

**BOROUGH OF CARLISLE
COUNCIL MEETING**

**April 11, 2019
7:00 PM**

MOMENT OF SILENCE..... Councilor Guido
PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Guido

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions.

Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium, or stand in place, as long as everyone can hear. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to be brief and concise in their comments to permit everyone who wishes to speak an opportunity to do so.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

1. *Public Hearing for Comprehensive Plan 03/14/19*
2. *Council Meeting 03/14/19*

B. Approval of Bills and Investment Transactions:

Expenditures as of March 31, 2019

<i>General Fund</i>	<i>\$ 867,586</i>
<i>Water Fund</i>	<i>\$ 232,772</i>
<i>Sewer Fund</i>	<i>\$ 370,344</i>
<i>Stormwater Fund</i>	<i>\$ 31,986</i>
<i>Solid Waste Fund</i>	<i>\$ 59,936</i>
<i>Capital Projects Fund</i>	<i>\$ 113,483</i>
<i>Parking Fund</i>	<i>\$ 18,530</i>

C. Attendance Approval:

1. *Director of Finance Richard Juday to attend the National GFOA Annual Conference in Los Angeles, California from May 18-22, 2019.*

D. Budget & Finance Committee:

1. *Borough Council may approve a resolution for the disposition of specific municipal records outlined in the attached resolution.*

E. ERCP Committee:

1. *Borough Council may accept the resignation of Mr. John Lampi from HARB, effective March 28, 2019.*
2. *Borough Council may accept the resignation of Ms. Renee Rhan from the Planning Commission, effective April 8, 2019.*

F. HARB:

The HARB recommends approval for the following item:

1. *A request by Lara Bentley for a Certificate of Appropriateness at 201 N. Hanover St. to install two signs, each being 36 X 24 inches. The signs to be placed within the existing frame on the front (N. Hanover Street) and the side (E. North Street) of the building. Both signs will read: "Indigo Color Bar & Salon."*
2. *A request Mary & Art Roell for a Certificate of Appropriateness at 44 N. Bedford St. to remove existing metal roof and gutters and replace with OSB underlayment sheeting and GAF Timberline HO Lifetime shingles. Install new 6 inch. half-round gutters.*
3. *A request by Sue Schlegel for a Certificate of Appropriateness at 160 S. Hanover St. to remove all rails, pickets & upper deck boards on the side and front porches, inspect all structural components and repair as needed. Install DuxxBak (non-vinyl, composite) waterproof decking system for portions of the side / rear deck – porch; and the installation of the new pickets and top handrail with a square bottom rail to match the existing feature on the far rear porch. The HARB directed that the applicant return with a proposed material / design plan to replicate the design of the railing on the front and side porch.*
4. *A request by St. Patrick Church for a Certificate of Appropriateness at 140 E. Pomfret St. for the replacement of 14 windows on the second and third floors with Starview / Majesty type historical wooden clad aluminum windows, and painted profile molding, as needed.*
5. *A request by Robert Bingaman for a Certificate of Appropriateness to install signage at 151 S. Hanover St., was postponed by HARB, and applicant subsequently withdrew application on 4/2/19.*
6. *A request by Maria Ntzanis for a Certificate of Appropriateness to replace three apartment windows facing E. High Street and one on the side facing the Bosler Library. All four windows will be replaced with energy efficient wooden windows (Integrity by Marvin), and to be two by two panes for 2nd floor. The use of composite type material to replace the wood trim around the dormer window on the front, 3rd floor.*

7. *A request by Art Amundsen for a Certificate of Appropriateness at 217 N. Hanover St. to install two signs on the front elevation:*
 - a. *a 64 X 13 inch sign located above the front door, to read: "Edward Jones Financial Offices."*
 - b. *a 4ft² sign to be installed above the light fixture, and above the other proposed sign, to read: "Art Amundsen, Financial Advisor".*

G. Public Safety Committee:

1. *Borough Council may authorize the temporary closing of several Borough streets for Dickinson College's 246th Commencement on May 19, 2019 from 8:00 a.m. – 2:00 p.m., with Dickinson College reimbursing the Borough 100% of the variable costs and 10% of the fixed costs incurred by the Borough of Carlisle to hold the event. Approval is contingent upon Penn DOT's approval of said street closure and the applicant providing a Certificate of Insurance naming the Borough and Penn DOT as additional insureds'.*
2. *Borough Council may approve a Special Events Application from the YWCA of Carlisle to conduct a 5K "Race Against Racism" on April 27, 2019 beginning 9:00 a.m. – 11:00 a.m. The route would be G Street to Franklin Street; Franklin Street to W. Penn Street; Penn Street to Bellaire Drive; Bellaire Drive to the school complex and will travel through the complex and back out onto Orange Street and proceed back the same way to the YWCA. The YWCA will be responsible for 100% of the variable cost and 10% of the fixed costs for this event.*

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REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS**

None

REPORTS FROM ELECTED OFFICIALS**A. Mayor's Report:**

1. Restore PA Resolution

REPORTS FROM COMMITTEES**B. ERCPC:**

1. Borough Council may appoint Mr. Zachary Sandonato to a first, four-year term on the Borough's Planning Commission. The candidate's term shall become effective immediately and expire on February 28, 2023.
2. Borough Council may appoint Mr. Robert Pinnell a partial term on the Borough's Planning Commission. The candidate's term shall become effective immediately and expire on February 28, 2021.
3. Borough Council may appoint Mr. Thomas Easterly to a partial term on the Borough's Historical Architectural Review Board (HARB). The candidate's term shall become effective immediately and expire on December 31, 2020.
4. Borough Council may reappoint Ms. Safronia Perry to a four-year term on the Borough's Human Relations Commission. The candidate's term shall become effective immediately and expire on February 28, 2023.
5. Borough Council may consider amending the Borough of Carlisle's Civil Service Commission Rules & Regulations that were adopted in May 2018.

