

Borough of Carlisle  
**Historical and Architectural Review Board**  
Meeting Minutes  
March 29, 2019

Members present: Bill White, Deb Jussel, Justin Hovetter, and Thomas Easterly.

Borough Staff present: Mike Skelly & Lucretia Hefflefinger

Meeting was called to order at 5:30 p.m.

**Consent Agenda:**

1. Approval of the April 1, 2019 minutes.

**Regular Agenda:**

1. The Board selected William White to attend and assist in joint Historical Preservation Office – PA Downtown Center project to update our design guidelines. The meeting will be held on May 8 from 1 p.m. to 3 p.m. at the SHPO Offices in the Keystone Building in Harrisburg.
2. A request by Sue Scleral for a Certificate of Appropriateness at 160 S. Hanover Street (C-1 Central Business District) to replace porch railings on the rear, second floor porch of the property. Ms. Scleral attended the April 1 meeting and was asked to return with a product that will replicate the balusters on the second floor porch. Her contractor stated that he found a way to replicate the balusters. The Board was pleased to hear this.

**Consensus:** The Board, upon a motion by Justin Hovetter and a second by Debbie Jussell, voted unanimously to approve this request.

3. A request by Mike Adler for a Certificate of Appropriateness at 231 N. Hanover Street (C-1 Central Business District) to
  - add / replicate the original porch (south side of building) in a manner that enhances the look of the entire historic building;
  - utilize load bearing posts, balusters and newel posts made of hemlock wood. The ceiling will be Azek composite beaded boards. The floor will be concrete. The roof will be black metal;
  - replace the S. side fire escape (required by Code) to provide a 2<sup>nd</sup> means of egress for the two, upper apartments;
  - relocate the entrance door for the Sunshine Café to the proposed porch. This will require the removal of the center window. To incorporate the door to match the windows on either side, we will include a transom above the door;
  - install new door for N. / Penn St. side into kitchen. A dutch door is proposed in order for the proprietor to have take-out / sell sandwiches from the sidewalk. Style to match existing architecture.

**Consensus:** The Board, upon motion by Justin Hovetter and second by Thomas Easterly, voted unanimously to approve this request.

4. A request by Mike Adler for a Certificate of Appropriateness at 217 N. Hanover Street (C-1 Central Business District) to remove the existing drive-through overhang used for former funeral home business.

**Consensus:** The Board, upon motion by Debbie Jussel and second by Justin Hovetter, voted unanimously to approve this request.

5. A request by Eric & Kathleen Storms for a Certificate of Appropriateness at 133 S. Hanover Street (C-1 Central Business District) to construct a new 6' x 20' storage shed. The shed will have an offset gable style roof, walls will be covered with T-111 siding and painted, the roof will be of asphalt shingles, one 4' x 18" window facing north. One 36" entrance door will be located on the front of the shed and one 54" double door will be located on the side of the shed.

**Consensus:** The Board, upon motion by Debbie Jussel and second by Thomas Easterly, voted unanimously to approve this request.

6. A request by Kevin & Dawn Hutchinson for a Certificate of Appropriateness at 47 Walnut Street (R-5 Traditional Residential District) to replace existing wooden panel front door with a new "Speakeasy style" door.

**Consensus:** The Board tabled this item. The applicant was not present and the Board had concerns with the type of door proposed for this property.

7. A request by Carlisle United Methodist Church for a Certificate of Appropriateness at 45 S. West Street (R-4 Town Center Residential District) to remove the date cornerstone (1920) from the southeast corner of the W. Pomfret Street side of the church and replace it with masonry unit to match the precast unit as closely as possible without the date.

**Consensus:** The Board tabled this item due to several concerns regarding:

- the process to remove this stone
- what material will replace the stone
- damage to the surrounding bricks and structure

There being no further business, the Board adjourned at 6:15 p.m.

Respectively submitted,

Lucretia Hefflefinger  
Administrative Assistant