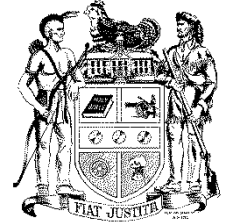


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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
August 9, 2018**

Mayor Scott called the Council Meeting to order at 7:03 p.m. Councilor Crampsie led the Moment of Silence and Pledge of Allegiance.

Councilmembers present: Councilors Crampsie, Flower-Webb, Fulham-Winston, Guido, Landis, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manager Candland, Assistant Borough Manger Armstrong, Public Works Director Malarich, Planning/Zoning/Codes Manager Skelly, Finance Director Juday, Parks & Recreation Director Crouse, Fire Chief Snyder, Human Resource Supervisor Hamilton, Public Information Coordinator Taylor, Solicitor Brenneman and Borough Secretary Stone.

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Mr. Harold Johns, 269 East Street, Carlisle, Pennsylvania, spoke regarding a discrepancy with his school tax bills and questioned the calculation methods used to obtain the discounted value and the face value on the tax bill. He was concerned that this is a Borough-wide problem and should be looked into. Finance Director Juday was tasked with contacting the proper entity to obtain clarification on Mr. Johns concern.

CONSENT AGENDA

Councilor Flower-Webb made a motion, seconded by Councilor Guido, to approve the Consent Agenda. Council unanimously voted 7-0 to approve the Consent Agenda, which consisted of the following items:

A. Minutes:

1. *Council Meeting 07/12/2018*

**B. Approval of Bills and Investment Transactions:
Expenditures as of July 31, 2018:**

<i>General Fund</i>	<i>\$ 929,000</i>
<i>Water Fund</i>	<i>\$ 379,733</i>
<i>Sewer Fund</i>	<i>\$ 483,141</i>
<i>Solid Waste Fund</i>	<i>\$ 65,880</i>
<i>Parking Fund</i>	<i>\$ 20,865</i>
<i>Capital Projects Fund</i>	<i>\$ 195,062</i>
<i>Highway Funds</i>	<i>\$ 28,234</i>

C. HARB:

Council approved the following HARB items:

1. *A request by Henderson Block Associates for a Certificate of Appropriateness at 10 East High Street to remove and replace twenty (20) windows with Pella Architect Series or equivalent.*

2. *A request by Opal Mason for a Certificate of Appropriateness at 61 West Pomfret Street proposing to remove and replace windows in the front and east side of the building with Marvin Infinity replacement windows.*

D. Public Safety Committee:

1. *Borough Council authorized the annual Halloween Parade sponsored by the Carlisle Parks and Recreation Department and the Borough of Carlisle scheduled for October 15, 2018 from 6:00 p.m.-8:30 p.m. including staging time. Staging area will be E. North Street between Spring Garden Street and Hanover Street. Hanover Street would be closed from Penn Street to Willow Street. Porter Avenue between East North and East Louther; North Spring Garden between East North and East Louther also closed. Approval is contingent upon Penn DOT's approval of said street closure.*
2. *Carlisle Borough approved a Special Events Application/street closure for First Night Carlisle from 4:00 p.m., December 31, 2018 to 12:30 a.m., January 1, 2019 to close W. High Street from Hanover Street to College Street, the first blocks of North and South Pitt Streets and the first blocks of North and South West Streets. First Night Carlisle would be responsible for 100% of the variable costs and 10% of the fixed costs incurred by the Borough.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report:

1. Mayor Scott presented a proclamation to Dean Gildin from Penn State Dickinson Law School in recognition of the Law School's 185th Anniversary.
2. Mayor Scott presented a proclamation to Mr. Ken Green, CEO of Sadler Health Clinic, in recognition of National Health Center Week – "Sadler Night Out".

REPORTS FROM COMMITTEES

A. Budget & Finance Committee:

1. CAFR – Presentation from SEK

Mr. Kevin Stauffer from SEK provided a power point presentation on the 2017 CAFR. He noted SEK provided an unmodified opinion on their preformed audit. This was noted as the best opinion to receive for a preformed audit. The presentation is attached to these minutes.

