

**BOROUGH OF CARLISLE  
COUNCIL MEETING  
PRELIMINARY AGENDA**

**October 12, 2017  
7:00 PM**

This "Preliminary Agenda" is provided to inform citizens of items for Council consideration at the next Council meeting. It reflects the information provided to Council one week prior to the meeting and is subject to change. The final agenda is not published until the day of the meeting and will not be available until the meeting. Citizens who have questions concerning the final agenda should contact the Office of the Borough Manager, Joyce Stone, at 717-240-6920.

**MOMENT OF SILENCE**..... Councilor Crampsie  
**PLEDGE OF ALLEGIANCE TO THE FLAG**..... Councilor Crampsie

**ROLL CALL**

**OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD**

A. Citizens and Visitors Who Have Been Scheduled to Be Heard

Raftelis Presentation of Final Report

B. All Other Citizens and Visitors

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

A. **Minutes:**

*Council Meeting 9/14/2017*

B. **Approval of Bills and Investment Transactions:**

**Expenditures as of September 30, 2017:**

<i>General Fund</i>	<i>\$ 1,731,709</i>
<i>Water Fund</i>	<i>\$ 524,453</i>
<i>Sewer Fund</i>	<i>\$ 568,245</i>
<i>Solid Waste Fund</i>	<i>\$ 93,625</i>
<i>Parking Fund</i>	<i>\$ 80,844</i>
<i>Capital Projects Fund</i>	<i>\$ 206,291</i>

C. **Attendance Approval**

- Accounting Clerk Pam Lebo attending the Pennsylvania State Tax Collectors' Association Annual Convention in Greensburg, PA from October 19-22, 2017.*

**D. HARB:**

***The HARB recommends approval for the following items:***

- 1. A request by Thurman Ed Doty and Rebecca Raley for a Certificate of Appropriateness at 166 East Pomfret St. The applicants would like to construct a driveway with an entrance off East Chapel Ave. onto the rear of their property. The project is proposed to include the associated demolition of an existing stonewall.*
- 2. A request by Eric Klinedinst for a Certificate of Appropriateness at 26 West High St. The applicant would like to replace eight (8) existing windows located on the second and third levels of the front of the three-story building. Replacement windows are proposed as metal-clad with exterior raised grilles for all windows.*
- 3. A request by Thomas and Laura Powers for a Certificate of Appropriateness at 117 West South St. The applicant would like to replace roof covering throughout and install new gutters and spouting. Applicant was approved to use asphalt architectural shingles instead of an EPDM roofing system. The existing rear shed roof would not be replaced.*
- 4. A request by New Visions, Inc. for a Certificate of Appropriateness at 132 / 134 North Hanover St. The applicant would like to replace sixty-three (63) existing windows located on the front, side and rear of the three-story brick building. Replacement windows are proposed as wood and shall include the use of exterior raised grilles.*
- 5. A request by Caprice Properties LLC for a Certificate of Appropriateness at 133 and 139 West High St. for numerous exterior renovations. During the meeting, the applicant proposed the installation of additional safety fencing similar to that shown on the submitted drawing for the building located at 133 West High St. also be approved for the roof level at 139 West High St.*
- 6. A request by Larry Foster for a Certificate of Appropriateness at 19 East South St. The applicant proposes to replace deteriorated wood decking and trim on a front porch. Proposed replacement material will be wood composite.*

**REGULAR AGENDA****TABLED, CONTINUED, AND RECURRING ITEMS****A. Community Planning & Smart Growth:**

1. Borough Council may consider removing from the Table to discuss issuing a letter of support with respect to the proposed development of Tax Parcel Number 06-19-1643-312. Council's action shall also be subject to the Borough Solicitor's satisfactory review and approval.
2. Borough Council may consider removing from the Table to discuss authorizing the Mayor to execute an Agreement by and between Carlisle Tire and Wheel 2, LP and the Borough of Carlisle obligating the owners of Tax Parcel Number 06-19-1643-312 to pay real estate taxes imposed by the Borough.

**REPORTS FROM ELECTED OFFICIALS****B. Mayor's Reports:****REPORTS FROM COMMITTEES****C. Budget & Finance:**

1. Borough Council may adopt an ordinance amending the Borough of Carlisle Code, Chapter 95-6 entitled, "Cemetery Trust Fund", to allow for the use of principal to be used for one-time capital expenses and cemetery wall repairs. *Roll Call Vote*

**D. Public Safety Committee:**

1. Borough Council may approve an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, changing the on-street parking prohibition from every day between 3:30 am to 5:30 am to Monday and Friday between 3:30 am to 5:30 am on High Street between Bedford Street and College Street and on Hanover Street between Penn Street and South Street. *Roll Call Vote*

**E. Public Works:**

1. Borough Council may enter into an engineering services contract with Gannett Fleming, Inc. to provide design services for the Borough's 2018 Water Distribution System Rehabilitation Program, subject to Borough Solicitor approval of the contract.

**NEW BUSINESS** - This section includes citizens who would like to address Council on any matter relating to Borough government.

**REPORTS FROM COUNCIL MEMBERS & STAFF****ADJOURNMENT**

**UPCOMING EVENTS/MEETINGS****October 2017** - (All meeting are held at Borough Hall unless noted otherwise.)

12	Outside Agency Hearing	6:00 p.m.
12	Borough Council Meeting	7:00 p.m.
17	Sewer Authority Annual Tour & Meeting (54 North Middlesex Rd.)	3:00 p.m.
18	Municipal Authority Annual Tour & Meeting (175 Longs Gap Rd)	4:00 p.m.
18	Board of Appeals	5:00 p.m.
26	Planning Commission	5:30 p.m.
30	HARB	5:30 p.m.

**November 2017** - (All meeting are held at Borough Hall unless noted otherwise.)

01	Council Workshop Meeting	6:00 p.m.
02	Zoning Hearing Board	6:30 p.m.
02	Parks & Recreation Board (Stuart Community Center)	7:00 p.m.
09	Borough Council Meeting	7:00 p.m.
10	Borough Office Closed for Veterans Day	
15	Board of Appeals	5:00 p.m.
16	Planning Commission	5:30 p.m.
23	Borough Office Closed for the Thanksgiving Holiday	
24	Borough Office Closed for the Thanksgiving Holiday	
30	HARB	5:30 p.m.