

**BOROUGH OF CARLISLE  
COUNCIL MEETING**

**December 13, 2018  
7:00 PM**

**MOMENT OF SILENCE**.....Mayor Scott  
**PLEDGE OF ALLEGIANCE TO THE FLAG**.....Mayor Scott

**ROLL CALL**

**OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD**

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**A. Minutes:**

- 1. Council Meeting 11/08/18
- 2. Budget Hearing Meeting 11/13/2018

**B. Approval of Bills and Investment Transactions:  
Expenditures as of November 30, 2018:**

|                       |            |
|-----------------------|------------|
| General Fund          | \$ 946,753 |
| Water Fund            | \$ 205,200 |
| Sewer Fund            | \$ 333,048 |
| Solid Waste Fund      | \$ 19,912  |
| Capital Projects Fund | \$ 277,395 |
| Parking Fund          | \$ 15,988  |
| Highway Funds         | \$ 219,546 |

**C. Attendance Approval:**

- 1. Mayor Scott to attend the Mayors Innovation Project-Winter 2019 Policy Meeting, January 25-26, 2019 in Washington DC.

**D. ERCP Committee:**

- 1. Borough Council may reappoint Mr. William White to a second four-year term on the Carlisle Borough Historical Architectural Review Board (HARB). Term will become effective January 1, 2019 and shall expire December 31, 2022.
- 2. Borough Council may authorize the Mayor to execute the TeamLMI contract.

**E. Parks & Recreation Committee:**

1. *Borough Council may approve the 2019 Winter/Spring Recreation Program Fee Resolution.*

**F. HARB:**

***The HARB recommends approval for the following items:***

1. *A request by Stephanie Chertok, owner and David Bender, tenant for a Certificate of Appropriateness at 24 North Hanover Street to install an aluminum sign 48" x 216" using the existing border and backing, sign to read "Miss Ruth's Time Bomb".*
2. *A request by Neidlinger Rentals for a Certificate of Appropriateness at 118 North Hanover Street to install two signs, one a wall sign, 10.5 square feet in area and mounted above the storefront, and the other, a two-sided hanging sign 7.5" x 26" in area mounted under the entry overhang, signs to read "Civil Eyes'd Optical".*
3. *A request by Bethel AME Church for a Certificate of Appropriateness at 131 East Pomfret Street to replace in kind, deteriorated trim and face board material on the front of the annex building and to replace the internal rain gutter as well as the shingles on the small roof above the church building entry door.*
4. *A request by Mark Farrell & Devin Flickinger of "Hook & Irons Distillery" for a Certificate of Appropriateness at the former Printed Image building at 137 North Hanover Street to renovate the storefront to include the installation of an overhead door to be open during business hours when weather is suitable (overhead door to contain a man door for other times). The proposal includes the installation of brick infill on the north side of the storefront to provide symmetry, two large window units at ground level on either side of the overhead door, two openings at the parapet level to mimic second-floor windows, and reclaimed firetruck lamps as wall lamps above the ground-floor window units.*
5. *A request by Caprice Properties and The Molly Pitcher Brewing Company for a Certificate of Appropriateness at 139 West High Street to construct a wooden pergola with a vinyl awning, 27.5' x 28' in area to be located above the patio at the rear of property.*
6. *A request by St. Paul's Lutheran Church for a Certificate of Appropriateness at 221 West Louthier Street to replace a wooden corbel that has recently fallen, new corbel to be of like design.*
7. *A request by Victoria Edwards for a Certificate of Appropriateness at 230 West South Street to remove four (4) aluminum replacement windows and to replace them with four Pella wood windows.*
8. *A request by Susan Griffin for a Certificate of Appropriateness at 251 West South Street to remove and replace approximately 80' of 36" high wood picket fencing in front yard, same location as existing.*

**G. Mayor's Report**

1. *Borough Council may set the 2019 schedule for the Boards, Commissions and Council meetings.*

**H. Public Safety Committee:**

1. *Borough Council may amend its August 9, 2018 Special Events Application approval for the First Night Carlisle to include the annual fireworks display activity.*

