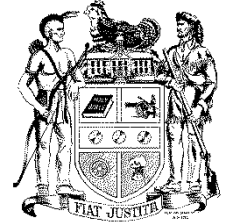


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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
June 14, 2018**

Mayor Scott called the Council Meeting to order at 7:00 p.m. Deputy Mayor Shultz led the Moment of Silence and Pledge of Allegiance.

Councilmembers present: Councilors Crampsie, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manger Armstrong, Police Chief Landis, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Finance Director Juday, Parks & Recreation Director Crouse, Fire Chief Snyder, Human Resource Supervisor Hamilton, Public Information Coordinator Taylor, Solicitor Brenneman and Borough Secretary Stone.

CONSENT AGENDA

Councilor Shultz made a motion, seconded by Councilor Guido, to approve the Consent Agenda. Council unanimously voted (6-0) to approve the Consent Agenda, which consisted of the following items:

A. **Minutes:**

1. *Council Meeting 05/10/2018*

B. **Approval of Bills and Investment Transactions:**
Expenditures as of May 31, 2018:

<i>General Fund</i>	<i>\$ 783,689</i>
<i>Water Fund</i>	<i>\$ 205,667</i>
<i>Sewer Fund</i>	<i>\$ 405,074</i>
<i>Solid Waste Fund</i>	<i>\$ 57,385</i>
<i>Parking Fund</i>	<i>\$ 17,257</i>
<i>Highway Fund</i>	<i>\$ 8,530</i>

C. **HARB:**

The HARB approved the following items:

1. *A request by Lawrie Merz and John McGuire for a Certificate of Appropriateness at 153 South Pitt Street to replace an existing fence with wooden stockade fencing five feet (5') in height.*
2. *A request by Roderick Savidge for a Certificate of Appropriateness at 154 East Louthier Street to remove and replace twenty-four (24) vinyl windows on the west side of the building.*
3. *A request by Russ Hedberg for a Certificate of Appropriateness at 54 South Pitt Street to remove and replace eight (8) windows on the south side of the house.*

4. *A request by Heather Kosack-Jones for a Certificate of Appropriateness at 61 South Bedford Street to repair/replace deteriorated roof soffit, siding, window and window trim, roof cornice, and porch columns/railing/ floor. All materials and design is to match existing features.*
5. *A request by Georgie Lou's Retro Candy for a Certificate of Appropriateness at 56 West High Street to install a professionally hand-painted overhanging sign 26" x 33.5" in area depicting the head of a smiling young woman with text "Candy and Soda".*
6. *A request by Stephen Hughes for a Certificate of Appropriateness at 250 South Pitt Street to remove and replace front porch decking with new fir decking.*
7. *A request by Nancy Weaver for a Certificate of Appropriateness at 172 East High Street to replace a deteriorated section of roof soffit and to remove and replace the floor on an upper rear porch with wood decking.*

D. Attendance Approval:

1. *Fire Chief Jeff Snyder to travel to Pierce Manufacturing, Appleton WI for final inspection of new ladder truck, dates to be determined by manufacturer. (Mid-June to early July)*

E. Budget and Finance Committee:

1. *Borough Council adopted a resolution approving the sale and disposition of equipment that may be sold through Municibid or delivered to the Sporting Hill Elementary School for the Annual COG Surplus Equipment Auction on July 18, 2018.*

F. Community Planning & Smart Growth Committee:

1. *Borough Council approved the Annual Action Plan and Community Development Block Grant Program Budget for Fiscal Year 2018.*

G. Public Safety Committee:

1. *Borough Council authorized the temporary closure of West High Street between Orange Street and College Street on Saturday, July 7, 2018 at 7:45 a.m. and reopen at 8:15 a.m., for the start of the 2018 Summerfair 5K and 10K Road Races subject to Summerfair being responsible for 100% of the variable costs and 10% of the fixed costs for traffic control and providing a valid Certificate of Insurance naming the Borough of Carlisle as an additional insured for this event. The event is scheduled from 8:00 a.m. – 10:00 a.m.*
2. *Borough Council approved the following special event(s)/street closure(s) requested by Dickinson College subject to Dickinson College reimbursing the Borough 100% of the variable costs and 10% of the fixed costs incurred by the Borough, and the submission of valid Certificates of Liability Insurance form(s) naming the Borough of Carlisle as an additional insured.*

<i>Event:</i>	<i>First Year Student Orientation Move in Day</i>
<i>Date:</i>	<i>August 26, 2018</i>
<i>Time:</i>	<i>7:00 a.m. – 3:00 p.m.</i>
<i>Location:</i>	<i>Cherry Street between W. High Street and W. Louther Street</i>
<i>Event:</i>	<i>Homecoming</i>
<i>Date:</i>	<i>September 22, 2018</i>
<i>Time:</i>	<i>11:00 a.m. – 2:00 p.m.</i>
<i>Location:</i>	<i>Belvedere Street between W. High Street and Biddle Avenue South</i>

