

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**January 10, 2019
7:00 PM**

This "Preliminary Agenda" is provided to inform citizens of items for Council consideration at the next Council meeting. It reflects the information provided to Council one week prior to the meeting and is subject to change. The final agenda is not published until the day of the meeting and will not be available until the meeting. Citizens who have questions concerning the final agenda should contact the Office of the Borough Manager, Joyce Stone, at 717-240-6920.

MOMENT OF SILENCE.....Councilor Crampsie
PLEDGE OF ALLEGIANCE TO THE FLAG.....Councilor Crampsie

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Introduction of new Police Officer

Downtown Carlisle Association Annual Report, DCA Executive Director Glenn White

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

1. Council Meeting 12/13/18
2. Budget Public Hearing 12/13/2018
3. Tax Credit Public Hearing 12/13/2018

B. Approval of Bills and Investment Transactions:

Expenditures as of December 31, 2018:

<i>General Fund</i>	<i>\$ 666,290</i>
<i>Water Fund</i>	<i>\$ 310,641</i>
<i>Sewer Fund</i>	<i>\$ 563,176</i>
<i>Solid Waste Fund</i>	<i>\$ 245,714</i>
<i>Capital Projects Fund</i>	<i>\$ 123,462</i>
<i>Parking Fund</i>	<i>\$ 11,029</i>
<i>Highway Funds</i>	<i>\$ 1,741</i>

C. Attendance Approval:

1. *Borough Fire Chief Jeffrey Snyder to attend the South Central Task Force Health and Safety Workshop at Lancaster County Public Safety Center on Tuesday February 19, 2019.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

None

REPORTS FROM ELECTED OFFICIALS**REPORTS FROM COMMITTEES****B. Budget & Finance Committee:**

1. Borough Council may adopt an Ordinance amending Chapter 120 [Fees] of the Borough of Carlisle with respect to minor changes to applications and permits for curbs, signs, zoning, etc. (*Roll Call Vote*)
2. Borough Council may adopt a Stormwater Credit Application Instruction Manual by resolution.

C. Community Planning & Smart Growth Committee:

1. Borough Council may consider a waiver for the submission of a Preliminary Subdivision Plan (226-19); and furthermore approve a Final Subdivision Plan, submitted by FSA Associates, Inc., dated October 30, 2018, on behalf of Real Estate Collaborative, LLC, located on the SE corner of Hamilton St. & Clay St., subject to the conditions imposed by staff.
2. Borough Council may approve the following:
 - a. a waiver for the submission of a Preliminary Land Development Plan (226-19) for 311 South West Street (YMCA);
 - b. a Final Land Development Plan, submitted by Brehm-Lebo Engineering, Inc., on behalf of Carlisle YMCA, located on the SW corner of Walnut Street & Arch Street, subject to the conditions herein imposed by staff; and,
 - c. a waiver to implement volume reduction controls for the 2-year, 24-hour post development precipitation event (217-14.A);

Furthermore:

- d. a waiver for the dedication / fee in lieu of parkland (226-32.E).
3. Borough Council may adopt the Fair Housing Resolution, a requirement by the Department of Community and Economic Development (DCED).

D. Economic Development Committee:

1. Borough Council may authorize the advertising of an ordinance approving an Agreement between the Downtown Carlisle Association [DCA] and the Borough of Carlisle [Borough] retroactive to January 1, 2019 through December 31, 2019.

Said agreement shall outline the duties and responsibilities of each organization to include the approval of the "DCA Annual Work Program", which shall be consistent with the direct financial support provided by the Borough. Approval is subject to the Borough Solicitor's satisfactory review and approval of said agreement.

E. ERCP Committee:

1. Borough Council may appoint Mr. Jason Gavenonis to a first full term on the Carlisle Borough Sewer Authority. This term will become effective immediately and shall expire on December 31, 2023.
2. Borough Council may appoint Mr. Paul Siekert to a first full term on the Carlisle Borough Sewer Authority. This term will become effective immediately and shall expire on December 31, 2023.
3. Borough Council may appoint Ms. Marian Coughlin to a partial term as an “alternate” on the Human Relations Commission. The partial term will become effective immediately and shall expire on February 29, 2020.
4. Borough Council may appoint Mr. John Rogers to a first full term on the Carlisle Borough Historical Architectural Review Board (HARB). This term will become effective immediately and shall expire December 31, 2022.

F. Parks and Recreation Committee:

1. Borough Council may approve the installation of a Born Learning Trail at Lindner Park. (Funds for the signs and 5 foot by 17 foot section of asphalt for a trike track will come from a partnership between the Carlisle Rotary Club and the United Way of Carlisle and Cumberland County. Union Quarries and John Gleim Excavating will provide donated materials and labor for the installation of the trail.)

G. Public Safety Committee:

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add a private on-street handicapped parking space on North Bedford Street and one on West High Street. *(Roll Call Vote)*

H. Public Works Committee:

1. Borough Council may adopt an ordinance authorizing the condemnation of certain land for transportation rights-of-way needed as part of the Carlisle Connectivity Project. *(Roll call Vote)*
2. Borough Council may approve the annual service contract with HACH Service Partnership for preventative maintenance and servicing of equipment at the Carlisle Water Treatment Facility. Contract is for a one-year period effective January 7, 2019.
3. Borough Council may authorize the Mayor to execute a Recycling Development and Implementation Grant Agreement with the Pennsylvania Department of Environmental Protection, totaling \$169,682, (One hundred, sixty-nine thousand, six hundred and eighty-two dollars) to support purchase of equipment to be used at the Borough’s yard waste compost site, subject to Borough Solicitor approval of the agreement.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT**UPCOMING EVENTS/MEETINGS**

January 2019 - (All meetings are held at Borough Hall unless noted otherwise.)

10	Council Meeting	7:00 p.m.
15	Sewer Authority Meeting (54 North Middlesex Road)	6:00 p.m.
16	Municipal Authority Meeting (195 Longs Gap Road)	5:00 p.m.
21	Borough Office Closed: Martin Luther King Day	
24	Planning Commission	5:30 p.m.

February 2019 - (All meetings are held at Borough Hall unless noted otherwise.)

04	HARB	5:30 p.m.
06	Council Workshop Meeting	6:00 p.m.
07	Board of Appeals	5:00 p.m.
07	Zoning Hearing Board	6:30 p.m.
07	Parks & Recreation Board	7:00 p.m.
12	Pension Advisory Board	5:30 p.m.
14	Council Meeting	7:00 p.m.
18	Borough Offices Closed: President's Day	
28	Planning Commission	5:30 p.m.