**REGULAR AGENDA****TABLED, CONTINUED, AND RECURRING ITEMS**

None

**REPORTS FROM ELECTED OFFICIALS****A. Mayor's Reports:**

1. YMCA Letter of Support

**REPORTS FROM COMMITTEES****B. Budget & Finance Committee:**

1. Borough Council may take the following actions regarding the adoption and implementation of the 2019 budget:
  - a. Approve the 2019 budget resolution
  - b. Adopt an ordinance setting the 2019 real estate tax rates for general purposes and fire service appropriations *(Roll Call Vote)*
  - c. Adopt an ordinance increasing sewer rates *(Roll Call Vote)*
  - d. Adopt a resolution establishing a 25% fund balance goal for the Stormwater Fund.
2. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 231, [Taxation] Article VIII Active Volunteer Service Tax Credit and furthermore, approve a Resolution establishing the annual criteria that a volunteer firefighter or emergency medical service technician must meet to be certified under the Volunteer Service Tax Credit Program. *(Roll Call Vote)*
3. Borough Council may approve a Total Care Support contract with Hinton & Associates for information technology network support for a one-year period effective January 1, 2019.
4. Borough Council may authorize the General Fund to provide interim funding (at an amount not to exceed three quarters worth of expenditures - approximately \$562,500) to the Stormwater Fund that shall assist in the creation of this fund and cover budgeted 2019 expenditures with the expectation that the General Fund will be reimbursed from anticipated future proceeds of the Stormwater Fund.

**C. ERCP Committee:**

1. Borough Council may adopt a resolution reappointing Mr. John Martin to a first full term on the Carlisle Borough Zoning Hearing Board. This term will become effective January 1, 2019 and shall expire on December 31, 2023.

**D. HARB:**

1. Borough Council may approve a request by Mark and Lisa Ritchie for a Certificate of Appropriateness at 72 West Pomfret Street to remove and replace an existing sign, 9" x 30" in area, same size and location as the existing sign. The proposed sign will consist of exterior grade PVC green signboard with white vinyl graphic letters and will read, "Saidis, Shultz & Fisher, attorneys at law".

**E. Public Works Committee:**

1. Borough Council may approve Compensating Change Order No.1 to adjust the estimated quantities included in the contract bid to equal the actual quantity of work completed on the 2018 Pedestrian Curb Ramp Rehabilitation unit price contract, increasing the total price by \$6,885.95 to \$125,686.34.
2. Borough Council may authorize the reduction in the amount of financial security posted by Goodman Carlisle LLC for its warehouse and distribution development off Allen Road by \$133,724.30.
3. Borough Council adopt an ordinance amending the Borough of Carlisle Code with respect to administration of on-lot disposal systems permitting. *(Roll Call Vote)*

**NEW BUSINESS** - This section includes citizens who would like to address Council on any matter relating to Borough government.

**REPORTS FROM COUNCIL MEMBERS & STAFF**

**ADJOURNMENT**

**UPCOMING EVENTS/MEETINGS**

**December 2018** - (All meetings are held at Borough Hall unless noted otherwise.)

- |    |                           |           |
|----|---------------------------|-----------|
| 13 | Budget Public Hearing     | 6:00 p.m. |
| 13 | Tax Credit Public Hearing | 6:15 p.m. |
| 13 | Borough Council Meeting   | 7:00 p.m. |
| 24 | Borough Offices Closed    |           |
| 25 | Borough Offices Closed    |           |
| 27 | Planning Commission       | 5:30 p.m. |

**January 2019-Pending Council Approval** - (All meetings are held at Borough Hall unless noted otherwise.)

- |    |   |           |
|----|---|-----------|
| 01 | Borough Offices Closed for the New Year Holiday             |           |
| 02 | Council Workshop Meeting                                    | 6:00 p.m. |
| 03 | Board of Appeals  | 5:00 p.m. |
| 03 | Zoning Hearing Board  | 6:30 p.m. |
| 07 | HARB  | 5:30 p.m. |
| 10 | Council Workshop Meeting                                    | 6:00 p.m. |
| 15 | Sewer Authority Meeting (54 North Middlesex Road)           | 6:00 p.m. |
| 16 | Municipal Authority Meeting (195 Longs Gap Road)            | 5:00 p.m. |
| 21 | Borough Offices Closed in Observance of Marting Luther King |           |
| 24 | Human Relations Commission                                  | 7:30 a.m. |
| 24 | Planning Commission   | 5:30 p.m. |
| 25 | Joint Municipal Meeting                                     | 7:30 a.m. |