H. Public Works Committee:

1. *Borough Council authorized the Borough Solicitor to draft and advertise an ordinance authorizing the condemnation of certain land for a sanitary sewer easement needed to make repairs as part of the 2018/2019 LeTort Interceptor Rehabilitation Project.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Reports:

1. Borough Council voted 6-0 to authorize a letter of support for the submission of a Redevelopment Assistance Capital Program (RACP) grant for the commercial development at the former Carlisle Tire & Wheel site project. (Scott/Shultz)

REPORTS FROM COMMITTEES

B. Budget & Finance Committee:

1. Borough Council voted 6-0 to approve a one year extension of the independent auditing services contract with Smith Elliott Kearns & Company, LLC (SEK), which would include the completion of the Borough's year-end financial statements independent audit and preparation of the Borough's Comprehensive Annual Financial Report (CAFR). (Shultz/Crampsie)

C. Community Planning & Smart Growth:

1. Borough Council, by a roll call vote of 6-0, approved an ordinance vacating an unopened portion of an unnamed alley, located south of "G Street, west of N. Pitt Street. (Crampsie/Guido)

D. Public Safety Committee:

1. Borough Council voted 6-0 to approve the following special event/street closure(s) requested by Dickinson College subject to Dickinson College reimbursing the Borough 100% of the variable costs and 10% of the fixed costs incurred by the Borough, and the submission of valid Certificates of Liability Insurance form(s) naming the Borough of Carlisle as an additional insured. (Scott/Guido)

Event:	First Year Student Orientation Move in Day
Date:	August 29, 2018
Time:	7:00 a.m. – 3:00 p.m.
Location:	Mooreland Avenue from West High Street to West South Street and Cherry Street at West High Street and West Louthier Street

Councilor Guido asked staff to consider inconveniences to residents when new street closure requests are presented. She also suggested that when approving new building plans that consideration be made for a loading and unloading zones if parking is limited.

2. Borough Council voted 6-0 to authorize the Borough Solicitor to draft and advertise an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, to modify the prohibition against the parking of vehicles at all times and certain locations around the intersection of West South Street and Mooreland Avenue. (Scott/Guido)

E. Public Works Committee:

1. Borough Council, by a roll call vote of 6-0, approved an ordinance authorizing the condemnation of certain vacant land in the Borough having unknown ownership off Fairground Avenue. (Fulham-Winston/Landis)
2. Borough Council voted 6-0 to reject the bids received for the Carlisle Green Streets Project. (Fulham-Winston/Landis)

NEW BUSINESS –

No citizens were heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

Councilor Fulham-Winston attended a Dickinson College meeting on the upcoming opening of the student residential complex and its impact on Conway Street parking. During that meeting, a concern was expressed regarding excessive speeding in the alleyways near Parker Street. She also attended a Pennsylvania Emergency Management Agency where they discussed, ODIN (Over Dose Information Network) a new tracking tool that is being used by police, EMS and health care professionals to track opioid overdoses, naloxone administrations and investigative drug information.

Councilor Guido thanked staff for welcoming the Army for their birthday celebration in Borough Hall.

Mayor Scott attended the Firefighter Memorial Ceremony at Company 45 where they remembered those that gave their life while firefighting.

Councilor Crampsie provided an update on legislation that is being discussed in Harrisburg. One of the topics was to not permit local governments to implement labor policies, which would include a portion of the antidiscrimination ordinance that the Borough adopted.

Park & Recreation Director Crouse thanked those who attended the 50th anniversary pool celebration.

Chief Snyder thanked those for attending the Fire Fighters Memorial Service.

ADJOURNMENT

There being no further business or public comment, the meeting adjourned at 7:16 p.m.

Sean M. Shultz, Deputy Mayor

Joyce E. Stone
Borough Secretary

**CARLISLE BOROUGH COUNCIL
PUBLIC HEARING
MINUTES
June 14, 2018**

Councilmembers present: Councilors Crampsie, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manger Armstrong, Police Chief Landis, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Finance Director Juday, Parks & Recreation Director Crouse, Fire Chief Snyder, Human Resource Supervisor Hamilton, Public Information Coordinator Taylor, Solicitor Brenneman and Borough Secretary Stone.

Deputy Mayor Scott called the public hearing to order at 6:54 PM.

- I. A public hearing was held for the purpose of discussing a proposed ordinance vacating an unopened portion of an unnamed alleyway located south of G Street and west of 120 G Street.

Planning/Zoning/Codes Manager Skelly stated staff had no concerns regarding the proposal. He noted staff's plans to conduct a comprehensive review of unopened alleyways in the Borough and a proposed process on how best to address future alley vacation requests as well as determine what manner they fit into the prospective neighborhood.

- II. Public Comment

None

- III. Adjournment

There being no further business or public comment, the meeting was adjourned at 6:57 p.m.

Respectfully Submitted,

Joyce E. Stone
Borough Secretary
(seal)