

**BOROUGH OF CARLISLE
COUNCIL MEETING
December 10, 2015
7:00 PM**

MOMENT OF SILENCE.....Councilor Shultz
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Shultz

ROLL CALL

OPPORTUNITY FOR SCHEDULED CITIZENS AND VISITORS TO BE HEARD

Mr. Martin Wise

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

- Sustainability & Community Development Committee 09/23/2015*
- Sustainability & Community Development Committee 11/18/2015*
- Outside Agency Meeting 10/08/2015*
- Council Meeting 11/08/2015*
- Public Hearing 11/08/2015*

B. Approval of Bills and Investment Transactions:

Expenditures as of November 30, 2015:

<i>General Fund</i>	<i>\$ 734,396</i>
<i>Water Fund</i>	<i>\$ 164,201</i>
<i>Sewer Fund</i>	<i>\$ 379,369</i>
<i>Solid Waste Fund</i>	<i>\$ 53,917</i>
<i>Parking Fund</i>	<i>\$ 2,224</i>
<i>Highway Aid Fund</i>	<i>\$ 764</i>

C. HARB

The HARB recommends approval for the following items:

- 1. A request by Harriet McDowell for a Certificate of Appropriateness at 172 East Pomfret Street. The applicant proposes to demolish a 16' by 19' shed that was constructed around 1980.*
- 2. A request by Dave Fleming for a Certificate of Appropriateness at 36 South Pitt Street. The applicant proposes to install 24" by 32" wall sign and a 32" by 32" projecting sign on the front façade that will state "Athena WARRIOR FITNESS" in black and red lettering and white background. The signs will be made of MDO with the projecting sign being hung with a 42" wrought iron bracket.*

D. President's Report

1. *Borough Council may set the 2016 schedule for the Boards, Commissions and Council meetings.*

E. Parks and Recreation

1. *Borough Council may approve the 2016 Winter/Spring Recreation Program Fee Resolution.*

F. Public Safety

1. *Borough Council may approve a Special Events Application from the YWCA of Carlisle to conduct a 5K "Race Against Racism" on April 30, 2016 at 8:30 a.m. The route would be G Street to Franklin Street to W. Penn Street to Bellaire Drive, returning via the same route to H Street. The applicant would be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough to conduct this event.*

G. Sustainability and Community Planning Committee

1. *Borough Council may reaffirm a letter of support for Carlisle Works and the Hometown Development Corporation's Healthy People Grant.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

On November 8, 2015 Council voted 6-0 to table the approval of the Forbearance Agreement for the property located at 121 North Pitt Street subject to any action remaining to comply with Community Development Block Grant guidelines/requirements.

REPORTS FROM ELECTED OFFICIALS**A. President's Report:****B. Mayor's Reports:****REPORTS FROM COMMITTEES****C. Economic Development Committee**

1. Borough Council may adopt an ordinance establishing law enforcement parking area in the E. Louther Street South parking lot. *(Roll Call Vote)*
2. Borough Council may adopt an ordinance to install a Special Purpose Parking Zone limited to loading or unloading of guests of the Comfort Suites. *(Roll Call Vote)*
3. Borough Council may approve a resolution granting staff permission to apply for a PennDOT Multi-Modal grant from PennDOT for the US 11 and Carlisle Springs Road Intersection Improvement Project in the amount of \$1,489,950.

Borough Council may approve a 30% local match or \$638,550 as part of the total grant application process.

4. Borough Council may approve a resolution granting staff permission to apply for a PennDOT Multi-Modal grant from PennDOT for the B Street Project in the amount of \$1,806,700.

Borough Council may approve a 30% local match or \$774,300 as part of the total grant application process.

D. ERCP

1. Borough Council may appoint a candidate to a partial term on the Municipal Authority. This term will become effective immediately and expire on December 31, 2018.
2. Borough Council may appoint a candidate to a full term on the Carlisle Borough Historical Architectural Review Board (HARB). Term will become effective January 1, 2016 and shall expire December 31, 2019.
3. Borough Council may appoint a candidate to a full term on the Carlisle Borough Historical Architectural Review Board (HARB). Term will become effective January 1, 2016 and shall expire December 31, 2019.
4. Borough Council may appoint a candidate to a partial term on the Parks and Recreation Board. This term will become effective immediately and expire on June 30, 2019.

