

**BOROUGH OF CARLISLE
COUNCIL MEETING
November 12, 2015
7:00 PM**

MOMENT OF SILENCE.....Councilor Madden
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Madden

ROLL CALL

OPPORTUNITY FOR SCHEDULED CITIZENS AND VISITORS TO BE HEARD

Mr. Tom Chapman with Premier Power Solutions

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Council Meeting 10/8/2015
Planning Commission 10/22/2015*

B. Approval of Bills and Investment Transactions:

Expenditures as of October 31, 2015:

<i>General Fund</i>	<i>\$</i>	<i>1,067,894</i>
<i>Water Fund</i>	<i>\$</i>	<i>553,415</i>
<i>Sewer Fund</i>	<i>\$</i>	<i>514,568</i>
<i>Solid Waste Fund</i>	<i>\$</i>	<i>64,149</i>
<i>Parking Fund</i>	<i>\$</i>	<i>46,371</i>
<i>Highway Aid Fund</i>	<i>\$</i>	<i>176,630</i>

C. Attendance Approvals

- 1. Mayor Scott, Assistant Borough Manager Figueroa and Elm Street Manager Chris Varner to attend a My Brother Keeper Conference on December 17 -18, 2015 in Philadelphia, Pennsylvania.*
- 2. Parks and Recreation Director Andrea Crouse and Recreation and Pool Manager Kristin Zeigler to attend the Pennsylvania Recreation and Parks Society's Fall Membership meeting on November 18, 2015 in Harrisburg, Pennsylvania.*
- 3. Waste Water Treatment Supervisor Jeff Heimbaugh to attend training for "Securing Drinking Water and Wastewater Treatment Facilities" on November 19, 2015 in Bird-in-Hand, Pennsylvania.*

D. ERC

1. *Borough Council may approve a temporary waiver to the non-exempt and exempt personnel policy manuals as outlined in this policy briefing summary.*

E. HARB:***The HARB recommends approval for the following items:***

1. *A request by the Cumberland County Historical Society for a Certificate of Appropriateness at 29 West High Street. The applicant proposes to install a 26" by 30" wooden, projecting sign on the brick pilaster to the right of the front window eight feet off of the ground. The sign will state "The G. B. Stuart History Workshop" in white and blue lettering with blue and tan background. It will be attached to the building with a wrought iron bracket.*
2. *A request by Pixel & Hammer for a Certificate of Appropriateness at 52 East High Street. The applicant proposes to install a 2' by 3' wall sign on the front façade to the left of the entrance door. The sign will be constructed of sign form (resin) and be carved in a three dimensional, wooden look. The sign will state "Pixel & Hammer print web mobile" in white lettering with white and black background.*
3. *A request by Art & Mary Roell for a Certificate of Appropriateness at 54-58 East Louther Street. The applicant proposes to replace the existing metal, standing seam roofs with the same profile, metal standing seam roofs.*
4. *A request by Fares Beainy for a Certificate of Appropriateness at 46 South Bedford Street. The applicant proposes to replace the one lite, two panel wooden entrance door with a four panel wood door.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. President's Report:****B. Mayor's Reports:**

Mayoral Proclamation for Small Business Saturday

REPORTS FROM COMMITTEES**C. Economic Development Committee**

1. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance to install a Special Purpose Parking Zone limited to loading or unloading of guests of the Comfort Suites.
2. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance establishing law enforcement parking in the E. Louthier Street South parking lot.
3. Borough Council may approve the Forbearance Agreement for the property located at 121 North Pitt Street subject to any action remaining to comply with Community Development Block Grant guidelines/requirements.
4. Borough Council may approve the Subordination Agreement for the property located at 14-16 North Pitt Street subject to any action remaining to comply with Community Development Block Grant guidelines/requirements and approval by the Borough Solicitor.

D. Finance and Public Works Committee

1. Borough Council may enter into a Permanent Easement Agreement with the Carlisle Area School District for the District's installation of a Fiber Optics Network within the Borough.
2. Borough Council may authorize the Borough Manager to sign a Cash Management Master Agreement for Electronic Banking Services with Orrstown Bank.
3. Borough Council may amend the 2015 Budget to increase sewer expenditures by \$29,500 for a boiler replacement project.

Borough Council may approve a proposal for \$ 27,078 by Tuckey Mechanical, Inc. to replace the boiler for the heating system at the Wastewater Treatment Plant.

E. Parks and Recreation Committee

1. Borough Council may approve the East Side Neighbor Association to install a labyrinth in Biddle Mission Park contingent upon raising the necessary funds for the project.
2. Borough Council may enter into a contract with Cocciardi and Associates, Inc. to perform an asbestos building inspection at Shaffer Cabin pending Borough Solicitor approval.

F. Public Safety Committee

1. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance to remove a Special Purpose Parking Zone limited for residents of the Molly Pitcher Hotel.
2. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance to remove a Special Purpose Parking Zone limited to loading or unloading of residents of the Molly Pitcher Hotel.
3. Borough Council may adopt the 2016 version of the Emergency Operations Plan (EOP) for the Borough of Carlisle.
4. Borough Council may approve reserving seven (7) parking spaces on the Westside of S. Hanover Street between Chapel Avenue and South Street on November 14 and 15, 2015 from 8:00 a.m. – 6:00 p.m. for a Tesla drive event being sponsored by Tim Carlisle of the Carlisle House. The Carlisle House would be assisted by DCA in bagging meters.

G. Sustainability and Community Planning Committee

1. Borough Council may approve a Payment in Lieu of Taxes (PILOT) agreement with Goodman North American Partnership Holdings, LLC, for the property located at the northwest corner of the intersection of Allen Road and I-81.

NEW BUSINESS - This section includes any unscheduled visitors or citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF**ADJOURNMENT****UPCOMING EVENTS/MEETINGS**

November 2015 – (All meeting are held at Borough Hall unless noted otherwise.)

12	Public Hearing for Conditional Use	6:45 p.m.
12	Council Meeting	7:00 p.m.
16	Finance Budget Hearings	7:00 p.m.
17	Finance Budget Hearings	7:00 p.m.
18	Economic Development & Sustainability & Community Planning Committees	7:30 a.m.
18	Board of Appeals	5:00 p.m.
18	Finance Budget Hearings (If needed)	7:00 p.m.
19	Planning Commission	5:30 p.m.
26	Borough Hall Closed for Thanksgiving	
27	Borough Hall Closed for Thanksgiving	
30	HARB	5:30 p.m.

December 2015 - (All meeting are held at Borough Hall unless noted otherwise.)

02	Public Safety Committee @Police Station	7:30 a.m.
03	Zoning Hearing Board	6:30 p.m.

- | | | |
|----|--------------------------------------------------|-----------|
| 03 | Parks & Recreation Board @Stuart Community Cent. | 7:00 p.m. |
| 10 | Council Meeting | 7:00 p.m. |
| 16 | Board of Appeals | 5:00 p.m. |
| 17 | Planning Commission | 5:30 p.m. |
| 23 | ERCPC | 8:00 a.m. |
| 24 | Borough Hall Closed for the Christmas Holiday | |
| 25 | Borough Hall Closed for the Christmas Holiday | |