

**BOROUGH OF CARLISLE  
COUNCIL MEETING  
July 11, 2019  
7:00 PM**

**MOMENT OF SILENCE**..... Deputy Mayor Shultz  
**PLEDGE OF ALLEGIANCE TO THE FLAG**..... Deputy Mayor Shultz

**A. Mayor’s Report:**

- 1. Borough Council may allow Council member Sean Crampsie to participate by telephone during this evening’s meeting.

**ROLL CALL**

**OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD**

*Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions.*

*Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.*

*In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium, or stand in place, as long as everyone can hear. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to be brief and concise in their comments to permit everyone who wishes to speak an opportunity to do so.*

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**A. Minutes:**

*Council Meeting 06/13/19*

**B. Approval of Bills and Investment Transactions:  
Expenditures as of June 30, 2019**

<i>General Fund</i>	<i>\$ 490,295</i>
<i>Water Fund</i>	<i>\$ 335,364</i>
<i>Sewer Fund</i>	<i>\$ 919,723</i>
<i>Stormwater Fund</i>	<i>\$ 34,856</i>
<i>Solid Waste Fund</i>	<i>\$ 120,348</i>
<i>Capital Projects Fund</i>	<i>\$ 315,867</i>
<i>Parking Fund</i>	<i>\$ 11,821</i>
<i>Highway Aid</i>	<i>\$ 2,383</i>

**C. Budget & Finance:**

1. *Borough Council may authorize a 60-month lease with Pitney Bowes for the Borough to continue leasing of a mail machine and an inserter machine commencing September 30, 2019 through September 30, 2024 and continuing on a month-to-month basis thereafter subject to the Borough Solicitor's satisfactory review and approval of said lease.*

**D. Community Planning & Smart Growth Committee:**

1. *Borough Council may approve a resolution authorizing the execution of an intergovernmental certification agreement to maintain/renew the Borough's "Certified Local Government" (CLG) Status subject to the Borough Solicitor's satisfactory review and approval of said agreement.*

**E. ERCP Committee:**

1. *Borough Council may accept the resignation of John Martin from the Zoning Hearing Board effective May 6, 2019.*

**F. HARB:**

**The HARB recommends approval for the following item:**

1. *A request by Amanda Ridgeway for a Certificate of Appropriateness at 19 South Hanover Street to install a two-sided projecting sign, 28" x 36" in area, each side, at right side of entry door, sign to read "RE/Max Prestige 717 706-3834.*
2. *A request by Natacha Seraphin for a Certificate of Appropriateness at 121 East Louthier Street to repaint stone masonry on building façade and to install the following signage:*
  - a. *one 26" x 35" sign in the half-circle opening above the front door,*
  - b. *one 110" x 46" sign to cover the window on the west wall of the building, and*
  - c. *one 30" X 36" sign above the rear apartment entry door.*

*East wall sign will read "KNR Beauty Supplies, African and General Mkt. LLC, Rheems Hair Bundles & Wigs, Rheems Hair Salon, KNR Beauty Shop, KNR Beauty Foods". Front sign will read "KNR Beauty". Rear sign will read "KNR Beauty Living Quarters".*

**G. Parks and Recreation Committee:**

1. *Borough Council may enter into a Memorandum of Understanding with the Dickinson College Trout Gallery for children in the Parks and Recreation Summer Day Camp and Memorial Park Playground to visit and participate in educational programs at Dickinson College's Trout Gallery.*

**H. Public Safety Committee:**

1. *Borough Council may consider approving a request submitted by the Pie Haus requesting three (3) reserved parking spaces on Saturday, July 20, 2019 from 11:00 a.m. to 5:00 p.m. for the Combat Veterans Motorcycle Association Chapter 22-10 Scavenger Hunt. The reserved parking spaces will be located in front of the Pie Haus in the first block of W. High Street.*

**REGULAR AGENDA****TABLED, CONTINUED, AND RECURRING ITEMS**

None

**REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report**

1. Parks and Recreation Professionals Day Proclamation

**REPORTS FROM COMMITTEES****A. Budget and Finance Committee:**

1. Borough Council may direct the Borough Solicitor to advertise an ordinance amending the Code of the Borough of Carlisle to provide for the billing of Sewer and Water Rentals and Stormwater Management Fee Charges to certified/licensed Property Managers and Property Management Companies as defined in the proposed ordinance.

