

BOROUGH OF CARLISLE
HISTORICAL AND ARCHITECTURAL REVIEW BOARD MINUTES
Monday November 5, 2018
5:30 p.m.

Members present: John Lampi, Maureen Reed, Bill White, Justin Hovetter, Ben Chamberlin, Debbie Jussel and Mike Heyser

Chairperson Lampi called meeting to order at 5:29 p.m.

Consent Agenda:

1. Approval of the minutes of the October 1, 2018 HARB meeting.

Consensus: On a motion by Maureen Reed and second by Justin Hovetter, the HARB voted unanimously to approve the October 1, 2018 minutes as submitted.

2. A request by William and Catlin Harral for a Certificate of Appropriateness at 113 South Pitt Street to replace deteriorated soffit and cornice brackets with like materials. Note that some components have dislodged and fallen.

Consensus: On a motion by Mike Heyser and second by Bill White, the HARB voted unanimously to move this item to the regular agenda due to an additional submittal for the construction of an addition. Note that the application for approval of the addition was received after the deadline for this meeting.

Regular Agenda:

1. A request by Comfort Suites for a Certificate of Appropriateness at 10 South Hanover Street for the replacement of signage throughout the exterior walls and façade of the hotel, all signs to display Comfort Suites' name and new logo.

Consensus: On a motion by Bill White and second by Maureen Reed, the HARB voted unanimously to approve of the application as submitted.

2. A request by St. John's Episcopal Church for a Certificate of Appropriateness at 1 North Hanover Street for the replacement of two ground-mounted signs on existing posts, each to be 32" x 60" in area and displaying the church's name and website.

Consensus: On a motion by Maureen Reed and second by Justin Hovetter, the HARB voted unanimously to approve the application as submitted.

3. A request by Michael Adler for a Certificate of Appropriateness at 219 North Hanover Street for the installation of a wall-mounted sign on the front of the building, 48" x 96" in area to read "Frederick House, events – meeting space".

Consensus: On a motion by Bill White and second by Debbie Jussel, the HARB voted unanimously to approve of the application as submitted.

4. A request by Sterling Properties for a Certificate of Appropriateness at 20 North Hanover Street for the installation of a wall-mount sign 41" x 84" in area, above the storefront in a location previously displaying another sign. New sign to read "C Luv Thrift".

Consensus: On a motion by Bill White and second by Maureen Reed, the HARB voted unanimously to approve the application as submitted.

5. A request by Wayne and Kirsten Crawford for a Certificate of Appropriateness at 240 West South Street for the installation of approximately 41' of traditional style wooden fence with treated-lumber posts and cedar pickets in the front of the house. .

Consensus: On a motion by Justin Hovetter and second by Maureen Reed, the HARB voted unanimously to approve of the application as submitted.

6. A request by Victoria Edwards for a Certificate of Appropriateness at 230 West South Street for the removal and replacement of four (4) aluminum replacement windows with four (4) Pella 250 double hung windows with simulated grills on glass.

Discussion: Board members pointed out the new windows had been installed prior to the submittal of an application for HARB approval. The applicant, Ms. Edwards said that the windows are not visible from the street. Board members asserted that they are visible from West Pomfret Street and are, therefore subject to HARB guidelines and approvals. Board members indicated that the new aluminum windows do not fall within the HARB guidelines. Ms. Edwards then proposed to replace the windows with window types that meet the guidelines. She agreed to return for a future meeting with new window specifications to be reviewed at that time.

Consensus: On a motion by Bill White and second by Ben Chamberlin, the HARB voted unanimously to table this application.

7. A request by Ben and Marion Hebdon for a Certificate of Appropriateness at 133 West Louther Street for the replacement of twenty-nine (29) windows, front wall type to be aluminum-clad wood windows, window types elsewhere not visible from a public way to be vinyl.

Discussion: Board members asked if a 1/1 configuration is proposed to replace the 1/1 existing windows. The applicant, Ms. Hebdon indicated that they will be 1/1 configuration. She reminded the Board that rear windows (not visible from a public way) will be vinyl windows.

Consensus: On a motion by Bill White and second by Maureen Reed, the HARB voted unanimously to approve of the application as submitted.

8. A request by Dickinson College for a Certificate of Appropriateness at 239 West Louther Street for the replacement of metal covering on a mansard wall/roof with metal shingles.

Discussion: The applicant provided a sample of the metal shingle to be used. Board members complimented the applicant in finding and selecting a material that so closely matches the existing metal roofing.

Consensus: On a motion by Bill White and second by Maureen Reed, the HARB voted unanimously to approve of the application as submitted.

9. (moved from consent agenda) A request by William and Catlin Harral for a Certificate of Appropriateness at 113 South Pitt Street to replace deteriorated soffit and cornice brackets on the front wall of the building with like materials, and to construct a single-story addition, 11' x 18' in area, on the rear (east) wall of the building.

Discussion: Regarding the design of the proposed addition, Board members indicated that the proposed vinyl wall siding was not appropriate. The applicant agreed to use lapped siding comprised of wood or composite (i.e. Hardiboard or similar) on the north wall, the north wall being the only wall visible from a public way.

Amendment: Chairperson Lampi suggested that the application be amended to stipulate that the exterior surface of the north wall consist of lapped siding using wood or composite materials.

Consensus: On a motion by Maureen Reed and second by Justin Hovetter, the HARB voted unanimously to approve of the amendment as suggested by Chairperson Lampi.

Consensus: On a motion by Bill White and second by Debbie Jussel, the HARB voted unanimously to approve the application as amended.

10. A request by Rita M. Lauer for a Certificate of Appropriateness at 173 West South Street for the replacement of two large single-light replacement windows with two double-hung, side-by-side 1/1 Reliabil Series 3900 windows in each opening, new windows to be vinyl with InsulKor™ polyurethane core jambs.

Discussion: Board members questioned the design of the proposed windows. The applicant indicated that Pella 450 aluminum-clad wood windows will be used instead of the windows listed in the application. She also confirmed that each of the two openings would be filled with two 1/1 double hung windows.

Amendment: Chairperson Lampi suggested that the application be amended to stipulate that Pella 450 aluminum-clad wood windows will be used and that each of the openings will be filled with two 1/1 double hung windows.

Consensus: On a motion by Bill White and second by Debbie Jussel, the HARB voted unanimously to approve the amendment as suggested by Chairperson Lampi.

Consensus: On a motion by Justin Hovetter and second by Maureen Reed, the HARB voted unanimously to approve of the application as amended.

New Business:

Bill White provided a brief report regarding the progress of the ad hoc committee having met several times regarding the expansion of Carlisle's historic district. Mr. White reported that a memo had been directed to the Mayor & Council recommending further discussion and that a survey be conducted of the proposed area to be annexed.

With no further business before the Board, the meeting was adjourned at 6:21.

Michael Heyser
Assistant Zoning Officer/HARB member