

JOB POSTING

POSITION Compost Site Attendant

PAY RATE \$10.48 per hour

FLSA STATUS Non-exempt, Part-time Seasonal work (March 27- December 14th). Wednesday, 12:00 PM -8:00 PM, Thursday, 7:30 AM -3:30 PM, and occasional Saturdays, 7:30 AM- 3:30 PM.

DESCRIPTION This is a part-time, seasonal position within the Public Works/Field Operations Department that oversees the activities/operations at the Borough of Carlisle's Compost Facility. Works under the direct supervision of the Public Works/Field Operations Supervisor.

WORK PERFORMED: This position is responsible for ensuring that all dumping at the site is conducted within the rules and regulations of the site including, but not limited to:

- monitors the gate traffic
- confirms visitor's residency and/or commercial hauler permitting
- inspects all loads to verify acceptable materials/disposal
- maintains log of residency, hauler, and vehicle information
- enforces hours of operations
- keeps the site clean, organized, and secured.
- Performs related work as required.

**KNOWLEDGE/
SKILLS** The physical demands described herein are representative of those required for the position. The employee shall be regularly required to stand; walk; use hands to handle, grasp, write, etc.; reach with hands or arms; stoop, kneel, and crouch; see and communicate effectively.

OTHER REQUIREMENTS: Must be 18 years of age
Dependable & responsible
Graduation from a standard senior or vocational high school.

**Interested applicants should submit a completed employment application to:
Human Resources Manager
53 West South Street
Carlisle, PA 17013
or e-mail to thamilton@carlislepa.org**