	Borough Hall Closed for the Holiday	
27	Budget & Finance Committee	6:00 p.m.
27	Public Works Committee	7:00 p.m.
28	ERCPC	6:00 9.m.