B. Community Planning & Smart Growth:

1. Borough Council voted 7-0 to waive the submission of a Traffic Impact Study in accordance with §226.20.G.(1)(f) and approve a Preliminary Land Development Plan, submitted by the Pettit Group, LLC on behalf of Carlisle Equity Investors, LLC located at the corner of East

High Street and Spring Garden Street (C-3 General Commercial District) subject to the conditions imposed by staff. (Crampsie/Flower-Webb)

2. Borough Council voted 7-0 to waive the submission of a formal Final Land Development Plan (Section 226-14, 226-17, and 226-21 of the SALDO), on behalf of LIT Industrial, LP / At Home, and located at 6 Logistics Drive. (Crampsie/Flower-Webb)
3. Borough Council, by a roll call vote of 7-0, adopted an ordinance amending Chapters 183 and 120 as related to any proposed partial or complete demolition of any building or structure. (Crampsie/Flower-Webb)

C. Parks and Recreation Committee:

1. Borough Council, by a roll call vote of 6-0-1, with Councilor Crampsie recusing himself, adopted an ordinance authorizing a lease between the Borough of Carlisle and the Housing Authority of Cumberland County for Hope Station that is located on the property of the Borough that is designated as Memorial Park. (Landis/Scott)

D. Public Safety Committee:

1. Borough Council voted 7-0 to adopt a resolution to sell the 1998 E-One Ladder Tower, VIN No. 4ENGABA86W1008652, presently in service at Carlisle Fire & Rescue Services. (Scott/Guido)
2. Borough Council voted 7-0 to authorize the payment of twenty-five thousand dollars (\$25,000.00) to Union Fire Company to assist with the purchase of emergency generator for the fire station. This purchase will be through the PA State Contract pricing under contract #4400016324. (Scott/Guido)
3. Borough Council, by a roll call vote of 7-0, adopted an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, to move the prohibition against the parking of vehicles at all times on Woodward Drive from the south side of the street to the north side of the street. (Scott/Guido)
4. Borough Council, by a roll call vote of 7-0, adopted an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on North West Street. (Scott/Guido)
5. Borough Council voted 7-0 to authorize the closure of approximately 275 feet of C Street (between North West Street and Factory Streets) on September 14 & 15, 2018 from 8:00 a.m. – 8:00 p.m. each day to facilitate an auction of contents from a warehouse owned by Firehouse Antiques subject to receipt of a valid Certificate of Liability Insurance Form naming the Borough of Carlisle as an additional insured and Firehouse Antiques reimbursing the Borough of Carlisle 100% of the variable costs and 10% of the fixed costs associated with this event. (Scott/Guido)

E. Public Works Committee:

1. Borough Council voted 7-0 to authorize the reduction in the amount of financial security posted by G&G 24A PA General Partnership for the Meetinghouse Heights Development in the amount of \$89,111 (Eighty- Nine Thousand One Hundred Eleven Dollars). (Fulham-Winston/Landis)

2. Borough Council voted 7-0 to approve entering into a contract with Hunters Masonry in an amount not to exceed \$24,500 (twenty-four thousand five hundred dollars) for masonry repairs to the stone wall at the Molly Pitcher Cemetery. (Fulham-Winston/Landis)

NEW BUSINESS

REPORTS FROM COUNCIL MEMBERS & STAFF

Councilor Landis attended the Partnership for Better Health and the International Fellows event.

Councilor Guido expressed appreciation to the water and sewer plants and lab personnel for their concerted efforts during the recent heavy rains that effected various pumps in the Borough. She noted National Night was success.

Deputy Mayor Shultz noted that he attended the Pennsylvania State Association of Boroughs.

Councilor Flower-Webb enjoyed the National Night Out event.

Councilor Crampsie remarked on a newspaper article that stated drug overdoses were down by 40% from last year in Cumberland County. He thanked Mr. Johns for bringing his concern forward regarding the tax bill.

Borough Manager Candland congratulated Finance Director Juday and the finance staff for their work and successful audit.

ADJOURNMENT

Mayor Scott noted that Council held an executive session prior to the meeting and will hold an additional executive session regarding litigation.

There being no further business or public comment, the meeting adjourned at 7:50 p.m.

Timothy A. Scott
Mayor

Joyce E. Stone
Borough Secretary