5. Borough Council may adopt a resolution appointing Mr. Chris Fowler to the Carlisle Borough Zoning Hearing Board. Term to become effective January 1, 2016 and shall expire December 31, 2020.
6. Borough Council may appoint Jim Kohler to a first full term on the Sewer Authority effective January 1, 2016 and expiring on December 31, 2020.
7. Borough Council may appoint Mr. Douglas Heineman to a first full term on the Board of Appeals. Mr. Heineman's term will become effective January 1, 2016 and expire on December 31, 2020.
8. Borough Council may approve amendments to the non-exempt and exempt personnel policy manuals as outlined in this policy briefing summary.

E. Finance and Public Works Committee

1. Borough Council may approve the 2016 Budget Resolution.
2. Council may adopt an ordinance levying real estate taxes for the 2016 fiscal year at the continuing mill rate of 3.058. *(Roll Call Vote)*

Borough Council may adopt an ordinance levying a fire tax for the 2016 fiscal year at the continuing mill rate of .217. *(Roll Call Vote)*
3. Borough Council may adopt an ordinance adjusting the fee structure for water rates, effective for billings beginning May 1, 2016. *(Roll Call Vote)*
4. Borough Council may adopt an ordinance adjusting the fee structure for sewer rates, effective for billings beginning May 1, 2016. *(Roll Call Vote)*
5. Borough Council may adopt an updated fee ordinance to increase the fees for retail trash bags from \$3.25 to \$3.50 and wholesale trash bags from \$3.20 to \$3.45. *(Roll Call Vote)*
6. Borough Council may approve a capital improvement plan.
7. Borough Council may appoint Smith Elliot Kearns and Company (SEK) as the Borough's auditors for the year ended December 31, 2015.
8. Borough Council may approve a proposal by Mr. Rehab to remove and clean out the rags and debris in the Wastewater Treatment Plant's wet well.
9. Borough Council may reaffirm Change Order #1 to increase the project price by \$2,830 for the Liberty Avenue Parking Lot Landscaping Project.
10. Borough Council may approve a Total Care Support Contract with Hinton & Associates for information technology network support for a one year period effective on January 1, 2016.
11. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle with regard to lease fees at the Locust and E. Louther Street South parking lots.

F. Public Safety Committee

1. Borough Council may adopt an ordinance to remove a Special Purpose Parking Zone limited to loading or unloading of residents of the Molly Pitcher Hotel. *(Roll Call Vote)*
2. Borough Council may adopt an ordinance to remove a Special Purpose Parking Zone limited for residents of the Molly Pitcher Hotel. *(Roll Call Vote)*
3. Borough Council may direct the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle with respect to Chapter 244, vehicles and traffic, to establish a 25 miles per hour speed limit for the portion of Meeting House Springs Road located within the Borough.
4. Borough Council may appoint (1) one eligible candidate to the position of Police Officer effective January 3, 2016 and (2) two eligible candidates to the position of Police Officer effective January 10, 2016 contingent upon successfully passing required psychological and medical examinations.

G. Sustainability and Community Planning Committee

1. Borough Council may approve a Conditional Use requested by LeTort Warehouses, Inc. for a place of worship at 415 RR North East Street (Parcel #02-20-1800-152) in the R-2 Medium Density Residential District.
2. Borough Council may approve a Subdivision/Land Development Plan Review Services proposal from Stromberg/Garrigan & Associates (SGA).

NEW BUSINESS - This section includes any unscheduled visitors or citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS**December 2015** - (All meeting are held at Borough Hall unless noted otherwise.)

10	Public Hearing for the 2016 Budget	6:00 p.m.
10	Public Hearing Conditional Use	6:45 p.m.
10	Council Meeting	7:00 p.m.
16	Board of Appeals	5:00 p.m.
17	Planning Commission	5:30 p.m.
23	ERCP	8:00 a.m.
24	Borough Hall Closed for the Christmas Holiday	
25	Borough Hall Closed for the Christmas Holiday	

January 2016-Proposed Schedule (All meeting are held at Borough Hall unless noted otherwise.)

01	Borough Offices Closed for the Holiday	
04	HARB	5:30 p.m.
04	Oath of Office for Newly Elected Officials	6:45 p.m.
04	Biennial Council Meeting	7:00 p.m.
07	Zoning Hearing Board	6:30 p.m.
14	Borough Council	7:00 p.m.
19	Sewer Authority	6:00 p.m.
20	Board of Appeals	5:00 p.m.
20	Municipal Authority	5:00 p.m.
28	Planning Commission	5:30 p.m.