C. Budget & Finance Committee:

1. Borough Council may approve an agreement with Orrstown Bank regarding the method of collateralization of the Public Deposits of the Borough.
2. Borough Council may adopt a resolution approving the sale and disposition of vehicles and other equipment (listed in Exhibit A of the Resolution) that may be sold through Municibid.
3. Borough Council may approve an amendment to the April 2, 2015 agreement between the Borough of Carlisle and J. Michael Adler, 337 Lincoln Street, Carlisle, Pennsylvania.
4. Borough Council may approve a Resolution amending the parking rent for spaces in the East Louther Street North Parking Lot.

D. Community Planning & Smart Growth Committee:

1. Borough Council may approve:
 - a. a waiver for the submission of a Preliminary Subdivision Plan (226-19):
 - b. a Final Subdivision Plan, submitted by FSA Inc., on behalf of Carlisle Area School district, located at 801 S. Hanover St., dated 2/15/19, subject to the conditions herein imposed by staff.

DI. Economic Development Committee:

1. Borough Council may enact an ordinance approving an Agreement between the Redevelopment Authority of Cumberland County and the Borough of Carlisle to include but not limited to the continuance of leasing of office space, parking and basic services in Borough Hall. Agreement shall be retroactive January 1, 2019 to December 31, 2019. *(Roll Call Vote)*
2. Borough Council may waive the Borough of Carlisle prohibition of public consumption and restriction of open containers of alcohol for the Employment Skills Center fundraising/post-race beer garden event that shall be held on “a private parking lot open to public use” (JFC Staffing Company, 101 West High Street). Waiver shall be in effect on May 16, 2019 from 6:45 p.m. to 8:30 p.m.

DII. Parks and Recreation Committee:

1. Borough Council may adopt an ordinance authorizing the lease of Room No. 108 in the Stuart Community Center to the Employment Skills Center. *(Roll Call Vote)*
2. Borough Council may enter into an agreement with the US Army War College Class of 2019. The agreement documents rights and responsibilities and the future care and maintenance with respect to the donation and construction of the Lincoln Cemetery archway.

DIII. Public Safety Committee:

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on N. Bedford Street. *(Roll Call Vote)*
2. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one private on-street handicapped parking space on South Hanover Street and removal of one private on-street handicapped parking space on East High Street. *(Roll Call Vote)*
3. Borough Council may authorize the temporary closing of Cherry Street between W. High Street and W. Louthier Street on May 18, 2019 from 2:00 – 5:00 p.m. for Dickinson College Baccalaureate. Dickinson College would be responsible for 100% of the variable costs and 10% of the fixed costs to hold this event.

H. Public Works Committee:

1. Borough Council may approve the purchase and installation of water pumps at the Wastewater Plant from Ram Industrial Services LLC of Camp Hill, Pennsylvania, for \$45,526.00, through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS).
2. Borough Council may authorize the Mayor to sign the grant agreements and other support documents for the Pennsylvania Multi-Modal grants received from the Pennsylvania Department of Transportation in the total amount of \$5,078,650.00 for the Carlisle Connectivity Project.
3. Borough Council may award the lump sum construction contract for the Orange and High Street Traffic Signal Upgrade Project to the lowest responsive bidder, Atlantic Transportation Systems, Inc. of Camp Hill, Pennsylvania, in the amount of \$161,000.00 (One Hundred Sixty-One Thousand dollars).
4. Borough Council may approve Change Order No.1 to the Letort Interceptor Rehabilitation Contract to change the bypass pumping route across Harmony Hall Road in Middlesex Township, increasing the total contract by \$17,422.50.
5. Borough Council [may adopt an ordinance amending the Code of the Borough of Carlisle with respect to Chapter 197, Sewers](#), relating to the Carlisle Industrial Pretreatment Program. Said provisions will incorporate new local limits that will be applied to permitted industries who contribute process wastewater to the Carlisle Region Water Pollution Control Facility.
(Roll Call Vote)
6. Borough Council may award the unit price construction contract for the 2019 Pedestrian Curb Ramp Rehabilitation Project to the lowest responsive bidder, Porter Construction, LLC. of Mount Holly Springs, Pennsylvania, in the amount of \$121,604 (One Hundred Twenty-One Thousand Six Hundred and Four Dollars). Borough Council may also authorize any contract change orders needing prompt action in an amount not to exceed \$4,000 (four thousand dollars) each, to be approved at the discretion of the Borough Manager and brought before Council for retroactive approval.
7. Borough Council may enter into an engineering services contract for a not-to-exceed cost of \$18,799 with ARRO Consulting, Inc. to provide engineering services for the Borough's Penn Street Water Storage Tank Coating System Refurbishment, subject to Borough Solicitor approval of the contract.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF**ADJOURNMENT**

UPCOMING EVENTS/MEETINGS

April 2019 - (All meetings are held at Borough Hall unless noted otherwise.)

11	Council Meeting	7:00 p.m.
16	Sewer Authority Meeting (54 North Middlesex Road)	6:00 p.m.
17	Municipal Authority Meeting (195 Longs Gap Road)	5:00 p.m.
25	Planning Commission	5:30 p.m.
29	HARB	5:30 p.m.

May 2019 - (All meetings are held at Borough Hall unless noted otherwise.)

01	Council Workshop Meeting	6:00 p.m.
02	Board of Appeals	5:00 p.m.
02	Zoning Hearing Board	6:30 p.m.
02	Parks & Recreation Board (Stuart Community Center)	7:00 p.m.
09	Council Meeting	7:00 p.m.
23	Planning Commission	5:30 p.m.
27	Borough Hall Closed for Memorial Day	