**B. Community Planning & Smart Growth Committee:**

1. Borough Council may direct the Borough Solicitor to schedule a public hearing on a proposed zoning ordinance (text) amendment to Article XVII – Urban Mixed Use Zone, Chapter 255 –Zoning Ordinance.
2. Borough Council may approve:
  - a. a waiver for the submission of a Preliminary Subdivision and Land Development Plan (226-17, 19) for Chapel Pointe, 1020 Ritner Hwy., Carlisle and,
  - b. a modification of § 226-24.A.8 (widening of Ritner Hwy. – ½ of 80 foot ROW). Chapel Pointe is proposing 30 foot, as per prior recorded Land Development Plan for Phase 1, which includes a 5 foot sidewalk easement. Staff is also recommending sidewalk be constructed at this time; and,
  - c. a Final Subdivision – Land Development Plan, submitted by RGS Assoc., on behalf Chapel Pointe of Carlisle, located on 1020 Ritner Hwy., dated 5/29/19, subject to the conditions imposed by staff.
3. Borough Council may consider granting a time extension request for the Wolf & Tiger LLC Final Land Development Plan at 1625 Ritner Highway, Carlisle. Extension shall be for a period of one year, expiring on July 10, 2020.
4. Borough Council may approve a waiver of requiring the submission, review, and approval of a Land Development Plan as per Section 226-14, 226-17, and 226-21 of the Subdivision & Land Development Ordinance (SALDO) for a proposed building addition for the Central PA Youth Ballet.

**C. ERCP:**

1. Borough Council may adopt a resolution appointing Mr. Joel Hicks to a partial term as a member of the Carlisle Borough Zoning Hearing Board. The partial term will become effective immediately and shall expire December 31, 2023.
2. Borough Council may adopt a resolution appointing Ms. Dana Culbertson as an alternate member to the Carlisle Borough Zoning Hearing Board. The partial term will become effective immediately and shall expire December 31, 2019.

**CI. Parks and Recreation Committee:**

1. [Borough Council may approve an ordinance authorizing the lease of the Thornwald Park Gatehouse.](#) *(Roll Call Vote)*

**CII. Public Safety Committee:**

1. [Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, to establish a prohibition against the parking of vehicles at all times on West North Street at the intersection with Franklin Street from the intersection east 60 feet, along the north side of the Street.](#) *(Roll Call Vote)*
2. [Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, with respect to Chapter 244, Vehicles and Traffic, establishing a 4-way stop for the intersection of South College and Walnut Street.](#) *(Roll Call Vote)*
3. [Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, adopted by Ordinance #2032, and thereafter amended, with respect to Chapter 244, Vehicles and Traffic, to add one on-street handicapped parking space on "C" Street that shall provide handicapped parking for patrons of the new Carlisle Distillery, LLC.](#) *(Roll Call Vote)*

**CIII. Public Works Committee:**

1. Borough Council may award the lump sum construction contract for the Penn Street Water Tank Repainting Project to the lowest responsive bidder, Corrosion Control Corporation of Pedricktown, New Jersey, in the amount of \$143,100.00 (One Hundred Forty-Three Thousand, One Hundred dollars).
2. Borough Council may approve a resolution granting staff permission to apply for a Commonwealth of PA Multi-Modal grant from the Commonwealth Financing Authority in the amount up to \$1,100,000 (one million one hundred thousand dollars) for transportation improvements to the intersection of N. Hanover Street, Clay Street, and N. Bedford Street.
3. Borough Council may authorize the reduction of the financial security posted by PIRHL Developers, LLC. for its Carlisle Townhomes at Former Tire and Wheel Site development, in the amount of \$700,607.00 (seven hundred thousand six hundred seven dollars and zero cents).
4. Borough Council may approve the purchase and installation of replacement plant sump pumps at the Wastewater Treatment Plant from Orchard Pump & Supply Co. Inc. of Camp Hill, Pennsylvania, for \$81,395.00 (eighty one thousand three hundred ninety-five dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS).

**NEW BUSINESS** - This section includes citizens who would like to address Council on any matter relating to Borough government.

**REPORTS FROM COUNCIL MEMBERS & STAFF**

**ADJOURNMENT**

**UPCOMING EVENTS/MEETINGS**

**July 2019** - (All meetings are held at Borough Hall unless noted otherwise.)

11	Council Meeting	7:00 p.m.
16	Sewer Authority Meeting (54 N. Middlesex Road)	6:00 p.m.
17	Municipal Authority Meeting (195 Longs Gap Rd.)	5:00 p.m.
25	Planning Commission	5:30 p.m.
29	HARB	5:30 p.m.
31	Council Workshop Meeting	6:00 p.m.

**August 2019** - (All meetings are held at Borough Hall unless noted otherwise.)

01	Board of Appeals	5:00 p.m.
01	Zoning Hearing Board	6:30 p.m.
01	Parks & Recreation Board (Stuart Community Center)	7:00 p.m.
08	Council Meeting	7:00 p.m.
20	Pension Advisory Commission	5:30 p.m.
22	Planning Commission	5:30 p.m.
26	HARB	5:30 p.m.